ACCESSIBILITY COMMITTEE MINUTES

Date: 12/12/2025
Time: 10:00am-11:00am
Facilitator: Colin Dory

In Attendance

Colin Dory, Olena Volkova, Beth Reichenbach, Marjorie Rasmussen, Aubrie Swain, DeAnne Hamilton, Alisha McDonald, Rafael Torres

1.) Training

a. **Faculty Professional Development** – On December 15th, Colin and Wen will be giving two accessibility trainings for faculty. Colin will focus on an overview of the DOJ ADA Title II Rules and Changes, and Wen will be presenting on Online Accessibility Design.
b. **Online Accessibility Training** – In addition, the planned online accessibility training will be rolled out for faculty members. Faculty will be asked to complete the online training (which should be less than an hour) and will be encouraged to complete it next week, though the due date is at the end of the month.

2.) College Council Workplan

The College Council has requested the Accessibility Committee present our 2025-2026 workplan in February. In January, we'll review the previous workplan to see what goals we would like to carry over.

- Beth suggests using the completion percentages from the online faculty training to craft goals for the workplan.

3.) DSS Update

a. **Title II Preparation** – Aubrie has been meeting with different groups, such as the ASG, to talk about the upcoming changes to Title II. She's also been working on creating basic accessibility checklists for different departments.

b. **New Student Management Software** – The DSS is still in the process of switching to a new CRM (Customer Relationship Management) software for better student management.

4.) Next Meeting

The next meeting will be held on January 9th, 2026.