



COLLEGE COUNCIL MEETING

MINUTES

Date & Time: Wednesday, April 27, 2022 3:15 p.m.

Meeting Format/Location: Zoom only

Facilitator: College Council Chair - Peter Speelmon

Attendees: X=Attended E=Excused U=Unknown

X	Peter Speelmon	X	Steve Ashpole	E	Jeff Wagnitz	E	Jim Androy
X	Layne Bladow	E	Lin Zhou	U	Nick Lutes	X	Rhonda Sample
X	Roland Robinson	E	Jon Bolas	X	Mary Moseley	X	Beth Reichenbach
X	Cajetan Martin	X	Yifan Sun	U	Johnny Hu	U	Beth Cummings
X	Trevor Moore	X	Liberty Olson	X	Jason Carroll		

Minutes by: Cynde Guidi

Roll Call

Cynde Guidi did roll call.

Review Meeting minutes for the last couple of meetings

Minutes from the 3/26/2022 meeting were reviewed. Beth moved and Liberty seconded a motion to accept the minutes without correction. The council unanimously approved the minutes.

Chairperson's Report

- 1) No specific Chairperson Report – intent was to discuss a synopsis of the CC Retreat.

Committee Liaison Reports

Guided Pathways – put these meetings on hold due to ctcLink. Subcommittees are continuing work. Completed our report to the state. Focus areas: Scheduling, Progress Monitoring and Program Maps. We will review our accomplishments over the summer and have new assignments tied to the College Work Plan. Will need to restructure committees based on new staff in Instruction. Determined that GP is set as a 5- year plan, but COVID delayed progress. New goals and timelines may be coming. Currently in year 3. Piggy backed off of our strategic goals, providing emphasis to move forward.

College Success – Yifan, Peter, Lexine, Renton and Clover Park re: college success class. Learned about their curriculum outline to collect topics for curriculum development. Will it be a CANVAS course? May



be and may expand a bit. Including faculty, survey them for ideas for the curriculum. Will it be a credit class, gen ed?

DEI Taskforce - Spent time with Marcus Harvey and Initiatives. Striving at creating an inclusive culture. Trainings on-going with 3 classes left. Membership is dwindling. Need some updates as to who the members are. Need to work Strategic Priorities. Worker definitions glossary needs exposure. More yet to discuss on many terms. Spoke to Marcus about Succession Planning. Is there anything that College Council can do to support exposure? Trying to get data pulled to help.

New Business

Accreditation

- Did settle on a schedule to write the report over the summer
 - Review in the fall.
- Reflecting on the scorecard to support President's Workplan
- Very unlikely that they will come into individual people, but in groups
 - Key groups
 - Assessment Taskforce
 - Curriculum and Assessment Committee
- Need to form some groups to manage the visit
 - Project Manager needed
 - Writers: Peter probably, Roland
 - Document Storage – Beth
 - Folder for Standard 2 Reports...Empty folder for Standard 1. Keep it where it is for now.
 - Review of Standard 2. Doing feedback on the form and separate.
 - Suggested get Feedback from the college community.
 - Would have to share a link to give folks opportunity to provide feedback.
 - Collective assembly of info and data, separate writing, collaborative review
- Report Timeline?
 - Drafts: folders for storing reference materials
 - Calendar: May start research
 - Summer: Write
 - Drafts due: September
 - October: revisions
 - November: Final College Council review
 - December: Feedback from CC
 - January: Executive cabinet
 - March: Board
- Communication Group about the upcoming visit
 - Message to the accreditors
 - Rhonda and Yifan discussed
 - Opening Day
 - Professional Development Day
 - Do a planning session for the accreditors like we did at the retreat



- Ambassadors: College council members
 - Training needed by the college council members.
 - SLOA process
 - Highlighting indicators in the President's Newsletter
 - Accreditation on agendas for all sorts of meetings
 - Deans Meeting
 - Publicize data info so that faculty knows what they need to gather to help us do a better job of measuring data
 - Mock visits
 - Educate: In Person the best, answer questions and bring questions back.
 - Online or recorded material
 - Keep content small rather than giant inundation of material
 - Time commitment required so spread out to other members.
 - Consistent information.
 - Getting material put together will be a challenge.
- Would go to regular scheduled meetings to share the message.
 - Committee Liaison's can provide an update
 - Sooner the better to start this to raise awareness
 - Plan the mock visits soon
- Next steps:
 - Establish leads
 - Groups
 - Writing – Peter Speelmon
 - Document Storage - Beth Reichenbach
 - Communication – Roland Communication
- Policy Process –
 - Keep the departments together for the sake of review.
 - Cluster them in an intentional way.
- Bylaw changes
 - Draft of Bylaws that people should read through
 - Come up with a final draft and then vote on it.
 - Before Next Meeting and add to Agenda next time.
 - Discussion on next agenda
 - Vote at the meeting following
- Agenda Policy to review
 - CP 2100
 - Motion: Steve Ashpole Second: Layne Bladow Unanimously approved.
 - CP 2100PR

Adjournment

Adjourned at 4:10 p.m.

