



Use this form if you or your parent’s 2021 or current income is, or will be, less than the 2020 income reported on your 2022–23 FAFSA (Free Application for Federal Student Aid). We use the information on this form to determine if we can recalculate your eligibility for financial aid. This request will not be processed until your financial aid file is complete. **If you submit this form AFTER your file has already been processed, please allow up to 8 weeks to process this request.**

Name: _____

ctcLink ID: _____

You must submit all required documentation listed below. Incomplete requests cannot be processed and will delay any adjustment to your eligibility.

Detailed statement explaining your circumstances (For example: loss or reduction of employment, loss of child support or other benefit, Separation/Divorce, death of spouse, a one-time income received in 2020). Be sure to include the date of the event or circumstance.

Documentation to verify your situation (letter of termination of employment, Unemployment Benefit Statement, divorce decree, death certificate, one-time income, etc.).

Copy of last two pay stub(s), unemployment stub(s), or last year's tax return form showing total year to date earnings for student and/or parent(s).

Documentation showing any other source(s) of income (Child support received, disability payments: L&I or VA, alimony, etc.)

I certify that the information provided on this form is accurate to the best of my knowledge. I understand that this information is used to determine eligibility for financial aid and that I may be subject to legal penalties if I knowingly or purposefully give false or misleading information.

Student Signature

Custodial Parent’s Signature

Date

Staff Use Only

Approved Denied Verified Code as PJ Old EFC: _____ New EFC: _____

Explanation: _____

Signature: _____ Date: _____