

Minutes from November 20, 2018:

Present:

Dr. Lin Zhou
Rhonda Sample
Tim Trussler
Jake White
Josh Clearman
Christian Clarks
DeAnne Hamilton
Kerri Zylstra

Absent (excused):

Al Griswold
Kym Pleger
Chelsea Lindquist

Agenda – None presented

Due dates – Nov 30th

President Zhou gave an overview of the outcome of the committee and the general expectations for the committee, the need to respond to SBCTC by Nov 30, and the need to prepare a work plan. She stated the committee is important and has specifically placed DeAnne on the committee to highlight the presence of cabinet level membership on the committee. Dr. Zhou also tasked the committee to have bylaws and elect chairs.

The committee voted for DeAnne and Tim to be co-chairs, Josh Clearman elected as vice chair to handle logistics. There was broad discussion on outcomes and a general, productive discussion.

A report to SBCTC is due by Nov 30th.