

# Bates Technical College Foundation Emergency Assistance

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## **We are here to help.**

The Bates Technical College Foundation offers emergency assistance to students who experience a financial emergency or unanticipated expenses causing financial hardship. Emergency funding is temporary, short-term financial assistance and is not intended for recurring expenses.

*In partnership with Bates Technical College Associated Student Government (ASG).*

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## **Examples of emergencies to be considered:**

- Overdue utility bills reaching a shut-off notice
- Transportation needs
- Overdue rent or lease payments
- Homelessness or sudden loss of housing Loss of childcare
- Emergency medical expenses
- Replacement of essential personal belongings due to theft or other types of disaster
- Other emergencies may be considered on a case-by-case basis

## **Eligibility criteria:**

- This situation will impede your academic performance
- You are a full time student (12 or more credits)
- You are a registered student in at least your second quarter
- You have at least a 2.5 GPA
- You are not a Technical High School or High School 21+ student
- You have exhausted all other forms of assistance

## **Conditions:**

- Students may receive up to \$500 once every 365 days
- Payments are made directly to a business/organization
- Funds are not given directly to students
- You have a FAFSA/WAFSA application on file in the financial aid office
- Eligibility does not guarantee funding
- You will write a thank you note to the donor

# Student Emergency Assistance Application Form

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Name:

First

Last

SID#:

Phone#:

Email:

May we leave a phone message?:  Yes  No

Street Address:

Address line 2:

City:

State:

Zip code:

Dollar amount requested (not to exceed \$500) \$

Type of financial need requested:

Do you have bills, estimates or quotes associated with your emergency?  Yes  No

Please describe the emergency related to this request. Include any information that will help us understand why you are requesting assistance.:

How do you intend on using the funds if awarded?:

Please explain how this emergency is temporary:

How does this emergency impact your ability to complete this quarter of college?

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## Student Emergency Assistance Application Form (cont'd)

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### Eligibility questions

- This situation will impede your academic performance  Yes  No
- You are a full time student (12 or more credits)  Yes  No
- You are a registered student in at least your second quarter  Yes  No
- You have at least a 2.5 GPA  Yes  No
- You are not a Technical High School or High School 21+ student  Yes  No  
(Answer “no” if you are not)
- You have exhausted all other forms of assistance  Yes  No

### Required documents

- Completed application form
- Current unofficial transcript from Bates Technical College
- Financial Aid Unmet Need document filled out and signed by a financial aid employee
- A copy of the bill and shut-off notice if applicable, for utilities (the bill must be in the student’s name)
- A copy of the rent or lease agreement (the agreement must be in the student’s name)
- Medical or dental bill (the bill must be in the student’s name)
- A copy of any other approved bill (the bill must be in the student’s name)
- Documentation of any other assistance request

**NOTE: Incomplete applications will not be accepted.**

### By signing this application, I certify that:

- 1) The information on this application is complete, true, and correct.
- 2) I am in need of emergency assistance to continue my education at Bates Technical College.
- 3) I understand that the financial aid office may need to adjust my financial aid award in order to receive this assistance if I do not have unmet need.

**Student Signature:**

**Date:**

**Printed Name:**

Deliver all required emergency assistance application documents to the Foundation electronically. If you do not have access to a scanner to upload your documents, you may attach them as individual pictures. Email application and attachments to [foundation@batestech.edu](mailto:foundation@batestech.edu). If you have questions, please call 253.680.7160 and leave a detailed message with your phone number. You will receive a return call as soon as possible.