MINUTES

Assessment Committee Meeting
Instruction Conference Room M323L
11:00am to 12:00pm
7/12/2017

Attendees: Jon Bolas, Shawn Adams, Mike Wood, Marci Leong, Blake Ingram, Bryce Battisti, Kelsey Williams, Lynn Neal, Teresa Borchardt, Matt Spitzer

I.   Call to Order

The meeting was called to order at 11:01am.

II.   **Report of College Council Retreat: SLOs in KPIs**

Jon Bolas and Bryce Battisti attended the College Council Retreat where they discussed student learning outcomes within Key Performance Indicators (KPI's). This topic was driven by the accreditation visit in October. The accreditors wanted Bates to measure mission fulfillment from core themes. The point of the retreat was to develop KPI's for the core themes in order to measure mission fulfillment, and we came up with a rubric to score these measures. Now, we have 14 KPI's for all of the core themes. For the Assessment Committee, student learning is somewhat separate from strategic plans and it is difficult to have a direct relationship between the two. Once the KPI's are finalized, we will see which ones relate to student learning. The idea is that KPI will help with budgeting, planning and allocating funds appropriately.

III.   **Follow-up on June Assessment Committee Retreat Tasks:**

Bill Swarens' action items included bylaw amendments, meeting frequency doodle poll, nominations for a new chair-elect and ideas for potential new committee

members. Bill had clinicals today and was not able to attend the meeting. Mike Wood was in charge of the website updates. Some ideas and changes include a summary and chart on the mission and purpose of the committee, a photo or a video, a subpage with member contact information, and possibly a video of an assessment success story. Mike Wood passed out a draft of what the website could look like and talked about current progress. Our current website host Ingeniux does not allow these changes to be made easily. The webmaster is building something that will work. Brian Parker is interested in having students make a video for the Assessment Committee. Ultimately we need to wait for the new intranet to be built.

Bryce Battisti collected feedback to update fall and spring surveys: SLO Plan survey SLO Results survey.

IV. SLO Reviews

- Update on Software + Database merged program SLOs (Bryce) – success! Going on to CC.
- Broadcasting/Video Production program revision (A11 AC members to read and comment on the PSLOs on this sheet of their ORC and the CSLOs on this sheet of their ORC in bright yellow, before Wednesday's meeting!) Need approval on this before the curriculum committee. Need a degree there.
- HVACR's new PSLOs and new course. (All AC members to read and comment on attached HVACR documents before the meeting. Our SLO Assessment Tool is also attached).

V. Other

The next meeting will include baskets of A, B, C, and D's for the committee and instructors to choose from when writing and revising SLOs. Here are four online tools that function like the 'basket of phrases' idea:

1. http://byrdseed.com/differentiator/

2. http://elearning-examples.s3.amazonaws.com/Weekly-Challenge/34-InstructionalDesignActivities/AllisonNederveld/story.html

3. From ASU Online: http://teachonline.asu.edu/objectives-builder/

4. From the University of Nevada, Reno: https://www.unr.edu/student-services/resources-and-downloads/persistence-research/assessment/learning-outcome-generator

VI. Adjourn

The meeting was adjourned at 12:02 pm.