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| <b>COLLEGE POLICY TITLE: STATE SUPPORTED TUITION REFUND POLICY</b> | <b>REVIEWED/REVISED:</b><br>Revised, 9/10/18                                       |
| <b>POLICY NUMBER: 7700</b>   | <b>APPROVED BY:</b><br>COLLEGE COUNCIL, 04/10/19<br>PRESIDENT'S CABINET, JUNE 2019 |

For state supported classes, tuition and fees\* will be refunded upon official withdrawal by the student according to the following schedule:

- 100% if the College cancels the class.
- 100% if by the close of the fifth calendar day of the quarter.
- 50% if by the close of the 20th calendar day of the quarter.
- 0% after the 20th instructional day of the quarter.

It is the student's responsibility to complete a withdrawal form and submit it to the registration office. The date the withdrawal form is received will be used for calculating refunds.

Refunds are not granted to students withdrawn for disciplinary reasons.

Students called for military active duty will be granted a refund of tuition and fees paid during the current quarter, subject to the rules and regulations of their respective funding sources. Presentation of official orders is required.

The refund policy applies to all Bates students, regardless of financial aid status. The refund for students registered in courses or programs with an enrollment period other than the standard quarter will be applied on a prorated basis consistent with the general refund policy. Refunds for special programs will be made directly to the funding agency administrator.

\*Certain consumable and pass-thru fees are not refundable.