



# MINUTES

## Assessment Committee Meeting

Instruction Conference Room M323L

11:00am to 12:00pm

5/10/2017

**Attendees:** Bryce Battisti, Teresa Borchardt, Kelsey Williams, Jon Bolas, Marci Leong, Shawn Adams, Bill Swarens, Kris Merriman, Lynn Neal, Al Griswold, Blake Ingram, Brian Parker

### **I. Call to Order**

The meeting was called to order at 11:05 by Bryce Battisti.

### **II. Approval of minutes**

Lynn Neal made a motion to approve the minutes after Kelsey Williams makes the suggested edits. Bill Swarens seconded the motion. All were in favor with no opposed and no abstentions.

### **III. SLO survey results follow-up from fall**

Approximately 30 out of 41 instructors have responded to the survey so far. Marci Leong provided that some parts were difficult to fill out because the survey asks specifically for the number of students in each area. There are some numerical limitations in the drop down menus. Also, some instructors didn't have anything to report on for spring quarter because they were not planning on implementing changes until next fall quarter. The percentages of improvements are not a reflection on the instructor, but moreover a narrative to explain the results. No outsiders will be coming in to evaluate instructors on this. The accreditors are more

focused on what the process for assessment is. These surveys help instructors adjust, learn and become a part of process improvement. The Assessment Committee can clarify this with instructors. After the survey is done we can have a year-end wrap up on continuous improvement (this is what the accreditors are focused on). Teresa Borchardt will see who has not completed the survey and email their corresponding Assessment Committee member.

**IV. ORC and curriculum change process/lessons learned at the 2017 Assessment, Teaching and Learning Conference**

Bryce Battisti and Jon Bolas presented the ORC workbook single data source to the 2017 ATL Conference. Jon Bolas attended a presentation by Spokane Falls Community College on their assessment work. SFCC uses Canvas for assessment and they also have shared rubrics across the college for instructional level SLO's. The evaluators use the rubric to evaluate an assignment. SFCC staff offered to do a Google hangout with Bates staff to learn more about this method. TCC also does data collection and surveys through Canvas.

**V. Assessing Course SLO's**

The Assessment Committee will be evaluating learning outcomes using the "ABCD" method. Not all outcomes will have percentages. The ABCD method worksheet will be used to assess the quality of the learning outcome so we can assist faculty with writing clear and measureable outcomes. The Assessment Committee reviewed the ABCD method and will send feedback to Bryce.

Teresa Borchardt looked into other college methods for assessment. Some methods included a map for submittal deadlines; Bates is working on something similar.

**VI. Planning for our June 9<sup>th</sup> Assessment Committee retreat**

Bryce Battisti asked the group for ideas on what to work on at the Assessment Committee Retreat. Mike Wood suggested the group practice using the ABCD Goals tool with SLO's that need improvement. Marci Leong suggested bringing in examples of unacceptable MCO's and showing the corrections. The Assessment Committee discussed possibly bringing the ABCD method document to Professional Development Day and presenting it to faculty. Al Griswold would like the Assessment Committee to assess itself, reflect on the past year, and how to change and enhance these processes.

**VII. Adjourn**

The meeting adjourned at 12:02pm