TRANSFORM

Get the education you need for the career you want.

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CENTER FOR ALLIED HEALTH EDUCATION OPENS FALL QUARTER.
Read more about this new facility on page 10!

BatesTech.edu
AFFORDABLE AND SAFE HANDS-ON EDUCATION.

Bates Technical College offers the support you need to reach your education and career goals. With more than 45 career education programs, continuing education, high school options, child studies courses, and academic options, we’ll help you prepare to begin a career, transfer to a bachelor’s degree program, or quickly build new skills.

Explore and transform your future today.
Get started today at BatesTech.edu or call 253.680.7000.

Locations

Downtown Campus
1101 South Yakima Avenue, Tacoma
253.680.7000

South Campus
2201 South 76th Street, Tacoma
253.680.7400

Central/Mohler Campus
2320 South 19th Street, Tacoma
253.680.7603

BatesTech.edu
The college operates on three campuses, with over 600,000 square feet of classrooms, shops, meeting rooms and offices.

Take a virtual tour of the college’s three campuses.

About this publication:
TRANSFORM is published by Bates Technical College, 1101 S. Yakima Ave, Tacoma, WA 98405. This publication is a guide for prospective students to learn about Bates Technical College and the classes we offer. The college reserves the right to add, cancel or change classes and fees as needed and without notice and attempts to do so with minimal inconvenience to students. Length of career education programs is estimated. Time in school may vary based on prior knowledge and experience.

Welcome to Bates Technical College!
Congratulations! You’ve taken the first step in achieving your dreams for the next chapter in your life!

When you are reading this TRANSFORM publication, you will gain fuller knowledge and perspective of how Bates Technical College can help you get started on this journey.

Fall/Winter 2021-2022 marks our emergence from the COVID-19 pandemic and the constraints it presented. We have learned how to best meet these challenges over the past several months and continue to use these “lessons learned” in offering our programs and services for the future.

You, too, can be a member of the proud heritage Bates has earned over our 80+ years in producing graduates who are well prepared to take their rightful place in today’s workforce.

Join us as we move forward in doing what we do best: providing the means for individuals to grow and succeed today in preparation for entering your career of choice tomorrow.

Best wishes for the future.

Jane A. Birkholz, PhD
Dean of Student Services, Bates Technical College

What are smart (QR) codes?
These handy blocks of code are useful when you hover your phone’s camera over the smart code to go to a specific webpage.

To get a list of links contained within TRANSFORM, hover over this smart code!
bates tech.edu/class-schedule

YOUR NEXT STEPS
Are you interested in pursuing a certificate or degree? We can get you career-ready in two years or less! If you have questions about applying, email Info@batestech.edu or visit our Virtual Student Services Lobby. Completing these enrollment steps will prepare you to be a successful student at Bates and prepare for the required advising meeting.

BatesTech.edu/Getting-Started

STEP ONE
Apply for admission

• Visit BatesTech.edu/Getting-Started to complete a free online application. Upon acceptance, you will receive an email that includes your next steps.

• Your SID number will be issued when you’re accepted to the college. You will use your SID throughout your college career at Bates, so keep it handy.

STEP TWO
Attend an information session

• Go to BatesTech.edu/Information-Sessions to register for a free session.

• As Bates continues to recover from the restrictions imposed by COVID-19, we will only offer virtual information sessions until further notice. You can find the latest information on reinstating in-person information sessions offered on each campus on our website.

STEP THREE
Apply for financial aid

• Learn about funding options to pay for school at BatesTech.edu/Pay-for-College.

• To apply for federal financial aid, create a Federal Student Aid ID at StudentAid.gov.

• Complete the Free Application for Federal Student Assistance (FAFSA) at Fafsa.ed.gov. Bates Technical College’s school code is 012259.

STEP FOUR
Establish course placement

• You can complete Option A: Submit documents of previous test scores or unofficial transcripts.

• Or you can complete Option B: Complete a self-guided placement process for a current assessment of your skills. For math placement, take the Math Bootcamp at BatesTech.edu/Math-Bootcamp. Take the English Directed Self Placement to determine English placement BatesTech.edu/English-Directed-Self-Placement

STEP FIVE
Register for classes

• All new students are required to meet with a career advisor to register for classes their first quarter. You will also pay a $50 registration fee at this time.

• Call 253.680.7002 (Downtown/Central) or 253.680.7403 (South) to schedule your appointment.

STEP SIX
Attend New Student Orientation

• Register to attend a New Student Orientation at BatesTech.edu/NSO. Get your parking pass and student ID, and learn about student resources at the college.
I’m interested in enrolling.

Take the next step to transform your future! Scan the QR code with your smartphone to watch a video that outlines your enrollment steps. This will help you understand what resources you should access to meet your needs.

I have been a Washington state student. If you are a federal PELL Grant student, you need to complete a FSA ID at https://fsaid.ed.gov/Student⁠.⁠.

BatesTech.edu/Finding-Your-Career

I have questions.

Visit our Virtual Student Services lobby to meet with student services staff to get on-the-spot answers to your most immediate questions. BatesTech.edu/VirtualSS

I have submitted my application and am now accepted for admission.

What’s next?

Check your email to find an invitation to sign up for the program information Zoom Q & A on Wednesday afternoons. Submit your questions to the Enrollment Team for further follow-up on program information, advising, funding your education, placement questions.

I need help narrowing down a career pathway or selecting a career program.

We can help! Finding Your Career is a valuable resource for you, whether you are just beginning a career or are experienced in the workforce and want to change careers. This resource involves a self-assessment of activities you prefer, an analysis of how you describe yourself and academic subjects you most enjoy.

BatesTech.edu/Finding-Your-Career

Information profiling career pathways and the programs we offer provide insights into high demand careers, job trends and regional labor market information, and is available at your fingertips through this resource.

“I have had the opportunity to learn on an individual basis from a teacher who has worked in the dental field. I enjoy how diverse our school is and the atmosphere that is created by having a variety of people. The new facility is exciting because there will be an update in our supplies that is current with industry.”

- Cassandra Trimble, Dental Lab Technician student

Ways to pay

Financial Aid

BatesTech.edu/FinancialAid

Education is a smart investment, but you may be worried about how to fund it. We have several types of aid that can help, and everyone is encouraged to apply for financial aid. You may qualify for:

- Federal PELL Grant
- Federal Supplemental Education Opportunity Grant (SEOG)
- Washington College Grant (formerly State Need Grant)
- Work-Study
- Federal Direct Stafford Loans

How to apply for financial aid

1. Create a FSA ID at StudentAid.ed.gov. If you are undocumented or have DREAMer status, go to ReadySetGrad.wa.gov
2. Complete the Free Application for Federal Student Assistance (FAFSA) or the WASFA. Have your tax return handy to answer income questions.
   Bates Technical College’s school code is 012259
3. Complete other materials as requested by the Financial Aid Office

Workforce Education Services (WES) BatesTech.edu/WES

In addition to financial aid, the college offers several programs that may be able to provide you with the financial assistance you need to attend college.

Opportunity Grant

The Opportunity Grant can help pay for tuition, books, and other college costs. You may be eligible if you:

- Have been a Washington state resident for at least one year
- Meet low-income guidelines
- Enroll in approved high-demand career education programs
- Have not completed a bachelor’s degree

Worker Retraining

The Worker Retraining program helps unemployed or dislocated workers update their skills, or learn new, in-demand skills that lead to employment. It is designed to fill in financial gaps that FAFSA doesn’t cover. Funds may cover tuition, books, childcare, and transportation.

WorkFirst Program

You may qualify if these apply:

- You are a parent receiving Temporary Assistance for Needy Families (TANF)
- You actively participate in the WorkFirst program
- A DSHS caseworker has referred you
- You have completed the DSHS Comprehensive Evaluation

Basic Food Employment and Training (BFET)

You may qualify if you receive, or are eligible to receive, federal Basic Food Benefits, but are not receiving TANF. You may receive assistance with tuition and fees, textbooks, tools and supplies, emergency costs or childcare assistance.

Tuition and Fees

Find current tuition and fees at BatesTech.edu/Tuition.

WAYS TO PAY

Financial Aid

BatesTech.edu/FinancialAid

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Tuition and Fees

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**HIGH SCHOOL, COLLEGE AND CAREER PATHWAYS**

Do you need to complete high school or prepare for college or a career? We have multiple programs to support you. Whether you need to complete your high school diploma or improve your reading, writing or math skills, our programs are designed to help you succeed in the workplace or help you reach your educational goals.

**College academic transfer and general education courses:**
Offered at all three campuses and primarily online.

Transfer 100&- and 200&-level, and 90- and 100-level general education courses in math, English, communication, and other areas meet the college’s AAS and AAS-T degree, or certificate requirements. Academic coursework complements your industry-specific skills training.

Additionally, our academic transfer faculty offer the WA-45 coursework and 60 credits of academic transfer coursework required for LPN students. Visit BatesTech.edu/TransferTo to learn more.

**Adult High School Program:**
Adults 21 years and older who have not yet earned their diploma are a great fit for our competency-based high school diploma program. We evaluate your credits, your work, military or life experiences to design a unique completion pathway. Our program encourages students to transition into college and career programs that lead to living-wage careers. Want to enroll? Students can attend the Adult HS new student orientations every Wednesday at 2 p.m., Downtown Campus, Room A224, by appointment only or call 253.680.7274 for more information.

**Basic Education for Adults (BEdA) math, reading and writing skill development courses:**
Our BEdA 80-level courses in math develop a solid foundation of skills that will help you successfully transition to 90-level algebra coursework.

BEdA courses in English provide a similar skill foundation so you can successfully transition to 90-level reading, writing and English coursework.

BEdA and adult high school courses cost $25 per quarter. Adult Basic Education courses may be combined or taken at the same time with adult high school completion coursework, and count as credit towards the adult high school diploma.

Bates career training students can also enroll in BEdA courses to brush up on skills prior to enrolling in college-level coursework.

**FINISH YOUR HIGH SCHOOL DIPLOMA OR TAKE COLLEGE PREPARATION CLASSES.**

At Bates, high school students ages 16 to 21 have a unique tuition-free opportunity to earn a high school diploma AND an associate degree at the same time! BatesTech.edu/HighSchool

**Running Start, daytime, all campuses:**
Running Start is a statewide program that allows qualified high school juniors and seniors to receive college credit, tuition free, while completing high school requirements. Traditionally, Running Start students attend career education programs full time.

Most programs start at 7:30 a.m. and end by 3 p.m., Monday-Friday. Because most of our programs are full time, you will need to work closely with your home high school counselor to create a schedule that will allow you to attend Bates Technical College.

Running Start students do not need to attend a high school orientation and should contact Lexine, 253.680.7479, ltorres@batestech.edu or Robin, 253.680.7009, rstanton@batestech.edu for more information on how to get started.

**High School Diploma and Career Education Pathway, all campuses**
Students who complete their associate degree will automatically earn their high school diploma from the college. You will only take college classes that pertain to the desired degree. General education courses in math, English, and humanities are required to obtain an associate degree.

Students pursuing a certificate will complete all state high school graduation requirements and the college requirements for industry certification in your chosen program.

In some programs, you will have the opportunity to earn more than 2,000 apprenticeship hours toward journeyman.

**Afternoon Technical High School Pathway, South Campus**
Explore a career education program while working on your Washington state high school diploma requirements. You will take career education classes in the early evening, and all earned credits will apply toward an associate degree.

While it is possible to earn a high school diploma in this pathway, the goal is to transition into a diploma and career education pathway.

**How do I enroll?**
1. In-person orientations are not available at this time. Please contact High School Counselors Robin Stanton, rstanton@batestech.edu or Lexine Torres, ltorres@batestech.edu to get started.
2. Make an appointment to turn in your completed application materials, including official transcript, to the High School Office.
3. Meet with a High School Counselor Lexine at 253.680.7479 ltorres@batestech.edu or Robin 253.680.7009 at rstanton@batestech.edu and register for classes!

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**LEARN ABOUT TECHNICAL HIGH SCHOOL OPTIONS**

**At Bates, high school students ages 16 to 21 have a unique tuition-free opportunity to earn a high school diploma AND an associate degree at the same time! BatesTech.edu/HighSchool**

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**“The Bates phlebotomy program has allowed me to begin my career in healthcare and find my passion for helping others! After taking the basic phlebotomy course last summer, I decided to continue my education with Bates to complete the advanced course for more learning experience in the field. I look forward to strengthening my skills in the new allied health building.”**

- Alison Keller, phlebotomy graduate

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**FINISH YOUR HIGH SCHOOL DIPLOMA OR TAKE COLLEGE PREPARATION CLASSES.**
EARN A DEGREE OR CERTIFICATE.

To help you explore career fields related to your interests, our programs are organized into seven Career Pathways. The list on these pages allows you to check out what’s available. Dive deeper at BatesTech.edu.

### ADVANCED MANUFACTURING PATHWAY

<table>
<thead>
<tr>
<th>Program</th>
<th>Campus</th>
<th>Quarter Length</th>
<th>Modality</th>
</tr>
</thead>
<tbody>
<tr>
<td>Machinist Degree (AAS)</td>
<td>BDC</td>
<td>6</td>
<td>(Online, temporarily)</td>
</tr>
<tr>
<td>Toolmaking Technology Certificate (Day and Evening)</td>
<td>BDC</td>
<td>1</td>
<td>(In-Person)</td>
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### BUSINESS AND COMMUNICATION PATHWAY

<table>
<thead>
<tr>
<th>Program</th>
<th>Campus</th>
<th>Quarter Length</th>
<th>Modality</th>
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</thead>
<tbody>
<tr>
<td>Broadcasting/Video Production Degree (AAS, AAS-T)</td>
<td>BCC</td>
<td>6</td>
<td>(Online, temporarily)</td>
</tr>
<tr>
<td>Broadcast and Video Elements Certificate</td>
<td>BCC</td>
<td>4</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Broadcast/Video Production Engineering Core Certificate</td>
<td>BCC</td>
<td>1</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Broadcast/Video Production Operations Core Certificate</td>
<td>BCC</td>
<td>1</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Broadcast/Video Production Production Core Certificate</td>
<td>BCC</td>
<td>1</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Broadcast/Video Production Audio Core Certificate</td>
<td>BCC</td>
<td>1</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Digital Media Degree (AAS, AAS-T)</td>
<td>BCC</td>
<td>6</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Digital Media Certificate</td>
<td>BCC</td>
<td>4</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Editing Certificate</td>
<td>BCC</td>
<td>1</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Motion Graphics Certificate</td>
<td>BCC</td>
<td>1</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Photography Certificate</td>
<td>BCC</td>
<td>1</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Video Production Certificate</td>
<td>BCC</td>
<td>1</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Accounting Degree (AAS)</td>
<td>ONLINE</td>
<td>4</td>
<td>Online</td>
</tr>
<tr>
<td>Bookkeeping Certificate</td>
<td>ONLINE</td>
<td>3</td>
<td>Online</td>
</tr>
<tr>
<td>Administrative Office Assistant Degree (AAS)</td>
<td>BDC</td>
<td>6</td>
<td>(Online, temporarily)</td>
</tr>
<tr>
<td>Basic Office Support Certificate</td>
<td>BDC</td>
<td>4</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Office Fundamentals Certificate</td>
<td>BDC</td>
<td>1</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Associate in Business Direct Transfer Degree (AB-DTA)</td>
<td>BDC</td>
<td>6</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Barber Certificate (Day and Evening)</td>
<td>BDC</td>
<td>1-4</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Marketing and Business Management Degree (AAS, AAS-T)</td>
<td>BDC</td>
<td>6</td>
<td>(Hybrid)</td>
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### HOSPITALITY PATHWAY

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<tr>
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<tbody>
<tr>
<td>Culinary Arts Degree (AAS)</td>
<td>BDC</td>
<td>6</td>
<td>(Online, temporarily)</td>
</tr>
<tr>
<td>Culinary Arts Line Cook Certificate</td>
<td>BDC</td>
<td>4</td>
<td>(In-Person)</td>
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### EDUCATION AND PUBLIC SAFETY PATHWAY

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<th>Campus</th>
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</thead>
<tbody>
<tr>
<td>Early Childhood Education Degree (AAS, AAS-T)</td>
<td>BSC</td>
<td>6</td>
<td>(Online, temporarily)</td>
</tr>
<tr>
<td>State Early Childhood Education Certificate</td>
<td>BSC</td>
<td>2-3</td>
<td>(In-Person)</td>
</tr>
<tr>
<td>State Short ECE Certificate-General</td>
<td>BSC</td>
<td>1-2</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>State Initial ECE Certificate</td>
<td>BSC</td>
<td>1-2</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>State Short ECE Certificate of Specialization-Infants and Toddlers</td>
<td>BSC</td>
<td>1-2</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>State Short ECE Certificate of Specialization-School Age Care</td>
<td>BSC</td>
<td>1-2</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>State Short ECE Certificate of Specialization-Family Child Care</td>
<td>BSC</td>
<td>1-2</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>State Short ECE Certificate of Specialization-Administration</td>
<td>BSC</td>
<td>1-2</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Fire Service Degree (AAS) (Day and Evening)</td>
<td>BSC</td>
<td>6</td>
<td>(Online, temporarily)</td>
</tr>
<tr>
<td>Fire Service Supervision Degree (AAS)</td>
<td>BSC</td>
<td>1</td>
<td>(Hybrid)</td>
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### HEALTH SCIENCES PATHWAY

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<tbody>
<tr>
<td>Administrative Medical Assistant Degree (AAS)</td>
<td>BDC</td>
<td>6</td>
<td>(Online, temporarily)</td>
</tr>
<tr>
<td>Administrative Medical Assistant Certificate</td>
<td>BDC</td>
<td>4</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Administrative Dental Assistant Certificate</td>
<td>BDC</td>
<td>5</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Biomedical Service Technician: Clinical Engineering Degree (AAS)</td>
<td>BDC</td>
<td>6</td>
<td>(Online, temporarily)</td>
</tr>
<tr>
<td>Certified Medical Assistant Degree (AAS)</td>
<td>BDC</td>
<td>6</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Dental Assisting Degree (AAS)</td>
<td>BDC</td>
<td>4-5</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Dental Lab Technician Degree (AAS)</td>
<td>BDC</td>
<td>3</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Dental Lab Technician Certificate</td>
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<td>(Hybrid)</td>
</tr>
<tr>
<td>Denturist Degree (AAS)</td>
<td>BDC</td>
<td>6</td>
<td>(Online, temporarily)</td>
</tr>
<tr>
<td>Electronic Equipment Service Technician Degree (AAS)</td>
<td>BDC</td>
<td>6</td>
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</tr>
<tr>
<td>Occupational Therapy Assistant Degree (AAS)</td>
<td>BDC</td>
<td>1-4</td>
<td>(Hybrid)</td>
</tr>
<tr>
<td>Prerequisite Courses</td>
<td>BDC</td>
<td>2</td>
<td>(Hybrid)</td>
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<tr>
<td>Core Courses</td>
<td>BDC</td>
<td>6</td>
<td>(Hybrid)</td>
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<tr>
<td>Practical Nurse Degree (AAS)</td>
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<td>4-6</td>
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<tr>
<td>Nursing Assistant-Certified Certificate</td>
<td>BDC</td>
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NEW CENTER FOR ALLIED HEALTH EDUCATION WELCOMES STUDENTS THIS FALL

For more than 80 years, Bates Technical College has provided the workforce with highly trained, career-ready graduates in a variety of industries, including health care. The new Center for Allied Health Education, now welcoming students beginning Fall Quarter, offers the growing health care field with much-needed high-tech educational facilities.

From dental assistants, denturists and nursing assistants to phlebotomists, practical nurses and occupational therapy assistants, this facility is ready to fill demand gaps represented in our burgeoning health care fields and offer a place to train qualified professionals who serve the community.

The innovative learning center will:
• Serve as a training facility to support the evolving needs of local industry professionals
• Increase access to top-quality health care education
• Help address shortages in health care occupations in Pierce County and beyond
• Engage K-12 schools through supporting health care pathway coursework
• Offer the community access to affordable health care clinics
APPRENTICESHIP

Are you currently employed, and want to learn a new trade or skill? Are you a high school student who wants to enter the workforce? Apprenticeship programs offer paid, on-the-job learning.

Apprentices work in the field and earn wages at a percentage of the journey-level rate, while also attending classes on a part-time basis, typically in the evenings.

Apprenticeships last one to five years, and upon completion, apprentices receive a journeyman-level certificate of completion from the Washington State Department of Labor and Industries Apprenticeship & Training Council.

Some apprenticeships have the opportunity to earn an associate degree from Bates Technical College in Apprenticeship Studies.

Continuing Education Refund Policy
Continuing Education classes are self-supported, and Bates will cancel a class if there are too few participants enrolled to cover the cost. If your withdrawal notification is given at least one business day prior to the first day of class, or the class is canceled, you will receive a 100 percent refund. Bates reserves the right to cancel, reschedule class times and/or dates, or change instructors. We will notify you only if the class is canceled or rescheduled.

* Bates Sheet Metal program graduates receive direct entry into the Western Washington Sheet Metal JATC.

APPRENTICES WORK IN THE FIELD EARNING WAGES AT A PERCENTAGE OF THE JOURNEY-LEVEL RATE

- Aerospace Joint Apprenticeship Committee (AJAC)
  Apprenticeship Committee
  Brit Durham, director of business development, 425.999.1692
  bdurham@ajactraining.org, www.ajactraining.org
- Operating Engineers Regional Training JATC
  Ole Fjellstad, training director, 1.800.333.9752, www.oetrraining.com
- Pacific NW Iron Workers & Employers Local #86
  Apprenticeship Committee
  Jack Laher, coordinator, 206.244.2993, www.iw86appr.org
- Pierce County Meat Cutters Apprenticeship Committee
  Kris Bauer, apprenticeship representative, 253.589.0367
- Seattle Area Pipe Trades
  Heather Winfrey, assistant training coordinator, 425.271.5900
  www.seattlepipetrades.org
- Washington State Fire Fighters Joint Apprenticeship & Training Committee
  Dave Myers, coordinator, 206.249.8582, www.wsffjatc.org
- Western Washington Sheet Metal JATC*

How do I enroll in an apprenticeship program?
Contact the appropriate apprenticeship training coordinator using the contact information above. Eligibility varies, but most require a high school diploma or GED, a minimum age of 16, and the ability and aptitude to complete the program.

CONTINUING EDUCATION

TRANSFORM Your Future! Our continuing education opportunities can help you meet your career goals, or learn a new skill. Most classes are held in the evenings and weekends to accommodate work schedules.

CLASSES INCLUDE:

- Boiler Operator
- Business Administration
- Career and Technical Education Certification (K-12)
- Construction and Trades
- Emergency Medical Technician (EMT)
- First Aid and CPR
- Forklift Training Certification
- Flagger Training Certification
- LPN Self-Study Refresher
- Phlebotomy

Check out our full array of classes at BatesTech.edu/ContinuingEd.

CHILD STUDIES

Our robust Child Studies department educates parents, child care employees and caregivers on early childhood topics that enhance your skills and creates connections with other parents and caregivers. We offer parenting seminars and classes for parents, a child care advisory program, a resource center, and the Washington state required child care basics course. Visit BatesTech.edu/ChildStudies.

Cooperative Preschools
Participate in your child’s early education! Enroll in a parent-participation preschool program where you will learn the latest developmentally-appropriate early childhood education and guidance techniques. Children participate in activities that include science, math, music, reading, art, and more.

Child Care Advisory Program
For child care centers. Improve the quality of care and level of professionalism at your child care center. Our highly-skilled and educated faculty offer technical training and resources to early childhood education professionals.

** Japanese Preschool ages 1-5 year olds

Continuing Education Refund Policy
Continuing Education classes are self-supported, and Bates will cancel a class if there are too few participants enrolled to cover the cost. If your withdrawal notification is given at least one business day prior to the first day of class, or the class is canceled, you will receive a 100 percent refund. Bates reserves the right to cancel, reschedule class times and/or dates, or change instructors. We will notify you only if the class is canceled or rescheduled.

* Bates Sheet Metal program graduates receive direct entry into the Western Washington Sheet Metal JATC.

RESOURCES CENTER

COOPERATIVE PRESCHOOL LOCATIONS

- Burien
  Burien Co-op Preschool - www.burienco-op.org
- Federal Way
  Federal Way Co-op Preschool - www.federalwaypreschool.com
- Gig Harbor
  Gig Harbor Co-op Preschool - www.ghgrp.com
- Key Peninsula
  Key Peninsula Co-op Preschool - www.keypeninsulapreschool.org
- Milton
  Mountain View Co-op Preschool - www.mtviepcoo.com
- Puyallup
  Puyallup South Co-op Preschool - www.puyallupsouthcoo.com
  Puyallup Valley Co-op Preschool - www.pvcp.net
- Kent
  Benson Hill Co-Op Preschool - www.bensonhillcoo.org
- Spanaway
  Bethel Co-op Preschool - www.bethelcooppreschool.org
- Steilacoom (Lakewood)/JBLM
  Steilacoom Co-op Preschool - www.steilaancoopcooperativepreschool.com
- Summer
  Summer Co-op Preschool - www.summerco-oppreschool.org
- Tacoma
  Jack & Jill Co-op Preschool - www.jacknjill.org
  North Orchard Co-op Preschool - www.northorchardcoop.com
  North Tacoma Co-op Preschool - www.tacomapreschool.org
  Northpoint Co-op Preschool* - www.northpointcoop.org
- University Place
  Narrows Co-op Preschool - www.narrowsco-op.org
  Wapato Koguma Co-op Preschool** - www.kogumapreschool.org

* Bates-affiliated cooperative preschools and the Parent Child Preschool Council comply with all federal rules and regulations and do not discriminate on the basis of race, ethnicity, color, national origin, creed, religion, sex, sexual orientation, gender identity, age, marital status, disability, or status as a disabled veteran or Vietnam-era veteran in its programs and activities in accordance with college policy, and applicable federal and state statutes and regulations.

**Japanese Preschool ages 1-5 year olds

RESOURCES CENTER

A place for teachers and families to grow ideas. Visit the Resource Center for make-and-take projects, demonstrations and resources. The center is limited to adults only because of the nature of activities. Call 253.680.7500 to make an appointment.

CLASS INCLUDES:

- Boiler Operator
- Business Administration
- Career and Technical Education Certification (K-12)
- Construction and Trades
- Emergency Medical Technician (EMT)
- First Aid and CPR
- Forklift Training Certification
- Flagger Training Certification
- LPN Self-Study Refresher
- Phlebotomy

Check out our full array of classes at BatesTech.edu/ContinuingEd.
MEETING PLACEMENT REQUIREMENTS:
Find out about new processes in place for Fall/Winter 2021-2022

How to meet placement requirements at Bates Technical College deserves your time and attention as you prepare for your fall or winter term entry into your career program. English and math skills are fundamental to your success in the workplace. No matter what your career field, placement in college-level coursework is required for all degree credentials at Bates.

With the closing of the Assessment Center in 2019, new processes are now in place to help you meet this requirement (see page 1, step 4). You will want to consider the options available to you carefully, as correct placement will not only build on your current skill level, but also save you time and money in the number of skill-building courses you will be required to take to reach college level, as well as the savings of tuition dollars associated with those courses.

YOUR CHOICES INCLUDE THE FOLLOWING OPTIONS:
Uploading previous documents containing assessments of your skills in English and math:
• Accuplacer or COMPASS scores (less than 2 years old)
• SAT or ACT scores
• College/University transcripts
• High School transcripts
• Smarter Balance scores (less than 2 years old)

Completing a current assessment of your skills through the:
• English Self-Guided Placement Process
• Math Bootcamp and Assessment Process

Note: To explore educational careers beyond the technical and community colleges within our area, check out CareerBridge.wa.gov. Resources at BatesTech.edu may be directed to: for student matters, the Dean of Student Services support services office at 253.680.7010. Inquiries regarding Bates’ compliance with the Americans with Disabilities Act (ADA) or section 504 of the Rehabilitation Act should be directed to the Title IV Office (see page 3, step 4). Bates Technical College reaffirms its policy of equal opportunity and does not discriminate on the basis of race, ethnicity, color, national origin, creed, religion, sex, sexual orientation, gender identity, age, marital status, disability, or status as a disabled veteran of Vietnam era veteran in its programs and activities in accordance with college policy, and applicable federal and state statutes and regulations. Bates publications are available in alternate formats upon request by contacting the disability support services office at 253.680.7010. Inquiries regarding Bates’ non-discriminatory policies, including Title IX and ADA, should be directed to: for student matters, the Dean of Student Services Jane Brinklow at 253.680.7010; for employee matters, the Director of Human Resources Cindy Higginbottom at 253.680.7010; and for information about college policies and procedures, contact the Office of Human Resources.

LIMITATION OF LIABILITY
Bates Technical College reserves its policy of equal opportunity and does not discriminate on the basis of race, ethnicity, color, national origin, creed, religion, sex, sexual orientation, gender identity, age, marital status, disability, or status as a disabled veteran of Vietnam era veteran in its programs and activities in accordance with college policy, and applicable federal and state statutes and regulations. Bates publications are available in alternate formats upon request by contacting the disability support services office at 253.680.7010. Inquiries regarding Bates’ non-discriminatory policies, including Title IX and ADA, should be directed to: for student matters, the Dean of Student Services Jane Brinklow at 253.680.7010; for employee matters, the Director of Human Resources Cindy Higginbottom at 253.680.7010; and for information about college policies and procedures, contact the Office of Human Resources.

For further information on notice of non-discrimination and equal opportunity, see the list of OCR enforcement offices for the address and phone number of the office that serves your area, or call 1.800.421.348.---
### Student Registration Calendar

#### FALL QUARTER - 2021
- **July 13**: Veteran priority registration opens
- **July 14**: Continuing student registration opens
- **July 20**: New student registration opens
- **Sept. 27**: Classes start
- **Dec. 10**: Last day of the quarter

#### WINTER QUARTER - 2022
- **Oct. 25**: Veteran priority registration opens
- **Oct. 26**: Continuing student registration opens
- **Nov. 1**: New student registration opens
- **Jan. 3**: Classes start
- **March 15**: Last day of the quarter

All dates are subject to change. Visit [www.calendarwiz.com/btc](http://www.calendarwiz.com/btc) for a full calendar of important dates.

### STAY CONNECTED!

Have you or a family member ever taken classes at Bates Technical College? Sign up for alumni news and updates.

To learn more, visit BatesTech.edu/Alumni.