

# How to Check Grades

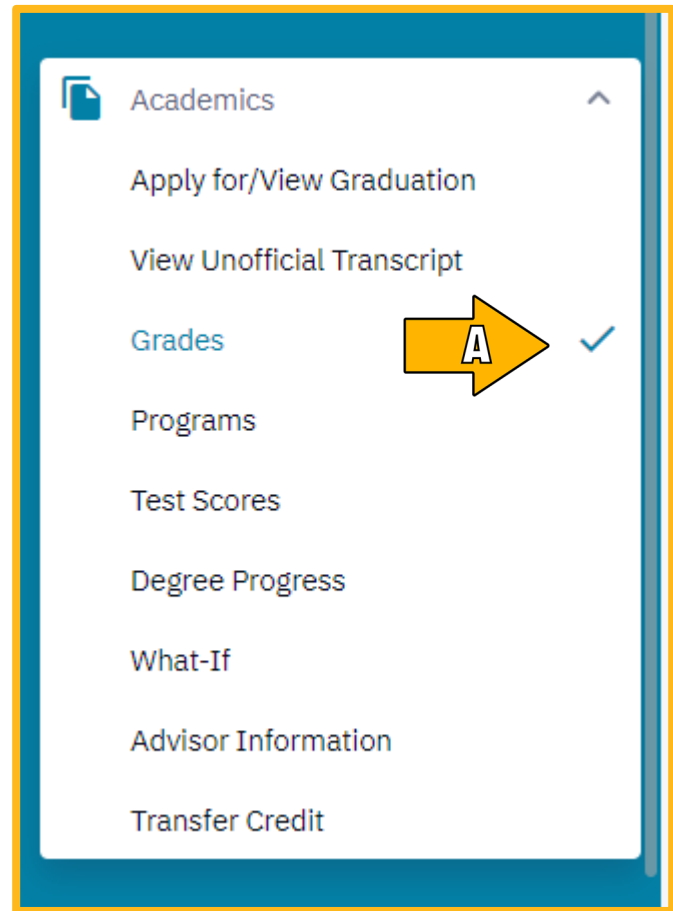
Student Training Materials

















## Abbreviated Instructions (Student View)

- Click '**Academics**'(A).
- Click sub-menu, '**Grades**' (B).
- Your grades will appear in the main dashboard to the right.

Continue for detailed instructions.

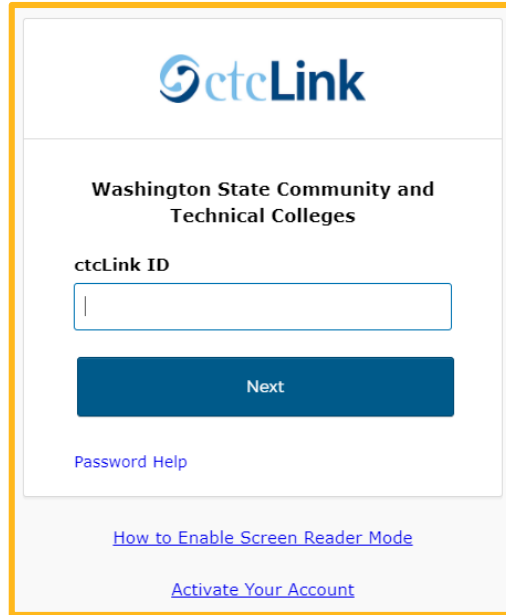


# Step 1 (Student View)

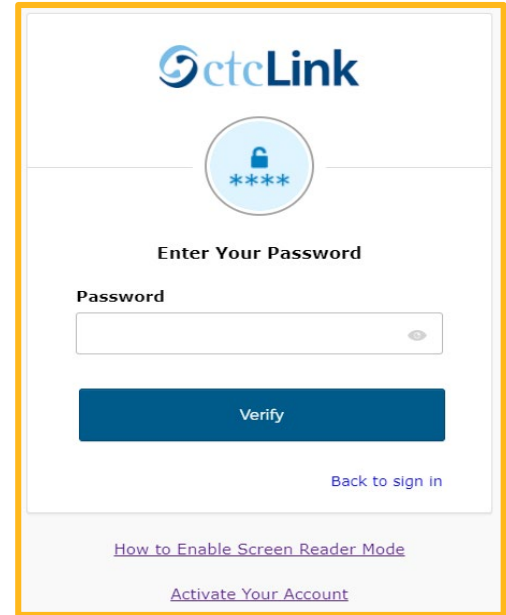
 ctcLink Login	 (ctcLink) Help	 Class Search	 Canvas Login	 Find My Advisor
 College Catalog	 Legend Login	 Financial Aid	 Find My Books	 Email Login
 Calendar	 Contact Security	 LWTech Homepage	 LionsLink Twitter	<p>Tweets by @LWTechLionsLink</p> <p>Hmm, an empty timeline. That's weird.</p> <input type="button" value="Check for Tweets"/>

## Step 2

Enter your **'ctcLink ID'** number, and click on the **'Next'** button. Then enter your **'Password'** and click on the **'Verify'** button.



The screenshot shows the ctcLink login interface. At the top is the ctcLink logo. Below it, the text "Washington State Community and Technical Colleges" is displayed. The main heading is "ctcLink ID". There is a text input field for the ID. Below the input field is a blue button labeled "Next". At the bottom of the form area, there is a link for "Password Help". At the very bottom of the page, there are two links: "How to Enable Screen Reader Mode" and "Activate Your Account".



The screenshot shows the ctcLink login interface. At the top is the ctcLink logo. Below it is a circular icon containing a lock and the text "\*\*\*\*\*". The main heading is "Enter Your Password". There is a text input field for the password with a toggle icon on the right. Below the input field is a blue button labeled "Verify". At the bottom right of the form area, there is a link for "Back to sign in". At the very bottom of the page, there are two links: "How to Enable Screen Reader Mode" and "Activate Your Account".

## Step 3

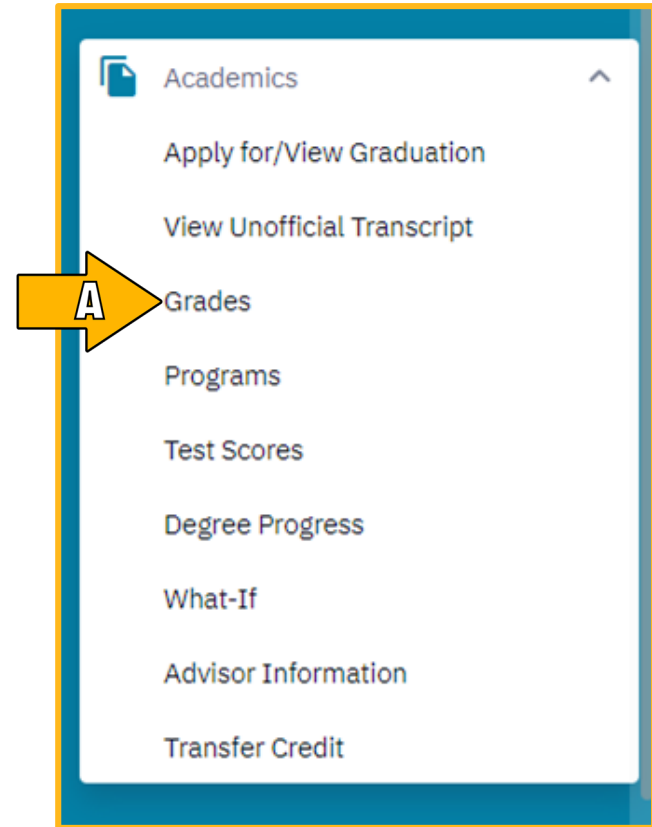
On the left side navigation bar, click on 'Academics' (A).



A screenshot of a student dashboard interface. On the left is a blue navigation bar with the following items: Dashboard (with a home icon), Schedule (with a calendar icon), Class Information (with a document icon and a dropdown arrow), Enrollment (with a graduation cap icon and a dropdown arrow), Academics (with a document icon, a dropdown arrow, and a yellow arrow pointing to it from the left), Financials (with a wallet icon and a dropdown arrow), Admissions (with a document icon and a dropdown arrow), My Information (with an information icon and a notification badge '1'), My Profile (with a person icon and a dropdown arrow), Public Links (with a globe icon and a dropdown arrow), and Full Site (with a computer monitor icon). The main content area on the right is light gray and contains: a greeting 'Hello Robin!' with a 'Generate' link; a 'Message Center' section with the text 'You have no messages.'; a 'Holds' section with a notification badge '1' and a 'BFET Hold' entry; and a 'Student Exams WINTER 2022' section with the text 'You have no Exams.'.

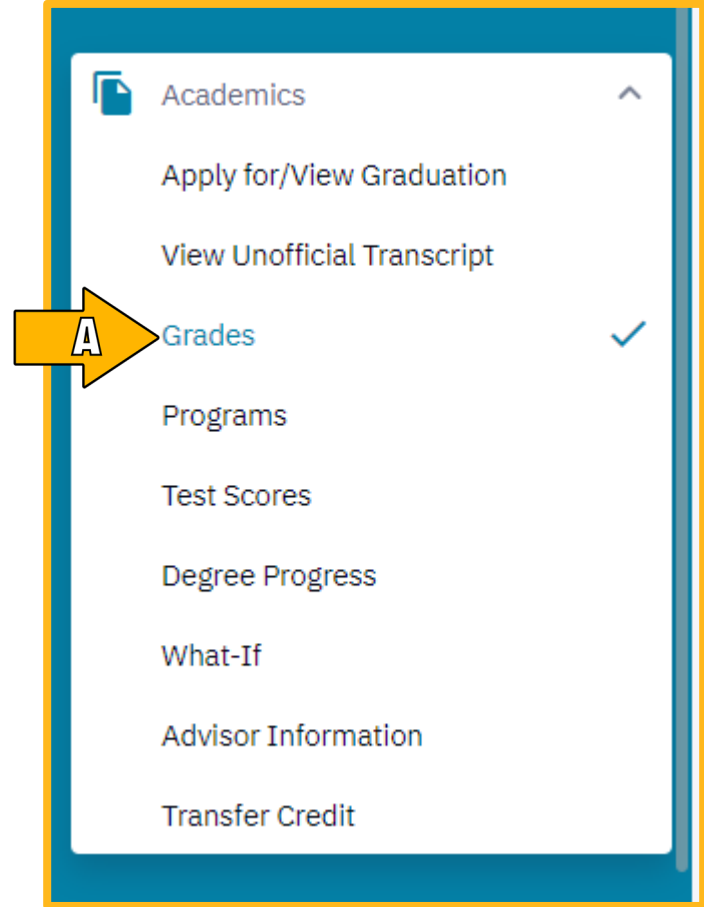
## Step 4

In the newly appeared dropdown, select '**Grades**' (A).



## Step 5

Your grades will appear in the window to the right. Notice the **check mark (A)** next to the word **'Grades'**.



**Still need help or have questions?**

StudentHelp@batestech.edu  
253.680.7055