



# COLLEGE COUNCIL MEETING

## MINUTES

Date & Time: Wednesday, March 9, 2022 3:15 p.m.

Meeting Format/Location: Zoom only

Facilitator: College Council Chair - Peter Speelmon

Attendees: X=Attended E=Excused U=Unknown

X	Peter Speelmon	X	Steve Ashpole	X	Jeff Wagnitz	X	Jim Androy
E	Layne Bladow	E	Lin Zhou	X	Nick Lutes	X	Rhonda Sample
X	Roland Robinson	U	Jon Bolas	X	Mary Moseley	X	Beth Reichenbach
X	Cajetan Martin	X	Yifan Sun	X	Johnny Hu	U	Beth Cummings
X	Trevor Moore	X	Liberty Olson	X	Jason Carroll		

Minutes by: Cynde Guidi

### Roll Call

Cynde Guidi did roll call.

### Review Meeting minutes for the last couple of meetings

Review of the 02/23/2022 minutes revealed a couple of errors and updates which were made live in the meeting. Motion by Beth Reichenbach to accept minutes as corrected; Seconded by Rhonda Sample; Unanimously approved as corrected by all voting members of College Council.

### Chairperson's Report

- 1) Preparing for retreat and will provide an update later in this meeting.
- 2) Also, will be presenting at upcoming Professional Development Day and will review this later in the meeting.

### Committee Liaison Reports

#### SEM – Steve Ashpole

Discussion with Lin led to suspending these meetings and they will resume in the Fall. Trying to provide time to work on ctclink until “go live”. Until Fall, we will be looking at how SEM and Guided Pathways overlap to see if we need both or if they could meld together.



### **Curriculum Assessment Committee – Peter Speelmon**

Reached out to Amanda. Focused on training and transitioning to the new Watermark platform through which curriculum updates will happen. They meet the second Friday of every month and are looking at adjusting the due dates on curriculum changes to potentially integrate with the new ctLink system.

Roland Robinson asked about Watermark. Johnny Hu reported that this is currently used for the college catalog and Bates is considering using Watermark for the curriculum approval process to make it smoother for faculty and approvers. Eventually, CANVAS will not be used for curriculum changes. C&A Committee is in preparations, then once implementation is complete training will take place.

### **Committee Membership Updates – Roland Robinson**

Who is on the Curriculum Committee currently? Peter will follow up. Roland noted he is trying and keep the College Council committee lists up to date.

## **New Business**

### **Membership – Peter Speelmon**

DeQuan Garnett has stepped down from serving on the council. Dr. Speelmon asked if we need to bring in classified staff? Roland Robinson suggested that we go to the organizational leads to make nominations on membership to maintain balance. Beth Reichenbach explained that we didn't have PSO or Facilities membership so suggested we reach out and ask and document that we did. May want to consider a breakdown of membership in the bylaws. Further discussion needed about how to make specific changes to incorporate membership guidelines. Need to move forward on recruiting for now and address the bylaws later. Nick indicated he would reach out to Dee Nelons and Ray Richardson to see if we can get a nominee. Cynde agreed to update the roster to document recent changes and forward to Chair Speelmon.

### **Professional Development Day (PDD) – Peter Speelmon and Jeff Wagnitz**

Slotted for morning presentation at PDD to discuss College Council role in the Accreditation process. Preparations in the works for the Accreditation review event next year. Will present an overview of what College Council and other entities that are involved in accreditation have been working on. One of College Council's roles is to provide communication to faculty about the accreditation process. Will give the audience an opportunity to pose questions to get feedback from faculty.

Jeff Wagnitz explained College Council next steps: Spring Quarter – Review college wide score card, examine that data and react to it, provide feedback to Executive Cabinet. Get people used to College Council being the conduit to communicate between Cabinet and the College Community. We need to create a strategic plan and work on communications. Also noted that it is important to connect with other groups that are doing work around accreditation, Assessment Task Force, Guided Pathways, Title III, DEI, how is this contributing to the overall process so all information can be integrated.

Noted that the faculty would benefit from knowing about how they need to be prepared for the accreditation review. How to be conversational when approached, how to answer questions. They will



want to be prepared, informed and knowledgeable. Suggested that we throw out some questions and specific things that everyone should know during the PDD presentation.

Peter Speelmon suggested that we may want to do a review of the website regarding information related to accreditation. Would be great to create a central location and set up links for ease of access.

### **CC Retreat – Peter Speelmon**

Retreat Update: 4/14 and 4/15 – Silverdale at Oxford Suites. Currently developing a draft for the Retreat Agenda; shared this with all.

Do we need to add the Assessment Task Force as a one of the parties that should be added to College Council list of committees and possibly assign a liaison? Determined that currently there is no chair or lead on the Assessment Task force.

Roland recommended doing some work on the bylaws during the retreat. Additional assignments regarding college council retreat will be forthcoming from Dr. Zhou.

Noted that some older New and old Action Items need attention - Peter will clean that up.

## **Adjournment**

Adjourned at 4:25 p.m.