

Bates Technical College

Steam Certification Board

Quarterly Advisory Meeting

Friday, November 12, 2021

10:01 a.m.-11:18 a.m.

Zoom Meeting

Board Members Present

Aaron Meisenheimer

Terry Chapin

Christopher Jackson

Tony McNamara

Heath Robinette

Joel Rasmussen, Municipal Liaison

Christian Dube, Alternate

Jim Wrenn, Alternate

Also Present

Scott Best

Samuel Cureton

Amelia Fortuno

Cameron LaFreniere

Yifan Sun

Bates Technical College

Bates Technical College

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Call to Order

Aaron Meisenheimer, Chair, asked Heath Robinette, Vice Chair, to facilitate the meeting because he lost his voice.

Approval of Board Minutes

Moved, seconded, and carried: *unanimous decision to approve the minutes from the May 7, 2021 meeting as written.*

Boiler Test Report

Samuel Cureton presented the boiler test report for August 2021, there was no test scheduled in September because Bates was on summer break and no one who qualified to test in October. Three people tested in August, one for the Class I and two for the Class IV. One person passed, it was for the Class IV certification.

Moved, seconded, and carried: *unanimous decision to accept the quarterly boiler test report as written.*

Old Business

Legal Representative Vacancy

Amelia Fortuno followed up with Bob Battles, last person to hold the position. He is busy with work and does not know if he will be available for the required time commitment. He said to check back again in a couple of months about his availability.

Action Item	Tasked	Due Date
Follow-up with Bob Battles to see if his availability has opened up to being a board member.	Amelia Fortuno	February 11, 2022

Possibilities of where to find someone that could fill the position were discussed, like the Office of the Attorney General and Washington State Department of Labor and Industries.

- Tony McNamara will reach out to contacts for other possible candidates.
- Joel Rasmussen will check to see if there is anyone interested from the City of Tacoma
 - Discussion about whether or not it was a conflict of interest for the municipality was brought up. Tony McNamara will contact Bob Battles for advice.
- Yifan Sun knows a lawyer, who just moved out of Washington, who may also be a candidate.

Action Item	Tasked	Due Date
Reach out to prospective candidates and share the bylaws, located on the Steam Certification Board webpage .	Tony McNamara, Joel Rasmussen and Yifan Sun	February 11, 2022
Discuss with Bob Battles about whether there is a conflict of interest if the legal representative position was filled with someone from an adopting municipality.	Tony McNamara	February 11, 2022

Obtaining Boiler Experience

Christopher Jackson asked for an update on the volunteer program Samuel Cureton, mentioned at the last meeting, as a way for operators to gain the operating experience to test for the Class III. Unfortunately, Samuel Cureton got called away from the meeting and was unable to comment. Cameron LaFreniere responded that he is in contact with Samuel and is being kept up-to-date about that opportunity.

New Business

Appeals Committee Report

Amelia Fortuno mentioned an appeal submitted recently from an operator who took a training through MacDonald-Miller and requested that it count towards their Boiler Refresher requirement. The Committee reviewed the training course outline, PowerPoint slide presentation and completion certificate. The Committee voted unanimously to accept the training to count as the operator's Refresher course.

Elections

Board Members

Amelia Fortuno announced that she received an email from Taylor Goade, earlier this morning, about him accepting a role in a different industry and submitting his resignation from the Board. This leaves a vacancy for a business representative position. The Board discussed who they could reach out to and noticed someone who held the position previously, Scott Best, has been attending the meetings as a guest. He was asked if he was willing to serve on the board again. Scott replied his willingness and that his new employer, Nationwide Boiler, is supportive of him maintaining his connection to the Board.

Nominated and unanimously approved: *Scott Best to serve the remainder of Taylor Goade's term as a business representative.*

Executive Board

Heath Robinette will transition to Chair at the conclusion of this meeting.

Moved, seconded, and carried: *unanimous decision for Aaron Meisenheimer to serve as Vice Chair and Bill Haselhuhn, pending his approval, to serve another term as Secretary.*

Action Item	Tasked	Due Date
Follow-up with Bill Haselhuhn about willingness to serve another term as secretary.	Amelia Fortuno	February 11, 2022
Submit the new member and election results to the next Bates Board of Trustees meeting.	Yifan Sun	February 11, 2022

Operators with Boiler Refreshers Due in 2022

Amelia brought up the difficulty of operators, with Boiler Refresher due in 2022, being able to complete the requirement.

- Bates and Renton Technical College are currently not offering the course due to their instructor not being available and both colleges focusing on their switch to the PeopleSoft administrative system, ctLink project, in spring 2022.

- Verify Training has their schedule posted through February 2022. They are only offering one class a month. The rest of their 2022 schedule will be posted in December and will look similar to past offerings (i.e. class offered once a month).
- The WSBIA, Washington State Boiler Inspectors Association, website has not announced whether or not they will be offering the Boiler Symposium in 2022.

A review of the extensions given the past two years due to the pandemic occurred. Each year the Board assessed the availability of Boiler Refresher classes and have granted one-year extensions each time because of the limited number classes offered would not meet the demand.

Moved, seconded, and carried: *unanimous decision to grant a one-year extension to boiler operators with a Boiler Refresher due date of August 1, 2022 (i.e. new due date is 08/01/23).*

Action Item	Tasked	Due Date
Notify operators with Boiler Refresher due date of August 1, 2022 that they have been granted a one-year extension.	Amelia Fortuno	February 11, 2022

Steam Certification Board 20th Anniversary

Christopher Jackson shared that he noticed that the Steam Certification Board will be celebrating its twentieth anniversary next year, established 4/17/02. Ways to commemorate the milestone was discussed.

- Include anniversary logo on the Bates boiler certification and Steam Certification Board webpages.
- Joel Rasmussen will speak with Sue Coffman about notifying the City Council.
- Possibly communicate gratitude to the original group who put the Bates boiler certification and Steam Certification Board together.

Action Item	Tasked	Due Date
Work with Bates communication department and webmaster to create commemorative branding.	Amelia Fortuno	February 12, 2022
Notify Tacoma City Council of anniversary.	Joel Rasmussen/Sue Coffman	February 12, 2022

Boiler License for Tacoma

Aaron Meisenheimer wanted to revisit the subject of the City of Tacoma going back to issuing boiler licenses because reciprocity for Tacoma certificate holders wanting a Seattle license is not available. He described a possible model where Bates would remain a testing agency, but the City would be the license issuer using the analogy of driving school training to obtain a driver's license. The history of why the City discontinued issuing the boiler license was brought up, which included the staffing and funding required to administer and enforce the license.

Action Item	Tasked	Due Date
Discuss with Sue Coffman the possibility of the City of Tacoma issuing the boiler license.	Joel Rasmussen	February 12, 2022

Good of the Order

Amelia Fortuno gave an update for Bates:

- ctCLink (project to get all Washington community and technical colleges onto PeopleSoft)
 - Enrollment Requirements Production Workshop will begin at the end of the month.
 - Assign requirements, test scores and milestones to classes
 - UAT (User Acceptance Training) for faculty workload begins mid-December.
 - Staff will test to see if the correct permissions were assigned to make sure faculty contracts are generated accurately.
- Tiffany Williams has returned from medical leave. Her job duties has changed to special projects, which include getting faculty prepared for the PeopleSoft/ctCLink integration.

Jim Wrenn asked for updates on several topics:

- The possibility for a statewide and countywide boiler license
 - Terry Chapin responded that the subject has not been brought before the Board of Boiler Rules and he has not heard of any of the counties looking at issuing a license.
- When will the Board meet in-person
 - Amelia Fortuno and Yifan Sun answered that Bates is following the requirements for a vaccinated campus. Large meetings/gatherings and meetings that include food are still not being held on-campus, potentially as long as the mask mandate is in effect.
 - Terry Chapin added that the Board of Boiler Rules is still teleconferencing their meetings.
- If the Tacoma School District apprentices met the eligibility criteria to test

- Christian Dube answered that there are no longer apprentices there. The employer did not renew their contract with the Western Washington Stationary Engineers Training Trust.
- Amelia Fortuno responded that she would need names to research the answer.

Future Meeting Dates

- February 11, 2022
- May 13, 2022
- August 12, 2022
- November 4 or 18, 2022 (Veterans Day is November 11).

Motion, seconded and carried: *unanimous decision to table rescheduling the November 2022 meeting and approve the rest of the dates.*

Respectfully submitted by: Amelia Fortuno