



Assessment Committee Meeting Minutes

06/12/2018 11:00am-12:00pm

Room M 232 L

I. Call to Order

Meeting called to order at 11:03 by Bill Swarens.

II. Approval of May 2018 Meeting Minutes

Lynn motioned to approve minutes, Bryan Parker second's, all approve.

III. Effective Communication Student Learning Outcome Survey

- i. The results of the survey have been posted online in PDF format.
- ii. Based on responses there are visible patterns between programs and campuses.
- iii. Response rates remain low, despite a Top-down push from administration. Bryce has notified Al Griswold, who in turn has followed up with Deans.

IV. Survey Results

- i. Jon Bolas and Bryce have compiled measurable charts based on response rates.
- ii. The survey results conclude 85% of students met or exceeded expectations for Effective Communication Student Learning Outcomes, while 15% of students did not meet the expectations.
- iii. Additionally, instructors report that the resources needed most to foster further improvement in effective communication are updated equipment, computers and software
- iv. Survey results to the question, "What resources do you need to foster further improvements," was measured by a value scale 1-4. A majority of responses identified updated equipment, computers and software as a primary resource for further improvement.

V. Considerations on SLO's

- i. The committee anticipates conducting additional surveys during individual department meeting planning days and the goal would be to engage the Deans for top-down direction.
- ii. In order to better assist departments, each can schedule department meetings in the lab, where committee can assist with the surveys.
- iii. There is a perception that completing the survey and Student Learning Outcomes will initiate the committee to have complete control minute by minute on course schedules.

- iv. The committee questioned if a mandate would be enough to encourage staff involvement. The justification for the mandate would be tied to compliance and meeting accreditation standards.

VI. Insights from the NCORE conference (Blake & Bryce)

- i. The NCORE conference was attended by Laurie Arnold, Bryce Battisti and Blake Ingram. The conference focused on implementing co-curricular and diversity related initiatives in recruitment and sustaining students of color.
- ii. NCORE addressed issues of how to better engage in conversation focusing on Human diversity and how it relates to learning outcomes.

VII. Considerations on diversity, retention and recruitment

- i. The committee is interested in looking at student retention rates by demographics.
- ii. Demographics of non-traditional enrollment.
- iii. The committee would like to focus on structured processes that allow the college to address the diversity. Each process should match to workable aspects and should be aligned across the Faculty learning, Ideal and Assessment committees.

VIII. Update Human Diversity SLO's; what does it look like and how are we going to make it livable to the instructors in fall professional day (discussion)

- i. The committee would like to mandate the effective communication survey
- ii. The human diversity outcome cannot be completed without the effective communication outcome.

IX. Planning for SLO improvement retreat training

- i. The retreat will focus on training Assessment members and how best to work with instructors on incorporating the Human diversity outcomes.
- ii. The committee anticipates to combine the retreat with the Curriculum committee but this has not been confirmed. Teresa will reach back out for confirmation.
- iii. During the all staff day September 24th, both committees can work together with faculty to address human diversity outcomes.
- iv. There will be an August 3rd Central Campus Resource Center Retreat. The meeting is 2 hours from 10am-12pm and will address how to write SLO's, how to use BOB and further discussion on how to incorporate curriculum committee on sept 24th.
- v. Bryce has been tasked to draft an Agenda for the August 3rd retreat.

X. Chair-Elect: Is a present member of the committee willing to serve in support of Shawn Adams during her term as chair? If not, consideration of recruiting Dental Assisting Instructor Teri Amundsen as Chair-Elect.

- i. Bill will step down as chair in August. The chair elect will be decided during the next meeting.
- XI. Next meeting July 10th 2018 11:00am–12:00pm**

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