



MINUTES

Assessment Committee Meeting

Instruction Conference Room M323L

1/11/2017

Attendees: Al Griswold, Marci Leong, Lynn Neal, Teresa Borchardt, Mike Wood, Bill Swarens, Blake Ingram, Bryce Battisti, Jon Bolas, Kristina Merriman

I. Call to Order

The meeting was called to order at 11:04 am.

II. Approval of minutes

Lynn Neal motioned to approve the minutes as written. Mike Wood seconded the motion; all were in favor with no opposed and no abstentions.

III. Summative Survey of committee members perceptions of student learning outcomes assessment at Bates (Emma Ruhl)

Emma Ruhl administered a survey to the Assessment Committee called Assessment of Student Learning Perception. This was a part of her capstone project in an Instructional Design graduate program. Emma re-administered the same survey as a post-test to members today to see if learning had occurred over the last two months. Results will be shared with the committee at the next meeting.

IV. Online Repository of Curriculum workbooks progress report (Jon Bolas) and SLO Plan surveys now on the Bates website (Teresa Borchardt)

Bryce and Teresa met with various programs and discussed updating current MCOs. Jon Bolas updated this data in the Online Repository of Curriculum (ORC) workbook. The ORC includes “mapping” of program learning outcomes to all course learning outcomes. This allows instructors (and others) to view where the Institution-level Student Learning Outcomes (ISLOs) are being fulfilled. The ORC workbooks are available online on the Bates Institutional Assessment webpage.. The ORC workbooks are available on the Institutional Assessment webpage <http://www.bates.ctc.edu/offices-and-services/institutional-research-and-assessment/institutional-assessment/mco-draft> . The webpage also includes a 2016-2017 SLO Plan for each program on the theme of Critical Thinking (collected in fall quarter). 2016-2017 SLO Results will be collected spring quarter and posted online. This fall-spring pattern will continue on a three-year cycle according to the [Bates Institutional Assessment Plan](#) until all three college-wide learning outcomes have been addressed

V. MCO Change Form – new Gen. Ed. courses provide opportunity to trial form for reviewing SLOs (Bryce Battisti)

The MCO Change Form will allow instructors to fill out their new class data without having multiple versions and edits of the data on the ORC workbooks. This committee’s role is to look through MCO change form to make sure the learning outcomes are in alignment. Bryce Battisti went through some of the first MCO Change Forms to start. The group discussed how to divvy up the responsibilities of reviewing the MCO change forms; some suggestions included reviewing them as a group at meetings once a month, or having two ad hoc committees who can take turns reviewing MCO Change Forms as they come.

VI. Automated Course Approval System update (Bryce Battisti)

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Bates is trying to get a background system that takes care of the whole curriculum change process. Al Griswold and Andrea Samuels met with Pat Taylor to discuss this project. Many staff who helped develop this system in Seattle are being laid off; Pat Taylor can take in a staff member to adopt this process.

VII. Adjourn

The meeting was adjourned at 11:45 am.