Prior Learning Application for Traditional credit

Student Name _____ ctcLink ID _____

Program Name _____ Instructor _____

Student Email Address _____ Phone _____

Overview of Traditional Prior Learning Credit Guidelines

- The residency policy requires all students to earn a minimum of 20 credits toward their degree at Bates Technical College
- Credits awarded at Bates may not be transferable to other institutions
- No partial credits shall be awarded
- Transfer credit from other colleges requires an official transcript and a Request for Credit Evaluation form

Types of Traditional Prior Learning Credits				
Credit Type	**Type**	**Description**	**Required Documentation**	**Fee**
Course Substitution	CS	Courses taken at Bates used to fulfill a required course on current course of study	Bates transcript (*faculty may provide*)	$0
Program Transfer Credit	TC	Program Courses taken at another college.	Official Transcript and Faculty Approval	$0

*****List the College transcript used for *Program Transfer* Credit below:**

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Directions

1. It is the student's responsibility to provide the college with the required documentation.
2. Students must work directly with faculty for Course Substitution to determine course equivalency.
3. Transcript Evaluator will review, post the credits and notify the student of the outcome.
4. All other credit transfer rules apply per college policy (CP6100 & CP6120)

Credit Type	Current Required Bates Course	Credits	Requested Course for Transfer	Credits

***Use second page for additional courses**

_____ _____

Faculty Signature **Student Signature**

Credit Type	Current Required Bates Course	Credits	Requested Course for Transfer	Credits

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