AGENDA – STUDY SESSION

Bates Technical College | Downtown Campus Board Meeting Room

2:00 PM	**I.**	**Accessibility Committee Updates**	Tim Trussler (Virtual) Colin Dory Michelle Earthwright Aubrie Swain

Tim Trussler Director of Instructional Support and eLearning introduced himself and gave a short background of his life. Tim went over the important of accessibility and spoke about universal design and spoke of the creation of a new Accessibility thanks to the push from Dr. Zhou.

Tim passed the report to Disability Support Services Coordinator Aubrie Swain who introduced herself and stated the makeup of the Accessibility Committee; Purpose, Vision and Goals.

Aubrie passed the report to Tech High Consoler Michelle Earthwright who went over the accessibility committee members and their roles within the college.

Michelle passed the report to eLerning Program Assistant Colin Dory who went over the accessibility's workplan specifically the 3-year vision, strategic actions, and 2023-2024 goals of the Accessibility Committee.

Chair Blocker thanked the committee for their work and passion for accessibility, and thanked them for serving.

II. Executive Session

The Board did not go into executive session.

AGENDA – REGULAR MEETING

Bates Technical College | Downtown Campus Board Meeting Room

Action 3:07PM **I.** **Call to Order/Determination of a Quorum**

_X__ Chair, Christina Blocker
_X__ Vice Chair, Tom George
____ Trustee, Heather Moss
_X__ Trustee, Florence Chang
_X__ Trustee, Layne Bladow
_X__ Assistant Attorney General, Anne Miller

3:09PM **II.** **General Matters**

Action A. Approval of February 26, 2024 Board Agenda.

Trustee Bladow motioned to approve. Vice Chair George seconded. February 26, 2024 Board

Agenda is approved.

Action B. Approval of January 8, 2024 Board of Trustees Meeting Minutes.

Trustee Bladow motioned to approve. Vice Chair George seconded. January 8, 2024 Board minutes are approved.

C. Citizen Remarks

There were no citizen remarks.

3:12PM **III. Faculty Union AFT Local 4184 Updates** Jim Androy

There were no union updates.

3:13PM **IV. ASG updates** Martin Fimbres

ASG President Martin Fimbres introduced himself and spoke that ASG is in the works with planning a few different events. Trustee Bladow shared his excitement for the esports team and thanked ASG for their efforts.

Action 3:15PM **V. Board Policy Review and Approval 1360 (Bates Technical High School)** Dr. Lin Zhou

Trustee Chang motioned to approve. Trustee Bladow seconded. All were in favor and Board Policy 1360 was approved.

3:30PM **VI. President's Workplan Mid-Year Updates** Dr. Lin Zhou

President Dr. Lin Zhou went over the President's Workplan Mid-Year updates which included the following highlights:

- New classes, and programs.
- Training to faculty and staff.
- Winter retention at 91%
- 24.3% increase of historically underrepresented students and 75% retained from Fall to Winter.
- Campus climate survey completed.

Chair Blocker asked the following of Dr. Zhou and her team to complete for the next update of the President's workplan:

1. What were Bates efforts to understand the barriers for the targeted populations so we can remove the barriers?

2. Are we creating a library of the trainings in relation to DEIA?

3:50PM **VII. President's Report** Dr. Lin Zhou

Dr. Zhou introduced the new interim HR Director Sarah Zheng. Sarah gave her background of being a previous HR director.

Dr. Zhou introduced Executive Director of Finance Christine Winskill who provided some updates:

- Interim accounting manager.
- Switching to PO cards.

Dr. Zhou then introduced the Executive Director of IT George Jones who shared about the increase of phishing attacks. His plan is to have more trainings and meetings with departments.

A. Instruction Updates Dr. Johnny Hu

Vice President of Instruction Dr. Johnny Hu made the following instruction updates:

- BAS Degree
- Professional Development (PD) Day

The BAS program proposal is currently going through a panel of participants to be approved for the state board meeting on March 27-28.

B. Student Services Updates Steve Ashpole

Vice President of Student Service's Steve Ashpole provided updates on enrollment numbers for Winter and Spring quarter:

- Winter quarter is up 14%.
- Spring quarter is up 16% with still a month to go before the start of the quarter.
- 25 programs are at 95% capacity

Steve went over the ongoing issues with the FASFA "simplification process," and the ongoing concern. Steve thanked the Financial Aid Director, Tawnya Lea on her ongoing efforts.

C. Diversity, Equity, and Inclusion Updates Marcus Harvey

DEI Officer Marcus Harvey stated that he would share the Campus climate results by the March 25, board meeting.

Chair Blocker asked that going forward Marcus would represent accessibility in his general reports to the Board of Trustees.

D. General Discussion Trustees

Trustee Bladow brought up the ACCT conference that was well attended with 1300 participants. He shared his specifically meeting with the local legislators and their excitement about working with two-year colleges.

Chair Blocker stated that she will not be in attendance for the March 25 Board of Trustees meeting.

4:20PM **VIII. Board Committee Reports/Remarks**

A. Legislative Action Committee (ACT) Layne Bladow

Trustee Bladow shared that he got to interact with again with Clara Pellham from the ACT at the ACCT Legislative Summit in Washington DC.

B. College Council (Policy Review) Tom George

Vice Chair George expressed his excitement for being on the college council and looked forward to his continued involvement.

C. Pierce County Coordinating Council (PCCC) Christina Blocker

Chair Blocker asked Vice Chair George to attend the upcoming PCCC meeting at Tacoma Community College on March 7, to which he agreed he would attend.

4:30PM **IX. Executive Session**

The Board did not go into executive session.

4:36PM **X. Adjournment**

Motioned to adjourn at 4:36 PM.

Next Board of Trustees Meeting date and location:
March 25, 2024 Downtown Campus Board Meeting Room, Bates Technical College