

MINUTES – STUDY SESSION

Bates Technical College | Central Campus Studio

- 2:00PM I. **Trustee Photo at the Allied Health Building**

- 2:20PM II. **Budget Review** Nick Lutes

Vice President Lutes gave an overview of what each type of funding is, how the State determines the allocation to each college, and an overview of one-time versus recurring budget allocations. The state budget did end up including full funding for the COLA, but at the cost of other requests.

III. Executive Session

No executive session was held.

MINUTES – REGULAR MEETING

Bates Technical College | Central Campus Studio

- Action** 3:00PM I. **Call to Order/Determination of a Quorum**
 - X___ Chair, Layne Bladow
 - X___ Vice Chair, Christina Blocker
 - X___ Trustee, Tom George
 - X___ Trustee, Heather Moss
 - X___ Trustee, Florence Chang
 - X___ Assistant Attorney General, Anne Miller

- Action** 3:02PM II. **General Matters**
 - A. Approval of Board Agenda

Vice Chair Blocker moves to approve the agenda.
Trustee Chang seconds. All voted in favor, none against. The agenda was approved.

- Action**
 - B. Approval of April 24, 2023 Board of Trustees Meeting Minutes

Vice Chair Blocker moves to approve the minutes.
Trustee George seconds. All voted in favor, none against. The minutes were approved.

C. Citizen Remarks

No citizen remarks.

3:05PM **III. Faculty Union AFT Local 4184 Updates** Jim Androy

There was no AFT report.

Action 3:15PM **IV. Board Policy 1310 (Delegation of Authority to the President) Review and Approval** Dr. Lin Zhou

No action was taken. Voting was deferred to June. The Board of Trustees will vote on both BP1310 and BP1320 at the June 2023 meeting.

3:17PM **V. President's Report** Dr. Lin Zhou

Dr. Zhou discussed the Bates proposal for its first Baccalaureate program to the State Board, a BAS in Public Safety Administration. Dr. Zhou also discussed the Great City, Great Economy initiative with the City of Tacoma. Tacoma was selected as one of eleven cities in a cohort, and Bates Technical College will be part of the initiative. Dr. Zhou discussed the Rising Star program that would allow up to ten Bates students to visit China for 14 days fully-funded trip. Two cohorts have previously attended these events. Dr. Zhou also discussed the upcoming Commencement ceremony on Thursday, May 25, and TCC using the Bates board room for their retreat.

A. Instruction Updates Dr. Johnny Hu

Dr. Hu updated the board on the BAS in Public Safety Administration, and the upcoming work to bring this program to fruition, as well as Brian Parker receiving the Exceptional Faculty of the Year award.

B. Student Services Updates Steve Ashpole

Vice President Ashpole covered enrollment numbers for Spring. Summer enrollment will be difficult to compare due to the ctclink conversion. Student Services are now working to develop a recruitment plan for fall, broken down by program.

4 of 5 technical colleges in Washington all saw a winter enrollment decrease. Student Services is working to improve our enrollment process and targeting and recruiting adults through community-based organizations.

Vice Chair Blocker requested a study session to include:

- People from marketing, community engagement, and program development to review the specific efforts to attract and retain adult students.
- What strategies to recruiting, barriers to adults enrolling, and other partnerships with community and industry.
- Issues facing students such as scheduling, financial aid, using data to inform how we

operate to increase adults, and how to better communicate benefits of technical education to adult learners.

Trustee George also wants to include the relevancy of programs over time to ensure that the programs themselves are attracting students.

Vice President Ashpole also mentioned a huge push for online classes across Washington, and how Bates can adapt to meet the needs of students who do want in-person, hands-on courses.

C. Finance and Admin Services Updates Nicholas Lutes

Vice President Lutes covered Dee Nelons' departure and the recruitment for a new Director of Facilities, the approval of the Fire Services building in the capital budget and design-bid process (and the need to involve faculty and fire departments in the design process), as well as preparations for the closing of the fiscal year.

D. Diversity, Equity and Inclusion Updates Marcus Harvey

The DEI committee has informed the college community of what events were taking place in the community, with plans to hold Bates' own event next May for Asia-Pacific Islander Month. The campus climate survey is underway, with June as the target for issuing the survey. There is a plan to develop a single campus climate survey across all Washington colleges next year, so data may be shared throughout the system. The campus climate survey will indicate what direction DEI needs to move in going forward, and use this in the strategic planning in October to see what training is needed in the future.

E. Board Policy Update: Dr. Lin Zhou
Board Policy 1320 (President's Performance
Evaluation)

Dr. Zhou requested the Board to review BP 1320 and provide any feedback before June 8.

F. General Discussion Trustees

Vice Chair Blocker discussed KBTC, which received CPB grant funding, did a great digital-short on the housing challenges in our community, and collaboration with PSESD.

Chair Bladow discussed the BAS program review at the State Board meeting at Edmonds College, the upcoming Commencement ceremony, and the Walla Walla ACT and Dr. Zhou's CEO of the Year Award.

4:20PM **VI. Board Committee Reports/ Remarks**
A. Legislative Action Committee (ACT) Layne Bladow

No report.

B. College Council (Policy Review)

Layne Bladow

Chair Bladow was unable to attend due to the BAS program introduction.

C. Pierce County Coordinating Council (PCCC)

Christina Blocker

No report.

4:40PM **VII. Executive Session**

No executive session was held.

5:00PM **VIII. Adjournment**

At 4:13 p.m., Trustee George moved to adjourn the meeting. Trustee Moss seconds. All voted in favor, none against. The meeting was approved.

Next Board of Trustees Meeting date and location:

June 20, 2023, Downtown Campus Board Meeting Room, Bates Technical College