Memorandum of Understanding Between

Tacoma Community College (TCC)'s Applied Management BAS
and
Bates Technical College's Associate of Applied Science - Transfer
In Applied Business Management

The purpose of this agreement is to provide an educational pathway for graduates of Bates Technical College's Applied Business Management AAS-T degree to enter into the Applied Management Bachelor of Applied Science (BAS) program at Tacoma Community College.

Requirements for Special Consideration:

Qualified applicants from Bates Technical College will receive priority consideration after TCC qualified applicants and prior to other non-TCC applicants in the upcoming cohort of the Applied Management Bachelor of Applied Science degree program on a space available basis if they meet the following requirements.

- Graduate of Bates Technical College's Applied Business Management AAS-T degree program
- English 101 with a grade of C or better
- Other requirements listed in the current TCC college catalog
- Submission of a 100% completed online application during the open application period (typically the February through May before Fall entry) within 4 years of earning their AAS-T degree.

Tacoma Community College Agreement Responsibilities:

- Offer any qualified graduate of the Bates Applied Business Management AAS-T degree a seat in the upcoming cohort on a space-available basis, according to the criteria specified above.
- Provide prospective applicants access to resources for preparing to enter the BAS degree program of their choice.
- Provide timely notice of the online application opening.
- Help prospective applicants plan by clearly outlining admission and graduation requirements.
- Provide informational flyers for distribution at Bates Technical College.
- Notify Bates Technical College of any changes to the curriculum or program admission requirements within a month of the changes being approved.
- Revise the MOU, as needed.

Bates Technical College Agreement Responsibilities:

- Promote the TCC's Applied Management BAS degree as a preferred pathway to students in the Applied Business Management AAS-T program.
- Distribute information about TCC's Applied Management BAS degree.
- Collaborate with TCC faculty and other personnel to inform Bates' students about TCC's Applied Management BAS degree program.
- Assist Bates' students with choosing appropriate classes to meet TCC's requirements.

- Notify TCC of any changes to the Applied Business Management curriculum or degree outcomes within a month of the changes being approved.

Minimum Graduation Requirements for TCC's Applied Management BAS

- Total College-Level Credits: 180 (earned at Bates, TCC and other regionally-accredited institutions)
    - Lower Division Credits: 60 to 70 credits
    - General Education Requirements: 50 credits
    - Upper Division Credits: 60 to 70 credits
- Cumulative GPA: 2.5

TCC Lower Division Requirements (maximum 70 credits)	**Bates AAS-T Equivalent Courses**
Lower Division Credits: • 55 lower division credits plus • ACCT& 201 (5 cr), Principles of Accounting I	• INFO 101, Computer Application Essentials • ECON& 202, Macroeconomics • BUS 210, Principles of Marketing • ACCT& 203, Principles of Accounting III • ECON& 201, Microeconomics • BUS 230, Managing & Leading Through Change • BUS 298, Applied Business Capstone • Spec Elective 1, any 5 credits of ACCT 207, QuickBooks; BUS 220, Digital Marketing Strategy; or BUS 250, HR Management Principles • Spec Elective 2, any 5 credits of BUS 280, Small Business Planning; BUS 240, Search Engine Optimization; or BUS 255, Employment Law. • Gen ed 2 • Gen ed 3 • ACCT& 201, Principles of Accounting I
• CU 203 (3 cr), Intermediate Excel • Plus 7 credits of college-level lower division courses	• CU 203 equivalent, Intermediate Excel (3 credits) • Elective (2 credits) • Elective (5 credits)*

TCC General Education Requirements **50 credits**	**Bates AAS-T Equivalent Courses**
Communication Distribution (10 credits): • ENGL&101, English Composition • CMST& 101, Introduction to Communication	• ENGL&101, English Composition • ENGL& 235, Technical Writing
Quantitative Skills Distribution (5 credits): • MATH&146, Introduction to Statistics or BUS 256 Business Statistics	• MATH&146, Introduction to Statistics

Natural Science Distribution (5 credits): • ENVS& 101, Environmental Science	• General Elective 1: ENVS& 101, Environmental Science
Humanities Distribution (5 credits): • PHIL 320, Ethical Decision Making	• None
Social Science Distribution (5 credits): • BUS 310, Organizational & Interpersonal Behavior	• None
Electives General Education (20 credits): • BUS& 101, Introduction to Business • BUS& 201, Business Law • CMST 320, Professional & Organizational Communication • BUS 330, Legal Environments in Business	• BUS& 101, Introduction to Business • BUS& 201, Business Law

TCC Upper Division Requirements **60 credits**	**Bates AAS-T Equivalent Courses**
• BUS 300, Foundations of Management • LS 301, Research Skills for Business • BUS 320, Managerial Accounting • BUS 360, Fundamentals of Human Resource Management • BUS 340, Financial Management • BUS 350, Fundamentals of Project Management • BUS 400, Economics for Managers • BUS 410, Operations and Logistics • BUS 430, Business Strategy and Sustainability • BUS 420, Digital and Social Media Management • BUS 441/442, Intermediate Project Management **or** Intermediate Human Resource Management • BUS 451/452, Advanced Project Management or Advanced Human Resource Management • BUS 461/462, Capstone: Managing for Organizational Change **or** Capstone: Human Resource Management	• None

*accepted Applied Management BAS students can choose to replace 5 credits with an optional internship

Term; Annual Review; Termination

The term of this Agreement shall be for five years, effective on the date last signed by all parties (the "Effective Date"). The parties agree to review this Agreement and the Program yearly at a time mutually convenient for the Parties but aiming for approximately the anniversary of the Effective Date. Each party has the right to make changes to its curricula and enrollment standards to maintain its academic integrity and meet accreditation standards. Such changes must be communicated in writing between respective administrators as they occur. Any change will be recorded as an addendum.

Either party may terminate this Agreement for convenience by giving written notice to the other party's designated representative at least 60 days prior to the commencement of a new academic year. This Agreement can be terminated at any time by mutual written Agreement. Upon notification of termination both institutions will work together to fully support students already in the process of transfer under this Agreement not to exceed one year.

Entire Agreement; Modifications

This Agreement contains the entire Agreement of the Parties with respect to the subject matter of this Agreement. This Agreement may be modified or amended only by mutual written Agreement signed by the authorized representative of each Party.

The Parties have signed below to indicate their acceptance of the terms of this Agreement.

Signed,

Marissa Schlesinger	Johnny Hu
Name (print and sign)	Name (print and sign)
Provost & VP for Academic Affairs	Vice President of Instruction
Position, Tacoma Community College	Position, Bates Technical College
10/17/2024	10/21/24
Date	Date
Ivan Harrell, II	Lin Zhou Lin Zhou (Oct 22, 2024 05:33 GMT+8)
Name (print and sign)	Name (print and sign)
College President	President
Position, Tacoma Community College	Position, Bates Technical College
10/18/2024	10/22/24
Date	Date

Addendum: Educational Plan for graduates of Bates Technical College's Applied Business Management AAS-T degree program

BATES AAS-T TO AM BAS
EDUCATIONAL PROGRAM PLAN

FALL YR 1	WINTER YR 1	SPRING YR 1
BUS& 101	**ACCT& 201**	**ACCT& 203**
INFO 101	**BUS 210**	**ECON& 201**
ENGL& 101	**MATH& 146**	**ENGL& 235**
FALL YR 2	**WINTER YR 2**	**SPRING YR 2**
ECON& 202	**BUS& 201**	**BUS 230**
SPECIALIZATION ELECTIVE 1	**SPECIALIZATION ELECTIVE 2**	**BUS 298**
GEN ED 1: ENVS& 101	**GEN ED 2**	**GEN ED 3**
FALL YR 3	**WINTER YR 3**	**SPRING YR 3**
BUS 300/LS 301 - Mgmt Fund	BUS 310 - Org Behavior	BUS 330 - Legal Environments
CMST 320 - Prof & Org Comm	BUS 320 - Mngrl Acctg	BUS 340 - Financial Mgmt
CU 203	BUS 360 - HR Mgmt	BUS 350 - Project Mgmt
2 CR ELECTIVE		

CU 203 must be taken and passed with a B or better before WINTER 3

FALL YR 3	WINTER YR 4	SPRING YR 4
BUS 400 - Econ for Mgrs	BUS 410 - Op and Logistics	PHIL 320 - Ethical Decision Making
BUS 442 - Int. HR Mgmt	BUS 430 - Strategy & Sus	BUS 420 - Digital & SM Mgmt
OR BUS 441 - Int. PM Mgmt	BUS 451 - Advanced PM Mgmt	BUS 461 - Capstone PM
5 CR ELECTIVE	**OR** BUS 452 - Advanced HR Mgmt	**OR** BUS 462 - Capstone HR
Tuesday 6 to 9 pm	**Must be taken prior to WINTER 3 - must earn a B or better**	
Thursday 6 to 9 pm	**Can be taken anytime before graduation**	
Saturday 9 am to 3 pm		
BATES AAS-T		

Final BATES and TCC Applied Mgmt Articulation Agreement_IH signed

Final Audit Report 2024-10-21

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