

ACCESSIBILITY COMMITTEE MINUTES

Date: 4/7/2023

Time: 9:00am-10:00am

Facilitator: Tim Trussler

In Attendance

Tim Trussler, Michelle Reid, Colin Dory, Brian Umpstead, Wyatt Simmons (ASG Rep), DeAnne Hamilton, Chelsea Lindquist, Renee Phoenix, Marcus Harvey

1.) Library Update

- a. The library has been approved for an overhead bookscanner that will scan books into screen-reader friendly PDFs. It will be located at the downtown library.
 - Chelsea will promote it in the president's newsletter.
- b. EBSCO ebook digital rights has to be used through Adobe, but it is causing issues with many screen-readers. The library will reach out to IT to see if there is a software solution.
- c. The LibGuides are ready to be published in their current form.

2.) Program Review

- a. The Accessibility Statement is currently requested to be added to instructor syllabi. When programs undergo Program Review, adding it will be mandatory. The statement reads as below:
 - If you have, or think you might have, a disability that requires accommodations in this class, I encourage you to contact the Disability Support Services office at 253-680-7012 or dss@batestech.edu. Additionally, I am committed to creating a course that is inclusive of all learners. If you anticipate or encounter difficulties based on the structure or design of the class, please schedule an appointment with me immediately to discuss your situation. I am happy to consider alternatives that do not compromise the intent of the learning activity and will allow your full participation in class.

3.) Training

- a. **Training for Instructors** – We will need to find other volunteers for in-person training in order to provide them on a regular basis. Who do we recruit for training? Should we look for guest speakers and presenters?
 - One goal is to focus on the type of training needed and then determine who can give it.
 - Renee recommends when using online training, we also provide a follow-up in-person experience. This would work well for employees like KBTC.
 - For guest speakers, we could look at some of the WACC presenters and recruit with a goal of having them present a one-hour talk.
- b. **Training for Students** – Should we provide student-centered training? Some sort of accessibility event for students?
 - It would be useful to promote it to new student at the start of the year. Maybe as some sort of library walk-in event?
 - An announcement for the event could be made during New Student Orientation and can also be promoted in student e-news.
 - Basic Accessibility handouts can also be provided to instructors for the start of the quarter.
 - This topic will be added to the May meeting to discuss a possible event in June.

4.) College Success and Computer Literacy

The College Success program is still being worked on. The Accessibility Committee is committed to advocating for Computer Literacy to be a part of it.

5.) Mental Health Workgroup

This workgroup will gear back up after graduation and is currently seeking new volunteers.

6.) Good of the Order

The next meeting will be held Friday, May 5th.