

# Bates Technical College

## Steam Certification Board

Quarterly Advisory Meeting

Friday, February 12, 2021

10:09 a.m.-10:53 a.m.

Zoom Meeting

### Board Members Present

Terry Chapin

Bill Haselhuhn

Dr. Graham Malek

Aaron Meisenheimer

Heath Robinette

Christian Dube, Alternate

### Also Present

Cameron LaFreniere

Bates Technical College

Marcus Harvey

Bates Technical College

Amelia Fortuno

Bates Technical College

### Introductions

Bill Haselhuhn, Secretary, called the meeting to order, during the Chair's absence, and authorized Christian Dube to have voting privileges to meet a quorum.

### Chairperson Appointments

The Chair, Aaron Meisenheimer, arrived late.

Tabled until next meeting: *Appointment of alternate members and committee membership (i.e. Curriculum, Bylaws, Testing and Appeals).*

### Approval of Board Minutes

Moved, seconded, and carried: *unanimous decision to approve the minutes from the November 13, 2020 meeting as written.*

### Boiler Test Report

Amelia Fortuno presented the boiler test report for November 2020-January 2021. There were a few people that completed the Continuing Education course through Renton Technical College. This is the first course that was held online, due to the pandemic. Two-thirds passed on their first attempt. Christian Dube mentioned hearing a lot of good things about the course from his apprentices.

Moved, seconded, and carried: *unanimous decision to accept the quarterly boiler test report as written.*

## Old Business

Curriculum Committee Report

All course curriculum was up for review. Amelia Fortuno followed-up on the questions that the Committee had after their initial review and relayed the additional documentation.

Bill Haselhuhn, Curriculum Committee Chair, reported their decision:

Bates Technical College (Approval Expires 02/12/24)

- School of Technology (i.e. Facilities Maintenance Engineering Program)
  - Curriculum submitted met the criteria for the course
  - Instructor, Cameron LaFreniere, is certified/licensed to teach at Class IV/Grade 4 level or below
- Boiler Refresher
  - Curriculum submitted met the criteria for the course
  - Instructor, Terry Chapin, is certified/licensed to teach at the highest level specified in the course.

Renton Technical College (Approval Expires 02/12/24)

- School of Technology (i.e. Commercial Building Engineering Program)
  - Curriculum submitted met the criteria for the course
  - Instructors are certified/licensed to teach at the following level:
    - Joshua Cook at Class IV/Grade 4 level or below
    - Hussein Al Kinani at Class IV/Grade 4 level or below
- Boiler Training (i.e. Boiler Operator Licensing Grade 3 & 4)
  - Curriculum submitted met the criteria for the course
  - Instructor, Lan Duong, is certified/licensed to teach at the highest level specified in the course
- Boiler Refresher
  - Curriculum submitted met the criteria for the course
  - Instructors are certified/licensed to teach at the highest level specified in the course
    - Terry Chapin
    - James Jackson

Verify Training (Approval Expires 02/12/24)

- Boiler Refresher
  - Curriculum submitted met the criteria for the course
  - Instructors are certified/licensed to teach at the following level:
    - Nello Grazzini at Class III/Grade 3 or below
    - Travis A. Smith at Class II/Grade 2 or below

Action Item	Tasked	Due Date
Send the institutes the results of the curriculum review.	Amelia Fortuno	May 14, 2021

## Board Member Vacancies

No replacements have been found for the positions listed below. The search will continue until filled.

- Legal Representative
  - Bob Battles completed his third year of his third term last year
- Business Representative
  - Jay Becker resigned last year, he completed the first year of his first term

## New Business

### Boiler Refreshers Due in 2021

Amelia Fortuno mentioned receiving numerous calls about taking the Boiler Refresher class. Few Boiler Refreshers are being offered, at the various institutes due to the pandemic, which will most likely not meet the demand for the course. Last year, operators due for a Refresher were given a one-year extension. She requested the Board conduct another assessment because there are over 225 operators, not taking Seattle operators into account, due for a Refresher by August 1, 2021.

Moved, seconded, and carried: *unanimous decision to grant a one-year extension to operators due for a Refresher by August 1, 2021.*

Action Item	Tasked	Due Date
Send communication to operators (with 08/01/21 Boiler Refresher due date) that they have been granted a one-year extension to take the course.	Amelia Fortuno	May 14, 2021

## Good of the Order

Amelia Fortuno provided the update for Bates:

- ctcLink Project
  - All 34 of the Washington community and technical colleges, ctc system, are replacing a 35-year old administrative system (i.e. registration, financial, HR) with PeopleSoft
    - The project will globalize settings that were previously localized
      - Examples:
        - People will be able to apply to multiple colleges using the same OAA, Online Admissions Application, portal
        - ID numbers, generated in PeopleSoft, will follow a student throughout the ctc system
        - Transcripts will show records from all ctc colleges
  - Bates, and eight other colleges, are in the last deployment group scheduled to go-live next winter
  - Staff from many departments have been attending numerous 1-2 day business process fit gap sessions to learn about the new system, how to map current records to the new system, and figure out what other business process changes need to occur for our records to convert over smoothly

Marcus Harvey added that Dale Trombley, former Bates Facilities Maintenance Engineer instructor, will be able to come out of retirement to teach in March. He will work with Dale regarding teaching courses through Continuing Education.

Terry Chapin announced that his term on the Board of Boiler Rules expired in August. He is continuing to serve in a temporary capacity until a replacement can be found. The opening is for a Boilermaker for a four-year term. Meetings are held quarterly with a two-day schedule; the first day is a study-session and the second day is an open meeting. Experience in the field is a requirement. Anyone interested should send their resume to the Governor's office.

### **Future Meeting Dates**

- May 14, 2021
- August 13, 2021
- November 12, 2021

Respectfully submitted by: Amelia Fortuno