



AGENDA

Assessment Committee Meeting

Instruction Conference Room M323L

11:00am to 12:00pm

8/9/2017

Attendees: Jon Bolas, David Paynter, Paula Grow, Blake Ingram, Mike Wood, Kelsey Williams, Matt Spitzer, Bryce Battisti, Bill Swarens, Teresa Borchardt, Lynn Neal

I. **Call to Order:**

The meeting was called to order at 11:00am.

David Paynter was elected as the new chair for the Curriculum Committee

Approval of Minutes

Mike motioned to approve the July minutes Lynn seconded all approve no opposed and no abstentions

II. **Report of Teaching and Learning National Institute (TLNI) July 31 – August 3**

The college would like to help with assessing the human diversity learning outcome and make it be more meaningful. Many Assessment Committee members met to discuss action plans for the next two years. We are going to have an hour at the end of the meeting to talk more about it.

At the TLNI, faculty came together and some are interested in working with the Assessment Committee to form a faculty learning community around human diversity. The Assessment Committee would like to start a core faculty learning community; Bryce Battisti, Bill Swarens, Sheila Lee, and Laurie Arnold have joined already. This group is looking for more faculty and instructors to be involved

between now and next year. Everyone on the Assessment Committee is invited to join the Faculty Learning Community.

III. Bylaws Amendments

Bill Swarens sent the bylaw edits yesterday for approval. The group reviewed the changes and edits during the meeting. If members have other notes and edits they can email changes to Bill.

IV. Doodle Poll

Bill Swarens sent out a doodle poll for choices on the best time of day to meet. Wednesday from 11:00 to 12:00pm is still the best time to meet. The meeting location will remain the same. Kelsey will schedule meetings starting October 11th. The Health and Safety Fair will be on October 11th so a few members will not be able to make it.

V. Nominations for Chair-Elect

The Assessment Committee will elect the Chair-Elect in October.

VI. Ideas for Potential New Committee Members

We will need a bigger meeting room if the committee recruits more members. Paula Grow recently joined the Assessment Committee. The group discussed the maximum number of members for the committee and the expected amount of workload at any time for members. The Committee decided to dispatch assignments as they come with a “Duty Roster” to the Assessment Committee so the members can split up the work evenly. Some assignments may have to be done together in the working meetings. The Committee decided not to recruit more

members until a system is in place and roles are defined. It was suggested to train faculty on how to write learning objectives before sending new objectives to the Assessment Committee for review. In the Assessment Committee by-laws, it is stated that membership consists of two years and can be renewed. This helps with the progression plan of new members.

VII. SLO Reviews

- **Update on Broadcasting/Video Production program revision.**

The Assessment Committee didn't have time to review these objectives so Teresa went through and gave recommendations on 179 outcomes. The outcomes were not measurable and many items were repetitive. Programs should not have more than nine learning outcomes at one time and a few Bates programs have 18.

- **SLO Review Tool Options:**

1. <http://byrdseed.com/differentiator/>
2. <http://elearning-examples.s3.amazonaws.com/Weekly-Challenge/34-InstructionalDesignActivities/AllisonNederveld/story.html>
3. From ASU Online: <http://teachonline.asu.edu/objectives-builder/>
4. From the University of Nevada, Reno: <https://www.unr.edu/student-services/resources-and-downloads/persistence-research/assessment/learning-outcome-generator>

The Assessment Committee will review and use the tools at the next meeting. Teresa will look further into which one is simple to use for those who don't use computers often. Matt Spitzer will present on tool #1, and Mike Wood will present on tool #2.

VIII. Adjourn

The meeting was adjourned at 12:01 pm.