

## CAMPUS LIFE AND ACTIVITIES JOB DESCRIPTION

**Position: Mascot - Brutus**

**Pay:** \$17 per hour – 3-9 hours per week

**Basic Functions:** Wear mascot suit and participate in Campus Life and Activities / ASG events as requested. This position will also participate in photo and video shoots upon request

**Specific Duties and Responsibilities:**

- a. Participate in student social and educational events on campus as the mascot
- b. Assist student organizations and clubs with planning events

**Requirements of every ASG Officer:**

Show up to work on time and work all of your scheduled shifts  
Check your ASG email at the start of each workday  
Attend the General Assembly, Executive and President's meetings  
Attend monthly 1-on-1's with the ASG Advisor  
Initiate and complete one major project per year  
Actively serve on councils and committees as assigned and report on them at Executive meetings  
Turn in unofficial transcripts and schedules during the first week of each new quarter  
Recruit 3 new ASG applicants per year  
Perform classroom visits with VP's as needed/requested  
Attend and assist with New Student Orientation  
Participate in all ASG events  
Attend summer training and CUSP Student Leadership Conference  
Review meeting minutes prior to upcoming meetings  
Help other ASG executives as needed  
Archive your work in the form of a legacy folder