



Assessment Committee Meeting
Tuesday, April 10th, 2018
Room M232L

I. Call to Order

The meeting was called to order at 11:00

II. Approval of Minutes

Approval of minutes have been post posed until the following meeting May 15th, 2018.

III. Update on B.O.B.

- The Assessment Committee process map has been updated, adjustments were based on feed back to “closing the loop.”
- “Closing the Loop,” use what has been learned to adjust the course.

IV. Hand out assignments for the effective communication of student learning outcomes (SLO)

Actions

- The committee is reviewing ways to increase departmental participation. In an effort to increase the response rates committee members have been assigned departments.
- Committee members are to visit their assigned department and go over the Student Learning Outcomes Map, “A Map to Bates’ Assessment Process.”

Goals

- The goal will be to have more overall involvement in the upcoming survey through Survey Monkey.
- The survey can be completed by department or instructor, the committee would like to gather as much feedback as possible.
- The committee would like more top-down direction; with deadlines being directed from Deans to each departments.
- To increase participation the committee wants to improve articulation on why the survey is important and how it is beneficial to each program.

Additional Concerns

- The faculty contract states that instructors are expected to continually improve their program.
- The survey is not mandatory, there is not an incentive or consequence for participation.
- The ultimate consequence if goals are not met the college will be out of compliance with the State Board.
- What can Deans and the Assessment committee do to support instructors during the survey?

V. MCO's Intro to HealthCare MCO, Customer Service in Healthcare.

The committee will be working with Amanda on the guided Pathways. The language should be tailored to High school level.

VI. Retreat/Training

- There is a tentative two day planned retreat on June 4th and 5th. One half day will be with both Curriculum and Assessment Committee.
- There will be a half day in the 1st week of August designated for Fall Assessment training that will address how to write assessment outcomes.

VII. Next meeting

Next meeting scheduled Tuesday, May 15th 2018 11:00am –12:00pm.