

# ACCESSIBILITY COMMITTEE MINUTES

Date: 12/3/2021

Time: 9:00am-10:00am

Facilitator: Tim Trussler

## In Attendance

Tim Trussler, Colin Dory, Josh Clearman, Rhonda Sample, Karrie Zylstra, DeAnne Hamilton, Mary Neff, Chelsea Lindquist, Mary Ann Keith

### 1.) Captioning

Should we explore more live captioning options?

- Sheila Lee has used the Microsoft auto captions and finds them better than what Zoom offers.
- What are the options for accurate live captions for students who need it? In order to provide accurate captions, there needs to be a significant lead time. It is costly to provide a live captioner.

### 2.) Task Force Updates

The Mental Health Awareness taskforce has been working together to create material and will meet in January to continue their progress.

### 3.) Standardizing Lower Level Classes

Karrie Zylstra is working with Josh Clearman and Peter Speelmon to make the 80/90 level classes more accessible. Suggestions on how to make that easier include:

- Mary Neff suggests starting small – developing rubrics and teaming up faculty members.
- There can be leaders of Gen Ed programs, small teams of one-two people to develop specific curriculum and assignments.

#### 4.) Next Meeting

The next meeting will be held next year, TBD.