

Bates Technical College

Steam Certification Board

Quarterly Advisory Meeting

Friday, May 8, 2020

9:10 a.m.-10:50 a.m.

Zoom Meeting

Board Members Present

Mike Bolling

Bob Battles

Jay Becker

Terry Chapin

Christopher Jackson

Aaron Meisenheimer

Dr. Graham Malek

Christian Dube, Alternate

Tony McNamara, Alternate

Also Present

Sue Coffman

City of Tacoma

Joel Rasmussen

City of Tacoma

Marcus Harvey

Bates Technical College

Amelia Fortuno

Bates Technical College

Approval of Board Minutes

Moved, seconded, and carried: *unanimous decision to approve the minutes from the February 7, 2020 meeting.*

Boiler Test Report

Amelia gave a brief update about the impact of the stay home order because of COVID-19 on Bates' boiler tests, classes, and certification.

- March and April tests were canceled
- Winter Boiler Fireman Class III & IV course had to be suspended (still needed to complete 40 hours)
- Boiler Refreshers and almost all continuing education courses were canceled
- Boiler renewal notices were sent
 - 2019 late notices (was not been sent due to a cyber-intrusion in July 2019) and 2020 renewal notices
 - Operators with a Boiler Refresher due this year were extended to 2021
 - Some certificate accounts are missing information after recreating the database (with the paper records on-hand)
 - A copy of the operator's old certificate was requested
 - Renewal payments are accepted by mail or phone (with the cashier)

Christian Dube mentioned that in Seattle they also added a year extension to those who had boiler refreshers due this year. He also said they are allowing Renton Technical College to conduct online training for the Boiler III & IV course during the stay home order.

Moved, seconded, and carried: *unanimous decision for Bates to extend the Boiler Refresher due date for those due in 2020 to 2021.*

Amelia Fortuno presented (in Samuel Cureton’s absence) the boiler test report for February 2020. There was one person that tested for Class III Operating Engineer and another for the Class IV Boiler Fireman. Both were retests and both did not pass.

Moved, seconded, and carried: *unanimous decision to accept the quarterly boiler test report as written.*

Old Business

Governance Committee Report

Draft language was added to the policy document to include a “Jurisdiction Liaison” position to engage a representative of the City of Tacoma in the board’s deliberations.

Discussion ensued about:

- the Bates boiler certification being open for any jurisdiction to recognize
 - each jurisdiction could have a liaison
- who has the authority to designate the liaison (i.e. the board or the jurisdiction)

Action Item	Tasked	Due Date
Review draft language in policy document for the “Jurisdiction Liaison” position.	Bob Battles will submit draft to Governance Chair (Christopher Jackson)	August 14, 2020

Curriculum Committee Report

[Boiler Refresher Substitution](#)

Amelia Fortuno did not have the final draft for the board can vote. This topic was tabled. Amelia will email the draft for the board to hold an electronic vote after the meeting.

City of Tacoma Update

[Boiler Code Revision Status](#)

Sue Coffman did not report any changes. Her priority is to move the existing boiler code out of *Title 6: Tax and License Code* to *Title 2: Buildings*. They will not be making any other changes to the code. They will review remote monitoring on a case-by-case basis.

New Business

There was nothing discussed.

Good of the Order

Amelia Fortuno gave the Bates update.

- Bates remains closed to the public through May 31
- Began Phase 1 and allowing current students onto campus for limited lab sessions following PPE and social distancing requirements

Tony McNamara announced that WSBIA (Washington State Boiler Inspectors Association) canceled their spring meeting/Boiler Operator Symposium.

Mike Bolling announce he will be leaving his position as a business rep for Local 302.

Terry Chapin announced that the Board of Boiler Rules is meeting via Skype on May 20.

Future Meeting Dates

- August 14, 2020
- November 13, 2020

Respectfully submitted by: Amelia Fortuno