



P R E S I D E N T ' S N E W S L E T T E R

Bates Technical College | August-September 2021



Message from President Lin Zhou

Dear college community,

Before we begin Fall Quarter on Sept. 27, we welcome our teaching faculty back on Sept. 22. They will join employees in Opening Day activities, which will include important department, taskforce and committee updates, goals for the year, years of service, tenure recognition, Employee of the Year award, and much more.

This year, our keynote speaker is Dr. Karen Johnson, the director of the newly-created Washington State Office of Equity. The office will work with agencies to increase access to equitable opportunities in order to bridge opportunity gaps and reduce disparities. Dr. Johnson holds a Bachelor's Degree in Occupational Therapy, a Master's Degree in Public Administration and a Doctorate in Urban Services. The day will conclude with breakout sessions covering several important topics, such as mental health awareness in the classroom, accreditation, and technology tools.

As you are aware, Bates will be a fully-vaccinated college starting Fall Quarter. This means that students who attend classes and who plan to use on-campus services must be vaccinated or declare a religious or medical exemption ([see student verification form](#)). All employees, even those who teach online courses, must be vaccinated ([see employee verification form](#)) or declare a religious or medical exemption. If you have not yet completed the form, please do so now. You can find the most updated information on our [Coronavirus information webpage here](#).

Wishing you a successful and safe start to Fall Quarter!

Lin

Department Updates

Instruction





Outreach and Engagement through Environmental Stewardship Day –

In partnership with Citizens for a Healthy Bay on July 10th, Bates Technical College participated in Environmental Stewardship Day at the Oasis of Hope Center with the Pacific Northwest District Council (PNDC).

The PNDC is a collection of multi-cultural churches that span across the Pacific Northwest including Tacoma, Kent, Seattle, and Portland. They meet tri-annually to share resources, be enriched, and fellowship. Their July session hosted youth and adult education sessions and activities in Tacoma. We saw an opportunity to create partnerships with these churches by providing an experience of civil and environmental nature.

The goal of all the engineering technology programs is to diversify student demographics and to make our local community members aware of the educational opportunities available at the Advanced Technology on Central Campus.

Taina Anderson, the Civil and Environmental Engineering Instructor attended to promote the new environmental aspect of her program. She helped connect with engaged learners through activities as well.

Raeshawna Ware, the Aerospace Program Navigator, was able to share how she entered into the field of engineering and environmentalism by attending the civil engineering technology program at Bates. She also helped to plan fun activities such as a site and beach litter clean-up, an open space nature walk, storm drain stenciling, catch basin marking, lessons on plastics, and environmental equity discussions.

Since then, two organizations have reached out to request this type of information be shared with their diverse constituent base. Overall, it was a great and fruitful engagement.

Opening Day Celebration for Faculty and Staff –

Please join us for Opening Day on Sept. 22 at 8am-3pm.

Be sure to bookmark the [intranet page](#) and check back often for everything you need to make your day a success, including agenda updates, Keynote speaker bio, and Zoom links to connect.

[View Agenda and Zoom links on the intranet page](#)

Vaccine Clinic at Bates in September –

The TPCHD held a Vaccination Clinic for students and employees, as well as the public, at the downtown campus parking lot on Sept. 13. They will offered the first shot of the vaccine.

The second shot will be available on the Oct. 4 at 9am – 3pm. This is supported by the Bates nursing program with some of our students administering the vaccination.

Open Office Hours with Johnny Hu, Vice President of Instruction –

Stop by with any questions, concerns or just to introduce yourself to Johnny. If you would like to schedule a one-on-one meeting, please contact Jenifer at JKeltto@batestech.edu.

South Campus, in person, room A102A from 11am - noon on the following days:

Oct. 7
Nov. 18 (1-2pm)
Dec. 2

Central Campus, in person, room B202A from 11am - noon on the following days:

Oct. 27
Nov. 24
Dec.22

Downtown Campus, in person, room A-323 from 10am -11am on the following days:

Oct. 1
Nov. 12
Dec. 10

Student Services

The [Student Handbook for 2021-2022](#) is now available online on the [Student Conduct page](#) and on [MyBates](#) under the **Quick Links** and **Resources** tabs. Staff can also find the handbook by visiting the [Student Services Intranet](#) webpage

Financial Aid

Classroom Presentation – The Financial Aid & Workforce Education Services staff will be providing in class presentations. We will be working with the Deans to schedule days and times to attend the class and provide information on funding opportunities during the fall quarter. We look forward to working closely with our faculty to provide information to our students. The presentation will cover FASFA/WASFA's, grants, scholarships, WES programs, GI Bill® benefits, Financial Literacy, and Education Opportunity Center.

Which Way – To help students make smart choices about their finances, Bates Technical College has teamed up with [Student Connections](#) to provide financial education through an interactive website called Which Way. This provides [Financial Literacy](#) modules to assist students with understanding the basics of

budgeting, achieving financial goals, paying for college, creating and maintaining a budget, understanding credit, obtaining credit, managing credit cards, applying for Financial Aid, managing student loans while in school, managing debt, and repaying student loans. All students have access to these free self-paced modules by using their bates email. Details are available on the [Financial Literacy](#) webpage.

In addition, Financial Aid can create groups for programs or faculty that would like to implement any of these modules into their curriculum. For additional information please contact Jamie Huey jhuey@batestech.edu.

Student Connections – Bates' Financial Aid Office understands it can be difficult to navigate the processes of repayment plans and options. Through our partnership with [Student Connections](#), we offer students:

- free student loan counseling
- help students establish the best loan repayment options

Student Connections is passionate about helping students overcome the barriers that can get in the way of attending college, completing their programs of study and achieving success while in school and after graduation. With more than 50 years of experience in counseling student loan borrowers, their primary goal is to help establish the best repayment plan for each individual.

If you were contacted by a Student Connections Borrower Advocate, you can use [this site](#) to learn more about the importance of staying on top of your student loans. Then, when you have a few minutes, call 866-311-9450 to connect with your advocate. It's easy! A Borrower Advocate is ready to help you put a plan together for long-term repayment success. Your advocate will help you:

- Understand your loan obligations and responsibilities.
- Establish an achievable and affordable repayment plan.
- Find repayment options during financial hardships.
- Connect with your loan servicer.

Emergency Assistance Funds – Bates' Financial Aid Office is still accepting applications for the [CARES Act grant](#), an emergency grant available to currently enrolled students. **All students**, including high school and undocumented students, may apply once per quarter and may receive up to a maximum of \$5,000 per quarter.

For more information or to complete an application, please [visit the CARES Act webpage](#).

Registration

Registration Form Updates – During the past year the Registration Office has been working to go paperless for the ease of both students and staff. We have changed most forms to a Smartsheet format with an electronic submission button at the bottom. By clicking "Submit" the form will automatically route to the appropriate registration staff member for processing. No more traveling to the registration office, interoffice mail or searching for the right email. Please look for the forms on our website under [MyBates](#), then Bates Forms.

Transcripts – Ordering official Bates transcripts is now available online only. This past year we've partnered with [Parchment](#), an electronic transcript service. Students can now order transcripts and pay online in just a few easy steps.

Bates no longer accepts paper transcript requests, all requests must go through [Parchment](#). Please use the link provided or go to the [MyBates](#) portal and select "QuickLinks" then "My Official Transcripts" to set up a [Parchment](#) account.

Student Registration Process – All continuing students must register through the [MyBates](#) portal. Registering online is quick and easy. If you are having difficulty registering online or it's your first time using the online registration format, please contact your advisor for assistance. Your advisor is assigned to you based on your program of study. If you do not know who your advisor is, please reference the advisor table on the [Career Advising](#) webpage.

Student Admissions

Recruitment and Activities – CRM Engage2serve – E2recruit, Bates engages with inquiries and applicants by building meaningful 1:1 relationships through customized persona-based multi-channel campaigns and managing communication effectively. This service is used to:

- Build meaningful relationships with prospective students from inquiry all the way to registration.
- Streamline marketing activities, set goals and track progress.
- Speed up admission cycle from inquiry to application to admission letter to enrollment.
- Get real-time views of the applicant roadmap.
- Assist recruitment goals.

41 Program information campaigns were sent to 1,692 inquiries for Fall 2021. Fall entry campaigns were also launched to promote completion by students of the enrollment steps. Recruitment has also launched program-specific recruitment.

Virtual Sessions – Virtual college information sessions are currently taking the place of on-campus visits followed by Zoom Q&A Steps to Enroll. These sessions are provided weekly and answer questions on admissions, academic programs, scholarships, financial aid and more.

SBCTC Partnership – Bates is an active partner with SBCTC in creating and running statewide marketing campaigns aimed at recruiting students to our colleges. This campaign is specifically looking to recruit:

- Unemployed or underemployed adult workers
- People of color
- Males
- People who qualify for financial aid

WA State Fair – The Washington State Fair is the largest single attraction held annually in the state of Washington. The Fair continually ranks as one of the largest fairs in the world. This year five colleges will participate in information sharing during the fair to promote the value of education.

This event is a shared community college outreach event. See below for presentation dates:

- Green River College Sept. 6, 9, 10
- Clover Park Technical College Sept. 11, 12, 13
- Bates Technical College Sept. 15, 16, 17
- Pierce College Sept. 18, 19, 20, 22
- Tacoma Community College Sept. 23, 24, 25, 26

Student Life and Activities

New Student Orientation – Campus Life and Activities will continue to offer New Student Orientation in its online format for Fall 2021. The goal is for in person orientation to resume for incoming winter quarter students.

Free Sack Lunch for Students – We appreciate the faculty's commitment to reducing hunger and food insecurity on campus by continuing to distribute sack lunches. The process for ordering lunches is easy! Faculty are to complete the form linked below, and Student Life and Activities will get the bags to your classroom. [Click here to complete the form](#)

These lunch bags are to reduce food insecurity on campus and are funded by Campus Life and Activities and a Bates Foundation mini grant.

Finance and Administrative Services

Finance Department

Back-to-Work Personal Protective Equipment (PPE) –

Downtown Campus: The downtown campus will make direct deliveries for your PPE needs.

South and Central campuses: The Deans will allow instructors to order the PPE they request for their individual needs. Staff should talk with their supervisors to place orders.

For all orders, be sure to place a General Services Request on the General Services Intranet page, or use [this link](#).

Temporary See-Through Barriers for your Work Space – If you are interested in having one installed, please create a work order on the Facilities Department intranet page so they can measure your space, or use this [BATES Facility Work Order System](#) link.

If you order and the barrier is delivered **before the end of September**, the cost of the barriers *will not* be charged to your division or unit's college operating budget. After that, expenditures of this type will be evaluated on a case-by-case basis and may be limited by the availability of funding.

If you would like a temporary see-through barrier, please place your order as soon as possible, as delays in shipping because of supply chain issues are common.

COVID Corner

Students: Before the start of Fall Quarter on Sept. 27, **all students** should complete the [online student attestation form](#) regarding their vaccination status. Students will have three options on the attestation form:

1. Receive the vaccination (and provide the dates of the vaccination).
2. Claim a medical exemption.
3. Claim a religious exemption.

At this time, the college is not required to collect any vaccination documentation *from students* to go along with this form. Remember to complete the form **by the first day of class on Sept. 27**. The information on this form will go into the student information system, where access is limited to a small number of registration staff.

Employees: As you are aware from previous communication, the college is following the Governor's directive regarding vaccinations for employees. With this in mind, please read below for specific actions you need to take.

1. All employees need to complete the [vaccination verification form](#) located at BatesTech.edu/Coronavirus.
2. In addition to completing the above form, you either need to send a copy of your vaccination documentation to hr@batestech.edu, or set up an appointment with the Human Resources Office (either [Ken Harden](#) or [Kelli Rice](#)) to verify your status. At your appointment, bring a copy of your card or other documentation that can be used for verification. If you have already submitted your documentation, you do not need to take this step.
3. If, once you have completed the vaccination verification form, you request a medical or religious exemption, HR will ask you to submit additional information that will be used to determine if an exemption for medical or religious reasons will be granted.
4. For the college to comply with the Governor's proclamation by the deadline, it is *imperative* for you to complete the steps listed above as *soon as possible*, but in any case, no later than Monday, Sept. 13, 2021.

College Initiatives

Accreditation Update

Data transparency is another new emphasis in NWCCU's 2020 standards. To that end, BTC's [Strategic Plan Scorecard](#) is now available campus-wide. The scorecard tracks year-by-year progress on the college's [strategic goals](#), helping to shape the annual priorities. This summer, the results were shared with the Trustees, President's Cabinet, and College Council, among other

groups. Coming up this fall, the college will publish a summary of its student attainment data, disaggregated by race, gender, and other demographics.

Guided Pathways

For the upcoming year we have developed five new priorities for our Guided Pathways work. Each priority has a committee focused on the work and co-chairs from the leadership in instruction and student services. The priorities are the following:

- **College Success Class** – Currently a pilot is being run in the Administrative Business Assistant program. The committee will focus on evaluation of course content and determination of how the course will fit into the course requirements of other programs.
- **Maps and Annualized Schedule** – We have already begun to review and revise program curriculum. This committee will work with programs to complete this with every program and map out sequences of courses for each program and determine prerequisites. They will also work with each program to determine days, times, and location of classes. We anticipate this will be a multi-year process to complete.
- **Improving Student Onboarding** – The committee will evaluate the onboarding process and determine the appropriate interventions to incoming students. These will be through the CRM, phone calls, and face-to-face interactions with students. Clarification of staff roles will also be a part of the process.
- **Student Interventions** – The committee will work on the development of an Early Intervention System. They will also determine how to best support our students and if/when we would have intrusive advising sessions for current students.
- **Math and English Completion** – They will look at the placement process and how to improve completion of math and English in the first year. Concepts such as contextualized math and English courses and shortening developmental pathways will be explored.

All five committees will do their work with an eye on ctcLink. We must acknowledge that we are making changes during a large transition and will ensure any changes can be made seamlessly within the new software.

ctcLink Update:

This summer our course catalog was migrated to PeopleSoft with three people working directly in our production environment. Jannica Scott, Amelia Fortuno, and Mary Neff have been methodically updating nearly 4,500 courses. This is the first of five production activities with the next coming in September.

Data Validation Cycle 3 is underway and the detail work of comparing data still housed in legacy with what was migrated into PeopleSoft continues. Each cycle gets shorter and shorter leading up to our Go Live date of May 9, 2022. Bates Staff working on validation is distributed across the college with our Pillar Leads: Bob Traufler, Petrina Sims, and Jenifer Hoviland directing the activities.

We have two major initiatives for late summer/early fall: Security and preparing for User Acceptance Testing. The deadline for both is October 22. Local Security Administrators have been identified for each pillar and supporting Subject Matter Experts (SMEs) are providing additional perspectives to aid in the completion of our Security Workbook designed by the SBCTC.

The SBCTC identified a 10-week period beginning in mid-August for DG 6 SMEs to focus on the pillar specific courses. Course completion is necessary for those staff who will be participating in the testing period during late fall and into early winter quarter. Please contact your supervisor or Beth Cummings if you would like to review your enrollment and completion information.

This is Bates

Spotlight on Staff

Meet **Donovan Holter**, custodian at Central Campus -



Donovan Holter

How long have you worked at Bates, and what is your role?

I've worked at Bates 15 years this December, plus two years prior in Dale Trombley's FME class at south campus. I am a Custodian III at Central Campus. I am responsible for the cleaning of Bldg. "B", answering all emergency calls to alarms and resets, and to help maintain the grounds. As well as support maintenance with changing air filters and lubing motors.

What do you like to do when you're not at work?

I have a small back and front yard, and I like to maintain it by adding flowers and bushes year round. My flowers of choice are Dahlias but I also have fruit trees, and help the wife with her garden of vegetables. We both keep busy for hours for relaxation.

What is the best advice you've ever received?

There was a time in my life being stubborn had made an impact on changing my outlook on how I looked at things to better myself. Not knowing but thought of my limits to just give up, I was confronted to fix an item I knew nothing about at home and said forget it but was asked just try before you quit. After trying to fix the item and failing I moved on. The next morning there was a note on the counter with a few things said: I didn't care as much as you tried to fix and failed, but I do care that you didn't try. Failure is only giving up if you never try. Thanks for trying. Your wife, Sharon! I've carried that note with me in my wallet for over 15 years as a reminder to never give up.

Who is your biggest inspiration?

In the field of work I do, and have done over 30 years, having a wife and family that believes in me, my wife is my biggest inspiration for the last 39 years.

Spotlight on Students

Meet **Jordan Bates**, Transforming Lives nominee –

Jordan's story begins in 2015 when she enrolled as a Technical High School student focusing on earning her degree while also working toward her diploma. At the time, she was in an abusive relationship and became pregnant during her second quarter. This derailed her educational goals and she dropped out. After separating from her partner, she made the difficult and personal decision to give her baby girl up for adoption.



Jordan Bates

After some time, she returned to Bates and earned her diploma, and then, as she wrote in her essay, her world “shattered.” Her mother, her best friend, her rock and “absolute everything” had passed away in her sleep. Jordan, while in unimaginable grief, set out to care for her school-age brother and her father. She worked to support her family, and then COVID struck. As a daughter of a disabled combat veteran, she decided to put her VA benefits to use and returned to Bates, laser-focused on earning her degree, enrolling in the Dental Assistant program.

Her challenges didn't stop, though. Her heartbroken father and brother still suffered greatly from the loss of Jordan's mother. She persevered, earning high marks during a difficult pandemic educational experience, working hard to

care for and support her family. Her success came when she graduated with an Associated of Applied Science degree in 2021.

Jordan credits her high school counselor with providing her with steadfast motivation and support since 2015, and her instructor, who saw her struggles and helped with balancing life and college commitments, focusing on self-care.

Through these challenges, Jordan has represented dedication, resiliency and a positive attitude – all of which make her the perfect candidate for the Transforming Lives Award.

Congratulations on our August - October Employee Anniversaries!

- Nancy Landeis, General Education Instructor – 37 years
- Kathy Valenzuela, Contracts Manager – 36 years
- Joan Rapkoch, Home & Family Life Instructor – 31 years
- Bob Gunter, Commercial Truck Driving – 30 years
- Vicki Valdez, Director of Financial Services – 30 years
- Kellie Moody, Culinary Events Coordinator – 30 years
- Sharon Netter, ABA Instructor – 30 years
- Kurt Schaffer, General Ed. High School Instructor – 29 years
- Patty Johnson, Student Records Clerk – 29 years
- Kathy Brock, Marketing and Sales Instructor – 29 years
- Sherri Stanton, Director Development/Marketing – 28 years
- Robin Stanton, High School Counselors – 28 years
- Jelson Dominguez, Broadcast Maintenance Engineer – 26 years
- Dave Leenhouts, Electrical Construction Instructor – 26 years
- Karrie Zylstra, I-Best/Basic Skills Instructor – 25 years
- Sanasar Nersesyan, Custodian – 24 years
- Vasiliy Shkarin, Maintenance Engineer – 24 years
- David Skeen, Electronics Technician Instructor – 22 years
- Jannica Scott, Education System Specialist – 21 years
- Beth Reichenbach, Library Technician – 21 years
- Alissa Turner, Early Childhood Specialist 2 – 21 years
- Qiana Velez, Administrative Assistant – 21 years
- Jeanene Pedee, Project Implementation Specialist – 20 years
- Brian Parker, Digital Media Instructor – 20 years
- Dionne Bonner, Graphic Designer – 19 years
- Bob Traufler, Registrar – 19 years
- Anatoliy Kotilevskiy, Custodian – 18 years
- Theresa Arrington, EC Specialist – 16 years
- Sarah Chargualaf, Workforce Compliance Specialist – 16 years
- Emilie Pulido, Math Instructor – 16 years
- Mary Moseley, Enrollment Management Specialist – 16 years
- Liuba Kundilovskaia, HS Specialist – 14 years
- Shannon Bjorkman-Stewart, EC Specialist – 12 years
- Joe Brewer, Auto body/ Collision Repair Instructor – 9 years
- Curt Meyer, Mechanical Engineering Instructor – 8 years
- Matt Spitzer, Motorcycle/Marine Technology Instructor – 8 years
- Tom Layson, Manager Editing Production/ Host – 8 years
- Landon Johnson, Industrial Electronics & Robotics – 8 years
- MaryAnn Keith, AMA Instructor – 8 years

- Jeffrey Axtman, Multimedia Coordinator – 7 years
- Chris Anderson, Associate Manger of Programming – 7 years
- Paula Grow, I-Best Instructor – 6 years
- Brian Knox, Welding Instructor – 6 years
- Jon Bolas, Institutional Research – 6 years
- Angela Driver, I-Best Instructor – 6 years
- Christina Aubel, Child Studies Instructor – 5 years
- Lester Burkes, Diesel Mechanics Instructor – 5 years
- Karen Ford, Child Studies Instructor – 5 years
- Lisa Meier, Child Studies Instructor – 5 years
- Jose Suchite, Electrical Engineering Instructor – 5 years
- Dequan Garnett, Computer Technician – 4 years
- Gladys Mondragon, EC Specialist – 3 years
- Andie Battisti, Practical Nursing Instructor – 3 years
- Tirriona Antush, EC Specialist – 2 years
- Neph Drummer, Director of General Services – 2 years
- Bill Asher, HS/Gen Ed. Science Instructor – 2 years
- Bryce Bigelow, Practical Nursing Instructor – 2 years
- Joseph Kauer, Cybersecurity Technology Instructor – 2 years
- Angela Radonski, Practical Nursing Instructor – 2 years
- Kimberly Towne, Ex. Admin. Asst. to the VP of Student Services – 2 years
- Wynton Dillard, Public Safety Officer – 1 year
- Tim Bacon, CNC Machinist Instructor – 1 year
- Nicole Hawe, OTA Fieldwork Coordinator – 1 year
- Brian Umpstead, Architectural Woodworking Instructor – 1 year

Welcome our New Bates Employees!

- Alyssa Eckert, Human Resources Generalist

Congratulations to Mike Clark, Automotive Technology Instructor!

Mike was recently named Educator of the Year by Mitchell1, an auto repair technology company and division of Snap-On. "Michael Clark's excellent career experience and reputation as an automotive instructor make him an outstanding choice to receive this year's Mitchell 1 Educator of the Year honor," said Nick DiVerde, senior marketing director, Mitchell 1. "We're pleased to recognize Michael's dedication to helping develop skilled professionals for the car care industry, and we extend our sincerest congratulations to him on this achievement." Congrats, Mike!

Way to go Trent Aldan, Interim Campus Safety Sergeant!

Trent took Top Driver on the Skid Pan during the safety officers' annual driver training at the Washington State Patrol Academy in Shelton. What is a skid pan, you might ask? It is a large flat concrete surface on which cars can be made to skid in a safe controlled environment. The surface of the Skid Pan is prepared with a nontoxic solution, which when mixed with water simulates the slippery conditions. Well done, Trent!

Shout out to our Financial Aid and Workforce Education Services!

They received the Achieving Campus Efficiency (ACE) award from BankMobile, which recognizes speedy electronic fund disbursement. "The Bates Financial Aid and Workforce Education Services department works

tirelessly to make sure our students get their funding as soon as possible. I am proud of the staff in the Bates Financial Aid and Workforce Education Services department, and this award and recognition honors their hard work and dedication to student success," says Financial Aid Director Kimberly Uphold.

As of May 31, 2021, Bates Technical College issued 1,570 disbursements totaling \$2,293,826.38. 86.24% by electronic direct deposit and 34.48% of students completed the refund selection process. Congratulations!

Peer Appreciations

Do you know a stellar student, a fantastic faculty or a superior staff member? Email your Peer Appreciation to communications@batestech.edu!

Bobcat Bits

Foundation launches spirit wear campaign fundraiser.

The Bates Foundation helps you celebrate your college spirit with a 35% off sale on branded spirit wear. On Sept. 22, the Bates Foundation will launch the 'Show Your Spirit in Style' campaign to celebrate Bates pride. You can purchase college-branded tees or sweatshirts to enhance your spirit wear collection or to start one. All funds will go to support the Bates Foundation, 'Student success is at the heart of everything we do'.

Student and Alumni Job Board. There are employers looking to hire Bates Technical College graduates! They are posting their career opportunities for our students and grads on our Student Job Board. For more information go to: [Student Jobs](#).

Dates to Remember

- Opening Day – Wednesday, September 22
- Fall Quarter Begins – Monday, September 27
- Board of Trustees study session and meeting – Monday, September 27
- Leadership Listening Session – Tuesday, October 12
- Professional Development Day – Friday, October 15
- Board of Trustees study session and meeting – Monday, October 25
- Registration for Winter Quarter, Veteran Students – Monday, October 25
- Registration for Winter Quarter, Continuing Students – Tuesday, October 26
- Registration for Winter Quarter, New Students – Monday, November 1

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