AGENDA – STUDY SESSION

Bates Technical College | Downtown Campus Board Meeting Room

2:00 PM **I. Fire Service Building Updates** Robert Roehl

Special Assistant to the President Bob Roehl introduced the team working on the new fire service building. They provided a brief overview of the planning process and presented photos of the plans and concepts. The groundbreaking is expected to happen in early spring of 2025.

Dr. Zhou thanked the team for their work.

II. ESL Program Dr. Yifan Sun

Executive Dean of Instruction Dr. Yifan Sun discussed the success of the ESL program since Dr. Zhou asked for it to be resumed in 2022. Several ESL students were in attendance and shared stories about their backgrounds, including their journeys to Bates Technical College, their progress in their programs, as well as their transition to careers.

Dr. Zhou shared her personal experience as a former ESL student and her journey to becoming a college president. She expressed gratitude to the ESL students for sharing their stories and choosing to attend our college.

III. Executive Session

There was no executive session.

AGENDA – REGULAR MEETING

Bates Technical College | Downtown Campus Board Meeting Room

Action 3:16PM **I. Call to Order/Determination of a Quorum**

_x__ Chair, Tom George
_x__ Vice Chair, Heather Moss
___ Trustee, Florence Chang
_x_ Trustee, Layne Bladow
_x_ Trustee, Christina Blocker
_x_ Assistant Attorney General, Matthew Barber

3:21PM **II. General Matters**

Action A. Approval of September 30, 2024, Board Agenda

Trustee Blocker noted that we will need to change the Assistant Attorney General (AAG) listed on the agenda to Matthew Barber. Trustee Bladow motioned to approve the amended agenda. Trustee Blocker seconded. Motion passed, and the September 30, 2024, Board Agenda, with the name change for the AAG, was approved.

Action B. Approval of July 29, 2024, Board of Trustees Meeting Minutes

Trustee Blocker motioned to approve the July 29, 2024, meeting minutes. Vice Chair Moss seconded. Motion passed, and the July 29, 2024, Board of Trustees Meeting Minutes were approved.

Action C. Approval of August 7-9, 2024 Board of Trustees Retreat Meeting Minutes

Vice Chair Moss motioned to approve the August 7-9 Retreat Meeting minutes. Trustee Blocker seconded. Motion passed, and the August 7-9 Board of Trustees Retreat Meeting Minutes were approved.

D. Citizen Remarks

3:23PM **III. Faculty Union AFT Local 4184 Updates** Jim Androy

There were no union updates.

3:24PM **IV. PTE Union Updates** Jannica Scott

There was no PTE union updates.

3:25PM **V. ASG Updates** Martin Fimbres

ASG President, Martin Fimbres, went over updates and upcoming ASG events. Martin reported that the student food pantry has served over 200 students since implementation.

Action 3:35PM **VI. Facilities and Maintenance CBA** Daniel Timmons

Facilities and Operations Director Daniel Timmons provided a summary of the notable changes.

Vice Chair Moss made a motion to approve the CBA as written. Trustee Bladow seconded. Motion passed, and the Facilities and Maintenance CBA was approved.

Action 3:30PM **VII. KBTC Budget Approval** DeAnne Hamilton
Vicki Valdez

KBTC Director DeAnne Hamilton provided an overview of the KBTC budget. Vicki Valdez, Director of Financial Services, stated that the budget has increased by 5%, with 48% of the budget coming from donors. Vicki continued and went over the expenses for the 2024-2025 year.

Vice Chair Moss made a motion to approve the KBTC budget. Trustee Blocker seconded. Motion passed, and KBTC budget was approved.

3:39PM **VIII. President's Report** Dr. Lin Zhou

Dr. Zhou introduced the new Assistant Attorney General (AAG) Matthew Barber. AAG Barber provided a brief background.

Dr. Zhou thanked the instruction team for a great Opening Day and briefly spoke of the meetings she had in September. She thanked Vice Chair Moss for putting her in touch with Tacoma Rescue Mission Executive Director, Duke Paulson.

Dr. Zhou attended the fundraising event at UW Tacoma and Trustee Blocker expressed her gratitude for representing Bates.

A. Instruction Updates Dr. Johnny Hu

VP of Instruction Dr. Johnny Hu shared some updates on the Bachelor of Applied Science degree in in Public Safety Administration, specifically regarding its implementation. In Spring 2025, the college will have an ad hoc visit for one day, which will be a virtual visit that Dr. Hu and the instruction team are in the process of preparing for.

B. Student Services Updates Steve Ashpole

VP of Student Services Steve Ashpole stated that the college's FTE is 21% up from last year with Tech High increasing by 131%. Dr. Zhou thanked Student Services and staff for the enrollment increase.

Trustee Blocker asked what VP Ashpole thinks is working to increase enrollment and how to maintain the momentum. He answered that the most important thing is getting back to the students quickly, specifically changing the way advisors meet with new students.

C. Diversity, Equity, and Inclusion Updates Marcus Harvey

DEI Officer Marcus Harvey updated the Board that he has implemented the requests from the Board of Trustees retreat and has uploaded all of the past college events on the DEI webpage. Marcus stated that he is continuing the IDI training and will follow up with assessments, specifically for faculty to evaluate their cultural competency.

D. General Discussion Trustees

Vice Chair Moss wanted to highlight the Trustees Foundation account to ensure that everyone is aware of it regarding scholarships. Foundation Manager Michael Cabrera and Director of Marketing, Communications and Advancement Chelsea Lindquist reported on the two

upcoming scholarship events.

4:27PM **IX. Board Committee Reports/Remarks**

A. Legislative Action Committee (ACT) Layne Bladow

Trustee Bladow reported that there has been a lot of planning for future events.

B. College Council (Policy Review) Tom George

Chair George said that the College Council is working on reviewing college policies.

C. Pierce County Coordinating Council (PCCC) Tom George

Chair George stated that PCCC is currently working on how to better involve legislators. They recognize the need for the committee within the community but need to reevaluate where they are.

4:33PM **X. Executive Session**

There was no executive session.

Action 4:33PM **XI. Adjournment**

Trustee Bladow motioned to adjourn the Board of Trustees meeting. Vice Chair Moss seconded. Motion passed, and the meeting was adjourned.

Next Board of Trustees Meeting Date and Location:
Monday, November 18, 2024, Downtown Campus Board Meeting Room, Bates Technical College