



MINUTES

Assessment Committee Meeting 02/16/2016

Present:

Beth Cummings
Bill Swarens
Lynn Neal

Bryce Battisti
Jon Bolas
Kelsey Williams

Dave Alldredge
Katie Lorz

1. Opening

The meeting began at 11:17. Since the Assessment Committee is ad-hoc, the group decided not to use Robert's Rules in its meetings. There is no need to approve minutes at this time.

2. Timeline

Bryce met with Josh Baker, Al Griswold, and Green River staff involved with learning assessment to discuss timelines and goals for the Bates assessment committee. In less than six months, the goal is to have this group be fully operational at the campus level and carrying out learning assessment assignments by fall. The assessments will be uniform at the instructional level but will not include other services like facilities. The monthly meetings should be a time to discuss what efforts were made in the last month.

3. Definitions – membership, mission, reporting

The Curriculum Committee bylaws were edited and revised to fit the assessment committee. Each Department cluster will have one chairperson and one representative to bring back information to his/her cluster. There were questions around whether or not a member needs to be tenure. Bryce will bring revised bylaws to the next meeting.

The mission of the committee is to assess, report and measure changes in course program and college-level outcomes achievement. The assessment committee will receive reports from programs and report to campus level committees. Since the expertise will be developed in the assessment committee, the members could help and train programs on issues related to assessment

4. Assignments

Bryce reviewed the Green River website “learning outcomes committee,” and suggested making a similar page for Bates with CANVAS. The committee decided to look into other college assessment committees and/or websites. Dave will look into the Pierce College, Beth will look into Highline, Katie will look into TCC, Matt will look into Shoreline and Bill will look into Clover Park. Kelsey will request this information a week before the next assessment committee meeting. Dave suggested looking into what other colleges are doing outside of the Northwest and find best practices for learning assessment. Katie will look into this.

5. Training

The committee would like to use professional development funds to send some committee members to conferences like the May 4 - 6 State Conference on assessment teaching and learning. Green River College Learning Outcomes Committee also runs a Summer Assessment Institute from June 27 – July 1st.

6. Other Items

Dave suggested looking into which college received the excellence in assessment award. Jon will look at other reports to see who received commendations for assessment, and will bring what is expected from Northwest Accreditation.

7. Next Meeting

Wednesday March 9, 11:15am – 12:15pm.