

## Terms and Conditions of Financial Aid

By accepting your aid, you are agreeing to the following:

- I agree to use the Secure Financial Aid online and phone processes. If you do not agree, please contact us regarding alternative methods of communication. If you do agree, you can rescind your permission at any time by contacting us.
- I understand I may receive aid from only one school each quarter and accepting my BTC aid means I am not receiving aid for attendance at any other school for the same period.
- I have read and I understand the requirements and the conditions applying to financial aid as stated on this award notice and in the Understanding your Financial Aid document located on the Financial Aid Forms webpage.\*
- I understand that I must report any additional aid not shown on my award notice. I understand that my aid may be adjusted if additional aid exceeds my demonstrated financial need or my cost of attendance.
- If I have been awarded and I have accepted work-study and work during breaks, I certify that I am enrolled in the quarter following that break.
- I understand that once I enroll in classes I am responsible for withdrawing my enrollment if I choose not to attend Bates Technical College.
- I understand that I will be responsible for any charges made to my account if I fail to reduce or withdraw my enrollment. I understand if I completely withdraw from the quarter, I may be required to repay all, or a portion, of the aid disbursed to my account (see Return of Title IV Funds on page 4 of *Understanding Your Financial Aid*). If I drop below 5 credits during the refund period and have any Direct Loan Funds, I understand any refund may be applied to Direct Loan and Direct Loan Servicer will be notified of my less than half time student status.
- I understand that my Pell Grant and other grants and loan awards will be based on the number of credits for which I am enrolled as of the 10<sup>th</sup> day of each quarter (the last day to add classes). When I add or drop classes during the first 10 days of the quarter, my financial aid awards will be recalculated. During this period, I have the responsibility of renewing my account to see if I owe a repayment of financial aid funds (when classes are dropped), or owe additional fees (when classes are added). Allow up to 10 days for financial aid award adjustments to appear on your account. In certain cases, grants and loans are based on enrollment as of the day Bates receives the results of an application for financial aid.

\* All Financial Aid forms can be found on our website. Go to [www.batestech.edu](http://www.batestech.edu), Student Resources, Financial Aid, and then [Financial Aid Forms](#).

**Phone:** 253.680.7020, **Fax:** 253.680.7021, **Email:** [financialaid@batestech.edu](mailto:financialaid@batestech.edu)

**Mail:** Financial Aid, 1101 S. Yakima Ave, Tacoma, WA 98405

Bates Technical College is an equal opportunity and non-discriminatory employer and educational institution.

**BatesTech.edu**

## Washington State Aid – Conditions of Award

By accepting state financial aid, you agree to the conditions listed below. If you have questions or find that you cannot comply with these conditions, please contact your institution's financial aid office.

1. You must meet the requirements for Washington State residency.
2. You do not owe a repayment to any state grant or scholarship nor are you in default on a state student loan.
3. You must be enrolled in an eligible program and not be pursuing a degree in theology.
4. If you hold a bachelor's degree or the foreign equivalent, you are not eligible to receive state grant funds.
5. If you do not attend or if you withdraw from your classes, you may owe a repayment of all or part of any state funds you have received.
6. You must maintain the academic progress standards established by your institution in order to receive additional state aid.
7. There could be other circumstances that would require a repayment or reduction in your current award amounts.
8. You must meet all eligibility requirements for the state aid program(s) awarded.
9. The offer of this financial assistance is subject to, and conditioned upon, the availability of funds. Washington Student Achievement Council (WSAC) and the institution through which the grant, scholarship, or work-study is awarded, reserve the right to withdraw, reduce, or modify the awards due to funding limitations or due to changes in circumstances which affect your eligibility for the program(s).
10. If I fail to cash my check containing state funds or pickup any remaining funds by the close of the academic year, the funds shall be returned to the program at WSAC and treated as funds declined by me.

The State of Washington is offering you financial assistance to help support your educational expenses. Please visit [www.opportunitypathways.wa.gov](http://www.opportunitypathways.wa.gov) to receive more information about financial aid, scholarships, work-study, and student loans.

### State Conditions of Award Policy

My institution's state conditions of award policy is compliant with 2022-23 requirements. The state conditions of award document includes all required disclosures, including the removal of the second Associate Degree within five years restriction, and the addition of the Unclaimed Property disclosure (#10 on the list of state conditions). The state conditions are provided directly to students on paper or electronically prior to the first annual disbursement of state financial aid in accordance with the requirements outlined in Chapter 6 of the 2022-23 Washington College Grant (WCG) & College Bound Scholarship (CBS) Program Manual. Our institution understands that we can utilize the state conditions of award form provided in Chapter 6 of the 2022-23 WCG Program Manual or we can incorporate all the required elements noted within the form in our own institutional conditions of award documentation provided to students.

**Phone:** 253.680.7020, **Fax:** 253.680.7021, **Email:** [financialaid@batestech.edu](mailto:financialaid@batestech.edu)

**Mail:** Financial Aid, 1101 S. Yakima Ave, Tacoma, WA 98405

Bates Technical College is an equal opportunity and non-discriminatory employer and educational institution.

**BatesTech.edu**