Financial Aid

Data Sheet 2018–2019

June 4th, 2018

Fall Quarter Priority Deadline

We recommend completing your FAFSA by May 1st, 2018.*

Any applications completed after this deadline are processed on a first-come, first-served basis ***after*** all priority files are reviewed.

Title IV School Code: 012259

Complete and return to:
Bates Technical College, Financial Aid Office, Room M208
1101 S. Yakima Ave., Tacoma, WA 98405-4895

Last Name ***First Name*** ***Email Address (required)*** ***Class*** ***Start Date***

Instructions to complete this form:

1. Please complete all data on this form. **Incomplete forms will not be accepted**.
2. Any other requested documents (i.e., tax returns, verification forms, Satisfactory Academic Progress Summary) should be submitted with this Data Sheet.
3. **Student Loans, Special Conditions, and\or Work Study applications require a secondary process. If you are interested in applying for one, please include the application(s) with this form.**

Name _____ **Previous Last Name(s)** _____
Last, First, Middle Initial

Social Security Number _____ **Student ID Number (if known)** _____

Address _____ **Phone** _____
(Include city, state, and zip code)

Where will you live while attending college during 2018 – 2019?
o with parents o with spouse o alone o with roommate o with children

How much do you pay for housing per month? $_____ If Active Military, amount of BAH received? $_____
(Please provide copy of recent LES)

Are you currently working? o No o Yes **If you are married, is your spouse currently working?** o No o Yes

You are required to notify the Financial Aid Office of all financial resources you receive to help pay for school. List below all money you will receive from WIA, DVR, Federal or State Workforce assistance, Veterans benefits, JRTC, Foundation or any other scholarships, BIA or tribal grants or any other organization which will help pay your school costs. **You must report any additional agency funding received throughout the 2017-2018 school year not including Pell grants.**

_____ $ _____
Source of Funding *Annual Amount*

_____ $ _____
Source of Funding *Annual Amount*

Have you received Financial Aid (i.e. Loans, Pell, SNG) at another college during the 2017-2018 school year? o No o Yes

Have you received: o High School Diploma o GED o None

Do you have a degree? If so, which one? o Associates o Bachelors o Other Explain. _____

What month and year did you first reside in Washington State? ____/_____

Are you receiving cash assistance from DSHS (TANF/GAU/GAX)? o No o Yes

Are you receiving Social Security Income? o No o Yes

Have you been impacted by a layoff in the last 48 months? o No o Yes o Don't Know

Are you a former or current Foster Youth? o No o Yes

Priority Processing Deadlines

Fall Quarter: June 4th, 2018
Winter Quarter: October 15th, 2018
Spring Quarter: January 14th, 2019
Summer Quarter: April 15th, 2019

Bates Technical College reaffirms its policy of equal opportunity and does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, age, marital status, disability, or status as a disabled veteran or Vietnam era veteran in its programs and activities in accordance with college policy and applicable federal and state statutes and regulations. Inquiries regarding Bates' non-discriminatory policies should be directed to the Vice President of Human Resources, 1101 South Yakima Avenue, Tacoma, Washington 98405, 253.680.7180. For further information on notice of non-discrimination and equal opportunity, see the list of OCR enforcement offices for the address and phone number of the office that serves your area, or call 1.800.421.3481. Questions concerning the application of Title IX and its implementing regulations should be directed to the Vice President for Student Services, 1101 South Yakima Avenue, Tacoma, Washington 98405, 253.680.7005 or 1.800.562.7099, extension 7002. If you need assistance due to sensory impairment or disability, contact the Disability Support Services Coordinator at 253.680.7010.

HOUSEHOLD INFORMATION

DEPENDENT STUDENTS: List the people that your parents will support between July 1, 2018 and June 30, 2019. (Include yourself, your parents, and your parent's children living in your household.)

INDEPENDENT STUDENTS: List the people you will support between July 1, 2018 and June 30, 2019. (Include yourself, your **legal spouse**, and **your children** who are living with you.)

NAME	AGE	RELATIONSHIP	COLLEGE (if half-time attendance or more)
		(self)	Bates Technical College

CONTACT INFORMATION

NOTE: All applicants must complete this section.

If you are a dependent student: please include your parent(s). If your parents are deceased, please provide the information of your closest relative/friend who would know how to contact you.

If you are an independent student: please list your parent(s), a sibling, or a close friend or relative who would know how to contact you.

CONTACT'S NAME: _____
RELATIONSHIP TO YOU: _____
ADDRESS: _____
_____
_____
TELEPHONE: _____

Remember to read and sign pages 3 and 4!

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Bates Technical College - Financial Aid Satisfactory Academic Progress Policy

Students must meet Financial Aid Satisfactory Academic Progress Policy requirements, as outlined below, to be eligible for federal, state, and institutional financial aid. For FULL Satisfactory Policy, please go to www.bates.ctc.edu to the Student Services – Financial Aid Forms Directory. Find Satisfactory Progress Summary.

Requirements*

There are two standards of Satisfactory Academic Progress Policy that are evaluated at the end of each quarter:

1. Pace of Progression is measured to ensure students complete their program within 150 % of the expected completion timeframe for federal financial aid, or within 125% for state financial aid. **Under no circumstances will students receive state aid beyond 125% of published program lengths, or federal aid beyond 150% of published program lengths.** Bates Technical College may use professional judgment to exclude up to 45remedial (90 level) credits for students required to take pre-college level coursework.

2. A 2.0 quarterly Grade Point Average (GPA) is required to remain in good standing for continued financial aid funding. Students that do not meet Satisfactory Academic Progress will be placed on Financial Aid Warning or Suspension. Students will be notified in writing at the end of the quarter after grades have been posted.

***Please Note:** Washington State Need Grant (SNG) and State Work Study (SWS) recipients have different completion requirements to continue to be eligible for SNG/SWS. Please refer to the "Washington State Aid" section of the Satisfactory Progress Policy in the Forms Directory in Financial Aid at the Bates Technical College Website.

Pace of Progression

Students must complete a minimum of 75% of the quarterly credits attempted and be on pace to complete their degree within 150% of the expected completion timeframe. Transfer credits are included in the expected completion timeframe, as are attempted or completed credits for which you did not receive financial aid

Grade Point Average

Students must maintain a quarterly GPA of 2.0 ("C" grade) or better to remain eligible for financial aid. **Additionally, any student who has attended six or more quarters must maintain a cumulative college level GPA (CLGPA) of 2.0 or higher**, or they will lose eligibility for aid until their CLGPA again reaches at least a 2.0. (This requirement may not be appealed.)

Financial Aid Warning/Academic Warning

Financial Aid Warning will be assigned when a student has not completed at least 75% of their attempted quarterly credits and/or their quarterly GPA is below 2.0. Students on Financial Aid Warning are eligible to receive financial aid for the next quarter of attendance. Students placed on academic warning will be placed on financial aid warning.

Academic suspension

A student on academic suspension is also on financial aid suspension and is not eligible to receive any type of financial aid. An Academic Suspension must be resolved before a Financial Aid Suspension appeal will be considered. Please review the Student Handbook for additional information regarding the college's Student Progress Policy. If a student has received an academic forgiveness for any coursework at Bates Technical College, this does not change the GPA for determining eligibility for financial aid.

Financial Aid Reinstatement

Students whose aid has been terminated may be considered for reinstatement after repaying or making satisfactory arrangements to repay any financial aid debt owed, and after completing at their own expense, the number of credits required to raise their pace of progression to 75% of their cumulative credits attempted. If it is mathematically impossible to meet progression requirements, consideration for reinstatement of financial aid will be denied. If a student's aid was suspended because of low GPA, they may be considered for reinstatement after successfully completing one quarter or at least 6 fundable financial aid credits with a GPA of 2.0 or higher. Repayment, pace of progression and GPA requirements must be met to be considered for reinstatement. Students are responsible for notifying financial aid once reinstatement criteria have been met. When the student reinstates eligibility in this manner he/she will be placed in warning status for one quarter and will be subject to satisfactory progress criteria.

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Student's Signature _____ **Date** _____

Statement of Eligibility and Educational Purpose: (All students must *read* and *sign* this statement.)

I understand that I must apply for a Federal Pell Grant before I can be considered for all forms of aid. I have applied.

I understand that I must be a Washington State resident to receive the Washington State Need Grant, in accordance with RCW 28B.15.011.013; and that if I do receive the Washington State Need Grant, I must be registered at least as a half-time under-graduate student.

I understand that I must be enrolled in an eligible certificate or diploma program. I understand I must make Satisfactory Academic Progress (as defined by this institution, (**See Satisfactory Academic Progress Policy**-SAP) toward completion of my certificate or diploma in order to remain eligible for any aid that I might be awarded and that I must **not** be pursuing a degree in theology.

I understand that I must report to the Financial Aid Office any drop in enrollment or upon withdrawal from this institution. I also understand that I may owe a repayment or a refund as a result of withdrawing from this institution and agree to pay either or both.

I affirm that the information provided in this application and other financial aid documents is true and correct to the best of my knowledge.

I will use financial aid money received only for expenses related to my study at Bates Technical College. Should I withdraw from classes, repayment of all or part of the grant may be required.

I understand that when I am able, I can voluntarily make financial contributions to the Washington Student Achievement Council in recognition of a Washington State Need Grant I have received, and that these gifts will be used to provide financial assistance to other students.

I agree to notify the Financial Aid Office **immediately** of any changes in my address, phone number, or in my financial status.

I do not owe a refund or repayment on a State Need Grant, a Pell Grant, or a Supplemental Education Opportunity Grant, nor am I in default on a loan made, insured, or guaranteed under the Perkins, National Direct, or Federal Family Education Loan programs. In addition, I am not in default on a loan made through a state conditional loan program.

I agree to use the Secure Financial Aid online and phone processes. If you do not agree, please contact us regarding alternative methods of communication. If you do agree, you can rescind your permission at any time by contacting us.

My signature below signifies that I agree to the Conditions of Award, that I have read and understand the Satisfactory Academic Progress criteria, and that I **authorize tuition/fee payment from my award(s). I further understand that I will need to activate my BankMobile refund selection options before I can receive a Financial Aid refund\disbursement.**

Student's Signature _____ **Date** _____

Why do we need your Social Security Number?

Students must first apply for aid to be considered for any aid; thus, disclosure of your social security number is mandatory to apply for Federal student aid, under Section 484(a)(4)(B) of the Higher Education Act of 1965, as amended. The college uses your social security number to match your records with the Free Application for Federal Student Aid, to identify you and to process payments.

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