



COLLEGE COUNCIL MEETING

MINUTES

Date & Time: Wednesday, May 25, 2022 3:15 p.m.

Meeting Format/Location: Zoom only

Facilitator: College Council Chair - Peter Speelmon

Attendees: X=Attended E=Excused U=Unknown

| | | | | | | | |
|---|-----------------|---|---------------|---|---------------|---|------------------|
| X | Peter Speelmon | X | Steve Ashpole | X | Jeff Wagnitz | E | Jim Androy |
| E | Layne Bladow | E | Lin Zhou | U | Nick Lutes | X | Rhonda Sample |
| X | Roland Robinson | X | Jon Bolas | E | Mary Moseley | E | Beth Reichenbach |
| X | Cajetan Martin | X | Yifan Sun | X | Johnny Hu | U | Beth Cummings |
| X | Trevor Moore | X | Liberty Olson | X | Jason Carroll | | |

Minutes by: Cynde Guidi

Roll Call

Cynde Guidi did roll call.

Review Meeting minutes for the last couple of meetings

Minutes from the 4/27/2022 meeting were reviewed. Minor grammatical and spelling corrections were made. Motion by Rhonda to accept the minutes as corrected, second by Steve. Minutes were unanimously approved as corrected by the Council.

Chairperson's Report

- 1) No specific Chairperson Report.

Committee Liaison Reports

- 1) Communications regarding Accreditation (see below)

New Business

Accreditation

Accreditation Writing – need to start a conversation outside of College Council for the writing that needs to be done for Accreditation.



- Discussions to get started will take place outside of College Council meeting.

Communications Update

- Report was posted on the SharePoint Site in the Working Documents<Accreditation Folder.
 - Roland, Beth, Yifan, Trevor, Mary, Cajetan Jim volunteered
- Trevor and Roland were only ones able to meet
 - Covered, who, what, where, why
 - Who
 - Admin, Staff, Faculty Students, ASG execs, Advisory Committees
 - What
 - Importance, Info about NWCCU, Accreditation 7-year cycle, Accreditation Standards, Strategic Plan, Indicators, What’s your part? Continuous Improvement
 - Why
 - Complete the work of this cycle, many hands make light work, Value in what we do, Continuous Improvement
 - Where
 - Opening Day, Prof. Development Days, Regular Meetings, On-line info
 - How
 - Email, Canvas, In Person, Word of mouth, President’s Newsletter, Student E-news, Online (web presence)
 - When
 - How often?
 - Looking for more input
 - Recommend further analyzing of what we want to communicate and breaking that down into reasonable sized chunks of information.
 - Target date for initial table set for June 3rd.
 - Once developed we will ask College Council to volunteer for assignments on the communication process
 - Lin does have some ideas she would like to work on including Mock Visits

College Council Bylaw Review

- Draft revisions of the Bi-laws located in the working documents folder of the SharePoint site.
- Need input on the proposed revisions and eventual vote.
- Suggested review of changes for consensus then vote after review.
- These suggestions came from the College Council Retreat.

Changes Discussed

| Section | Remove | Add/Update | Notes |
|---------|-------------|-----------------|-------|
| II.1 | Core themes | Strategic Goals | |



| Section | Remove | Add/Update | Notes |
|------------|--|------------|---|
| II.1 | As well as to develop, review and revise policies and procedures | | |
| II.2b | Core theme | | |
| II.2b | To college President and Board of Trustees for approval | | |
| II.2 a b c | | | Can these be combined? |
| II.2c | Develop | | |
| II.2e | | | Serve as college's accreditation steering committee, overseeing the accreditation process and |
| II.2e | The Oversee | | |
| II.2d & g | | | Might need to combine these two. |
| II.2j | Define and implement communication mechanisms to | | Capitalize Regularly |
| II.2j | Including College Council Stakeholders | | |

Adjournment

Motion by Steve to Adjourn the meeting, seconded by Liberty. Council voted unanimously to adjourn the meeting at 4:05 p.m.