

ACCESSIBILITY COMMITTEE MINUTES

Date: 6/3/2022

Time: 9:00am-10:00am

Facilitator: Tim Trussler

In Attendance

Tim Trussler, Colin Dory, Dee Nelons, Michelle Reid, Renee Phoenix, Wyatt Simmons (ASG Rep), Marcus Harvey, Karrie Zylstra

1.) Instructional Designer Introduction

Renee Phoenix is our new instructional designer. Her purpose is to assist building instructor materials, particularly with online instruction. Her goal is to assist with:

- Brainstorming, exploring new learning/teaching strategies to enhance courses.
- Provide information and support with new learning technologies as well as providing resources and templates.
- Working with OLC resources to provide useful training for instructors.
- More than willing to help with accessibility issues.

2.) ctcLink

There have been some activation issues, especially for students who have applied for other schools. Some password reset issues have also come up.

3.) Library Liaison

Tim Trussler and Michelle Reid will form a workgroup (and will follow up on a suggestion to invite Brian Umpstead). Renee Phoenix may also join.

4.) New Committee Members

The committee will need to recruit more faculty and PTE members. Members have been asked to ask around for interest.

5.) Accessibility Tools

One goal to get out information about accessibility tools. More information about accessibility tools can be incorporated in ModZero and other material made available to instructors. The committee will continue to work on getting the word out about the usefulness of Immersive Reader.

6.) Good of the Order

- a. According to Michelle Reid, Libguides will link to the Accessibility Hub.
- b. From Marcus, PTEs still need help with digitizing forms for signatures.
- c. Trainings for the future will be discussed at a later meeting.
- d. The next meeting will be held reschedule to August due to unavailability.