

COLLEGE COUNCIL MEETING

MINUTES

Date & Time: Wednesday, July 27, 2022 3:15 p.m.

Meeting Format/Location: Zoom only

Facilitator: College Council Chair - Peter Speelmon

Attendees: X=Attended E=Excused U=Unknown

X	Peter Speelmon	E	Steve Ashpole	X	Jeff Wagnitz	U	Jim Androy
X	Layne Bladow	U	Lin Zhou	X	Nick Lutes	E	Rhonda Sample
X	Roland Robinson	E	Jon Bolas	X	Mary Moseley	X	Beth Reichenbach
X	Cajetan Martin	X	Yifan Sun	U	Johnny Hu	E	Beth Cummings
X	Trevor Moore	X	Liberty Olson	E	Jason Carroll		

Minutes by: Cynde Guidi

Roll Call

By Cynde Guidi

Review Meeting minutes for the last couple of meetings

Minutes from the June 22nd and July 13th minutes were reviewed. For June 22, 2022 Minutes, Beth Reichenbach motioned to accept the meeting minutes with a few grammatical and spelling errors corrected, Mary Moseley seconded, the council voted unanimously to accept the minutes with one abstention. For July 13, 2022 Minutes, Roland Robinson motioned to accept the meeting minutes with a few grammatical and spelling errors corrected, Mary Moseley seconded, the council voted unanimously to accept the minutes with one abstention.

Chairperson's Report

- 1) Met with Lin who appreciated the recommendations council provided for her upcoming year's workplan.
- 2) Opening and PD day discussed with Lin that is covered in New Business.
 - a. There will be a presentation on opening day and she is concerned that we get the college in a positive mindset.
 - b. Brainstorm to develop a list of all the things the college council has accomplished over the past year to be a part of a presentation.
 - c. Discussed mock visits and we should consider some planning for that.

Committee Liaison Reports

1) E-learning Committee by Peter Speelmon

- a. Had a meeting recently. Sense of urgency to redefine and get input from the faculty regarding hybrid, in-person, remote learning.
- b. Possibly use a survey to collect data. Slow down on purchasing for now, so software purchases will have to wait.
- c. Discussed what direction the college is leaning toward in terms of approach online learning methods. Needs to ensure student success, as well as for instructors.
- d. Definitions of these different options need to be developed.
- e. Student Support is another concern that was discussed.
- f. Also need to be able to support instructors in this environment as well.

New Business

1) Nominations for Vice Chair – due by August 5th EOB. Membership is short now and will lose Rhonda on August 18th. Nominate Vice Chair via email to Chair Speelmon.

- a. Discussed the need recruit to new membership to ensure a complete representation.
- b. Vice Chair nominations are a priority.

2) Accreditation

- a. List of writing assignments shared as modified by Lin Zhou and Jeff Wagnitz. Lin and the executive cabinet to move back the writing to September 1st, which is a tighter timeline. The writings don't have to be terribly long so be concise and to the point. Jeff proposes to prep a doc and then have the Council review it after him. Sept 1st - First Draft with Second Draft December. Final publication February 23rd.
- b. Process for review and update was discussed. Jeff offered to play a role like Jean did with the policies, more or less editing liaison work. Writing Assignments are stored on the SharePoint site, Accreditation folder.
- c. Beth and Roland will meet with Peter and Jeff to go over their assignments.
- d. College Council Accreditation SharePoint Site.
 - i. Would like to populate with that content. Called for volunteers. There are public and internal facing pages. We need to get this updated. Suggested the assigned writers post, based on who has access to update the page via permissions. Possibly a work group could be assigned to post updates. Table it until we get more writing accomplished. Will be on next meeting agenda. Should be on the Communications subgroup. Maybe make it task #1 for that subgroup. Setting up a meeting with the Communications subcommittee to get rolling on it.

3) Accomplishments

Share some of things to consider sharing on opening day.

- Policy Review
- Policy Review Process
- Helping to Develop the Strategic Plan
- Narrowing down measures and goals



- Organize Committees to gather info about their efforts
- Work Plan support to the President
- Budget review for Procurement
- Annual Cycle Review
- Accreditation
- Example setting for other groups

Use an opening "Are you Aware". Possibly get some feedback at the meeting. Review draft presentation at the next meeting and select a speaker.

4) College Bylaws

Needs to be presented to the council to get them in place for next year. We can send it out beforehand 24 hours. Roland will review one more time then send it out to the team.

5) Committee Liaison List review will be tabled until the next meeting.

Adjournment

Meeting adjourned at 4:41 p.m.