

Bates Technical College

Steam Certification Board

Quarterly Advisory Meeting

Friday, February 11, 2022

10:03 a.m.-11:25 a.m.

Zoom Meeting

Board Members Present

Scott Best
Terry Chapin
Christopher Jackson
Dr. Graham Malek
Tony McNamara
Joel Rasmussen, Municipal Liaison
Christian Dube, Alternate
Jim Wrenn, Alternate

Also Present

Amelia Fortuno	Bates Technical College
Cameron LaFreniere	Bates Technical College
Yifan Sun	Bates Technical College

Call to Order

Christopher Jackson volunteered to facilitate the meeting in the absence of all executive officers.

Elections

Amelia Fortuno received notification that the chair and labor union representative, Heath Robinette, is no longer working at the International Union of Operating Engineers (I.U.O.E., Local 302). A contingency leadership plan was discussed. Aaron Meisenheimer, current vice chair, would take on the chair role. Christopher Jackson and Tony McNamara are not available for the next meeting, May 13. Ideas of who would act as the vice chair for that meeting were given.

Nominated and unanimously appointed: *Dr. Graham Malek to serve as the Interim Vice Chair until November 2022.*

Christian Dube invited Jose Miranda, Field Representative with I.U.O.E, Local 302 to the meeting as a candidate to fill the labor union representative vacancy.

Moved, seconded, and carried: unanimous decision for *Jose Miranda to serve the remainder of Heath Robinette's term as the labor union representative.*

Chairperson Appointments

Moved, seconded, and carried: *unanimous decision for Christian Dube and Jim Wrenn to serve another term as alternates.*

Discussion of committee membership relating to an opening from when the former business representative, Taylor Goade, withdrew from the Board.

Moved, seconded, and carried: *unanimous decision to approve the existing committee membership with the addition of Scott Best joining the Testing Committee.*

Approval of Board Minutes

Moved, seconded, and carried: *unanimous decision to approve the minutes from the November 12, 2021 meeting as written.*

Boiler Test Report

Amelia Fortuno gave the test scores from November 2021-January 2022 in the absence of Samuel Cureton, Chief Examiner.

- November: Two people took the Class IV exam and did not pass.
- December: Three people took the Class IV exam, two were retakes and did not pass. The new examinee passed.
- January: Two people took the Class IV exam, one was a retake and did not pass. The new examinee passed.

The two examinees that passed this quarter completed the boiler courses in Cameron's Facilities Maintenance Engineering program. A possible reason for the non-passing scores was that they completed their boiler training course(s) a few years ago.

Moved, seconded, and carried: *unanimous decision to receive the quarterly boiler test report.*

Old Business

Legal Representative Vacancy

Tony McNamara followed up with Bob Battles, the last person to hold the position. He mentioned Bob was going to make some inquiries at the Attorney General's office, but has not hear back from him.

Joel Rasmussen asked around in his department could not find anyone with boiler knowledge.

Yifan Sun reached out to the lawyer who she thought would be a candidate who is unfortunately too busy. She is going to reach out to another contact at the law school at Seattle University.

Action Item	Tasked	Due Date
Follow-up with contact for legal representative.	Yifan Sun	May 13, 2022

Boiler License Through the City of Tacoma
This topic has been closed for the time being.

Additional Old Business

Amelia Fortuno followed up with Bill Haselhuhn about his willing to serve another term as Secretary. He had emailed back that he would serve another term.

Yifan Sun submitted this year's board membership at the last Bates Board of Trustees meeting. Christopher Jackson requested a definitive statement about the Board of Trustee's acceptance of the Steam Certification Board.

Action Item	Tasked	Due Date
Get formal statement of Bates' acceptance of the Steam Certification Board membership.	Yifan Sun	May 13, 2022

Christian Dube asked about the status on when Bates will offer an online Boiler Refresher class. He has also been working with the new dean at Renton Technical College, Shannon Matson, to increase the online offerings there. Amelia Fortuno responded that Terry is their only Boiler Refresher instructor and he will only conduct the class in-person because of possible internet connectivity issues. The college has been focused on the conversion to ctcLink, a configuration of PeopleSoft.

- April 2 last day to make any adjustment to courses/classes in the legacy system and the ctcLink production environment.
- Go-live is set for May 9.

Currently, only Verify Training is offering the Refresher (in-person) that is why the Board granted another extension at the November meeting to those that were due for the class by August 2022. Amelia Fortuno asked if a similar extension was given by the City of Seattle. Christian Dube mentioned that he made a motion at the last Seattle Licensing Advisory Board (S.L.A.B.) meeting and it was approved and carried.

Cameron LaFreniere volunteered to work the Terry Chapin to come up with a curriculum for an online Boiler Refresher.

Action Item	Tasked	Due Date
Build curriculum for an online Boiler Refresher and get it through Bates' curriculum assessment and the Board's curriculum review process.	Cameron LaFreniere and Terry Chapin	TBD

Steam Certification Board 20th Anniversary

Sue Coffman and Joel Rasmussen will remind the City Council of this service that has been occurring for twenty years. Christian Dube asked if there could be a certificate of appreciation or resolution that could be made to commemorate the occasion.

Action Item	Tasked	Due Date
Follow-up on getting a certificate of appreciation or resolution from the City to commemorate the Board's 20 th Anniversary.	Joel Rasmussen	May 13, 2022

Amelia Fortuno displayed the branded created and added to the [boiler certification webpage](#). The logo will also be used on the boiler certificates that will be issued when renewals begin, June 2022, and in the letterhead for any Steam Certification Board communication that needs to be sent.

New Business

Jim Wrenn said he has been in contact with Pierce County and they are interested in adopting/recognizing Bates' boiler certification. He will invite them as guests to a meeting.

Good of the Order

Amelia Fortuno gave the Bates update:

- The [new boiler exam application form](#) is now being used.
 - It is longer and now attempts to capture the applicant's boiler education and other boiler-related experience.
- ctcLink Update
 - The following colleges will go-live with ctcLink.
 - February 28 the following colleges will go-live
 - Lake Washington Institute of Technology, Renton Technical College and Shoreline Community College
 - April 25
 - Clover Park Technical College, Columbia Basin College and Walla Walla Community College
 - May 9 (Last group in the community and technical college system.)
 - Bates Technical College, South Puget Sound Community College and Yakima Valley College

Terry Chapin mentioned there is still an opening on the Washington State Board of Boiler Rules for a representative for boiler operators and boilermakers. Terry's term expired last August and is temporarily still serving until a replacement can be found. Anyone interested should contact the boiler section of the Washington State Department of Labor & Industries.

Christopher Jackson wanted to make sure new member, Jose Miranda, got the binder of documents relating to the Steam Certification Board. Many of the documents that have since been uploaded to Bates' [Boiler Certification](#) and [Steam Certification Board](#) webpages.

Action Item	Tasked	Due Date
Provide Jose Miranda and Dr. Graham Malek binders with Steam Certification document.	Amelia Fortuno	ASAP

Future Meeting Dates

- May 13, 2022
- August 12, 2022
- November 4 or 18, 2022 (Veterans Day is November 11).

Motion, seconded and carried: *unanimous decision to accept dates as recorded including still having to decide on the November 2022 meeting date.*

Respectfully submitted by: Amelia Fortuno