

December 5, 2017

**Assessment Committee  
Instruction Conference Room**

**Present**

Al Griswold	Bill Swarens	Blake Ingram
Brian Parker	Bryce Battisti	Lynn Neal
Mike Wood	Paula Grow	Teresa Borchardt

III. Student Learning Outcome – Bryce shared on new SLO.

Lynn asked to remove “Mill Setup” and replace it with a commonality for all to understand.  
Al asked to have an example placed there to further explain mill setup.

Will there be a reference to this in the Faculty Handbook? The person in charge of that page will be contacted and s/he will upgrade it.

Assessment Committee web page

Purpose of AC

How to align SLOs (have a link)

Student Performance on SLO (have a link)

Bryce will continue to work with Dionne on developing the website.

Al recommended identifying the faculty representation (not names, but different clusters where faculty are from) to insure broad representation. Include supporting non-voting members. This should also be on the Curriculum Committee.

IV. and V.

Brian Parker did a brainstorming session with the students

He shared a treasure hunt map on Bates Assessment Process

Al questioned what happens after one obtains the treasure? After the data has been collected, one has to know what to do.

A comment was made on the video: in the final part of #2, (what are you going to do to change/improve your course).

VI.

Effective Communication NOT Critical Thinking

Survey Monkey will be sent out by Bryce on Monday with the change to Effective Communication

VII.

Mike Wood has a new database for Food Services.

One can see the diversity in the dishes and in the personnel in Food Services to show the diversity piece. It is called A to Z World Food. One can get any type of recipe from different world cultures and help raise Food Services into Human Diversity.

VIII. and IX.

Aligning with NWCCU in Assessment and Curriculum committee Bylaws

Bill listed in the Assessment Committee Bylaws what will align Bates with NWCCU. It was recommended to place a citation of the standard from NWCCU which is connected to it.

***ACTION: It was suggested to table this and have a significant amount of time at the next meeting, January 9,***

It was suggested to have a Canvas shell made where each member can write items in to share. It was recommended not to do a Google Doc so it couldn't be infiltrated by others. It would be important to collect them all in one place.

***ACTION: Bill will talk to Tim about generating a shell and allow Assessment and Curriculum Committee members access to it. This discussion will be tabled until the next meeting, January 9.***

Good of the Order

A group attended a Perkins Training and will meet next week Monday to discuss this. They are working on a 2-4 hours workshop on how to write outcomes, learning objectives with Phyllis Esposito. They wish to bring her back in January with additional follow-up throughout the quarter.

***ACTION: It was recommended January 19. The 26<sup>th</sup> is the next option. It would be a four hour session. Blake will get back to Al so he can approach the Division Deans and ask them to arrange coverage for the faculty.*** The expectation is for everyone to be there for this work session.

The meeting was adjourned at 12:22 pm by Chair Bill Swarens.