



V5 Dependent
2020-2021 Verification Worksheet

Your application for financial aid was selected for review by the U.S. Department of Education in a process called verification. We will compare information from your FAFSA with both student and parent(s) 2018 Federal tax return transcripts and this verification worksheet. In accordance with federal law, Bates Technical College must receive this information from you before disbursing federal aid. If there are differences between your FAFSA application and these documents, we will electronically correct your FAFSA.

What You Must Do:

- 1. Complete this worksheet in full. Do not leave blanks. The student and at least one custodial parent must sign this form.
2. If you and/or your parents did not use Data Retrieval, please attach the 2018 Federal Tax Return Transcripts for the data not received or attach a signed copy of your tax return. You can phone the I.R.S. for a free copy of your tax return transcript at 800-908-9946, or go to their website at www.irs.gov to request them. Note: The best way to verify income for tax filers is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at www.studentaid.gov.
3. Submit the completed worksheet with ALL required documents to our office within 20 days for financial aid processing.

~Failure to submit all documents requested will result in the delay or cancellation of any potential financial aid~

Print: Student's Last Name Student's First Name Student's MI

Student ID Number Date of Birth Phone Number

A. House Hold Information

List below each person that your parent(s) will support between July 1, 2020 & June 30, 2021. Include yourself (the student) even if you do not live with your parent(s). Include your parent(s) and anyone that they will provide more than one-half of their support (they do not have to live with parent (ex. away at college).

Table with 5 columns: Full Name, Age, Relationship, College, Will be Enrolled at Least Half Time 07/01/2020-06/30/2021. Includes example row for Marty Jones and a row for Self at Bates Technical College.

B. Student 2018 Income Information (check only one box below).

Click here if you have used IRS DATA Retrieval Tool on the FAFSA to transfer your 2018 IRS income information into your FAFSA.

Click here if you are attaching a copy of your 2018 Federal Tax Return and/or other financial documents.

Click here if you earned income from wages in 2018 but are NOT required to file a 2018 Federal Tax Return. Complete the chart below and submit copies of the W-2 Statement(s).

Employer: _____	Amount: \$ _____
Employer: _____	Amount: \$ _____
Employer: _____	Amount: \$ _____

C. Parent(s) 2018 Income Information (check only one box below).

Click here if you have used IRS DATA Retrieval Tool on the FAFSA to transfer your 2018 IRS income information into your FAFSA.

Click here if you are attaching a copy of your 2018 Federal Tax Return and/or other financial documents.

Click here if you earned income from wages in 2018 but are NOT required to file a 2018 Federal Tax Return.

Note: Parent(s) that will not file and/or not required to file a 2018 U.S. Income Tax Return. Please provide a Verification of Non-Filing Letter obtained from www.irs.gov. Parent(s) will need to complete and submit IRS form 4506-T (check box 7) for the 2018 tax year.

Please list all employer(s) and the income received below. Please provide copies of the 2018 W-2 Statement(s).

Employer: _____	Amount: \$ _____
Employer: _____	Amount: \$ _____
Employer: _____	Amount: \$ _____

D. Parent(s) Non-Taxable income received.

You must attach proof of any amount listed below. Please do not leave any item blank. If it does not pertain to you, enter a 0 or N/A.

1. Housing, food, and other living allowances paid to members of the military, clergy, and others (include cash payments and cash value of benefits). \$ _____
2. Veterans non-educational benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances. \$ _____
3. Other non-taxable income received such as Workers' Compensation (L&I), disability benefits, untaxed foreign income, etc... \$ _____

E. High School Completion Status

Provide one of the following documents to indicate the student's high school completion status when the student begins college in 2020-20:

- A copy of the student's high school diploma
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A State certified or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit towards a bachelor's degree.
- For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed

and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the financial aid office.

F. Identity Verification

I am appearing in person with my valid government-issued photo identification (driver's license, state identification card, or passport). The financial aid office will make a copy. **EXPIRED IDENTIFICATION IS NOT ACCEPTABLE. Also, federal law prohibits copying military ID, therefore we cannot accept military ID.**

OR

I am attaching a **notarized copy** of my valid government-issued photo identification (driver's license, state identification card, or passport). ***EXPIRED IDENTIFICATION IS NOT ACCEPTABLE. Also, federal law prohibits copying military ID, therefore we cannot accept military ID.**

G. Statement of Educational Purpose:

Completion of this section **MUST BE WITNESSED BY A FINANCIAL AID STAFF MEMBER.**

I am appearing in person to sign the statement below (must sign statement in front of a financial aid staff member).

I am unable to appear in person to submit the statement below, and therefore I have had the statement notarized. *

(NOTE: Bates Technical College does not reimburse any notary fees that may be incurred by this federal requirement.)

I certify that I _____ am the individual signing this (Print
(Student's Name))

Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Bates Technical College for 2019–2020.

(Student's Signature)

(Date)

Staff Initials

(Student's ID Number)

***Notary use only regarding sections F and G**

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and proved to me
(Printed name of signer)

on the basis of satisfactory evidence of identification _____
(Type of unexpired government - issued photo ID provided) to be the
above-named person who signed the foregoing instrument.

WITNESS my hand and official seal (seal)

(Notary signature)

My commission expires on

(Date)

E. Signatures

By signing this worksheet, we certify that all the information reported is complete and correct.

Student Signature

Date

Custodial Parent Signature

Date

Warning: If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.