



Reader 1 _____

Reader 2 _____

Reader 3 _____

Date _____

Coded _____

Date Student will meet SAP _____

FINANCIAL AID SAP APPEAL Specific Steps Form

PRINTED NAME _____

SID#: _____

Quarter requesting aid: _____

1. Loss of financial aid eligibility due to (check all that apply):

- 67% Pace of Progression (POP) requirement not met (F)
- 150% Maximum Timeframe (MTF) (F)
- 2.0 minimum cumulative GPA requirement not met (F & S)
- 2.0 minimum quarterly GPA requirement not met (F & S)
- 50% Credit Hour Completion (S)

2. Basis for appeal (select one):

- Death of a relative (provide documentation)
- You suffered an injury or illness (provide documentation)
- Other special circumstances

3. Attach a letter explaining why you failed to make satisfactory academic progress and what has changed that will allow you to demonstrate progress at the next evaluation.

4. Attach a program of study guide or Education Plan:

- I choose to use the program of study
- I choose to meet with my career advisor to complete an Education Plan
Appointment date: _____ Career Advisor Signature: _____

5. Please complete the following:

- a. Are you working closely with a Career Advisor?
 - YES If yes, who? _____ How often? _____
 - NO Explain _____
- b. How many more credits and quarters do you need to complete your program?
Credits remaining _____ Quarters until graduation _____

6. If your GPA is below 2.0, please respond to the following questions:

- a. Are you using tutoring services?
 - YES
 - NO Explain _____
- b. Are you working w/your Instructor or any other Bates staff?
 - YES Who? _____
 - NO Explain _____

7. (Optional) Comment or recommendation by Bates staff member
