

ACCESSIBILITY COMMITTEE MINUTES

Date: 6/4/2021

Time: 9:00am-10:00am

Facilitator: Tim Trussler

In Attendance

Tim Trussler, Josh Clearman, DeAnne Hamilton, Mary Neff, Rhonda Sample, Mary Ann Keith, Agnes Figueroa, Chelsea Lindquist, Karrie Zylstra, Colin Dory, Alan Del Rosa (ASG Rep)

1.) Disability Services Name

In the discussion to approach changing the DSS name, such as to Access Services or Learning Support Services, to make it more inclusive and encourage wider use of its resources. Rhonda will discuss this issue with Dan before we make any official recommendation.

2.) Remediation of PDFs

Tim and Mary are working on providing a handout that will include:

- Includes a checklist on how to fix common issues.
- Language inclusive to both instructors and staff for multipurpose usage.

3.) Zoom Auto Captions

In order to turn on Zoom captions for both classroom use and meetings, you have to go to the Zoom webpage and scroll down through the settings to turn them on.

- Should auto captions be enabled for all meetings despite the fact that they don't meet captioning standards?
- How else can we deal with live captioning? This discussion will be continued in the future.

4.) Safety Plan for Retreat

Decided to meet in person with social distancing rules in place.

- Potential date for Wednesday, July 21st

5.) Work Study Accessibility Position

The position would be five to ten hours a week, and possibly tested for a quarter. The job description is still being worked on, but would include such things as communication skills. Josh and Tim will continue to work on this.

6.) Accessibility Steward

We will officially request that the library staff to aid in fulfilling these positions at each campus.

7.) Next Meeting

- a. The next meeting will be held August 6th, 2021.