

MINUTES – STUDY SESSION

Bates Technical College | Downtown Campus Board Room

2:00PM **I. Board Room Renovation Overview** Dee Nelons

At 2:08pm Layne Bladow began the study session.

Dee Nelons gave an overview of the Board Room renovations, and the technology upgrades still pending installation by October 2023. The trustees extended their appreciation for the hard work.

2:15PM **II. Accreditation Updates** Dr. Jeff Wagnitz

Dr. Jeff Wagnitz gave an overview of the preparation Bates has made to date for Accreditation, as well as what to expect on the actual accreditation. The next steps are to continue to refine response plans, communication, and professional development, as well as finalizing logistics planning around the visit itself.

Chair Bladow gave an overview of his experience in the mock accreditation, and how he went from a Bates student to trustee.

III. Executive Session

No executive session was held.

MINUTES – REGULAR MEETING

Bates Technical College | Downtown Campus Board Room

Action I. Call to Order/Determination of a Quorum

Chair Layne Bladow calls the Board to order at 3:04pm.

- Chair, Layne Bladow
- Vice Chair, Christina Blocker
- Trustee, Tom George
- Trustee, Heather Moss
- * Trustee, Florence Chang
- X Assistant Attorney General, Anne Miller

***Trustee Chang joined the meeting in progress at 3:14pm.**

Action II. General Matters
A. Approval of Board Agenda

Trustee Blocker moves to approve the agenda.
Trustee Moss seconds. All voted in favor, none

Action against. The agenda was approved.
B. Approval of February 27, 2023 Board of Trustees Meeting Minutes

Trustee Blocker moves to approve the minutes.
Trustee George seconds. All voted in favor, none against. The minutes were approved.

C. Citizen Remarks

No citizen remarks.

III. Faculty Union AFT Local 4184 Updates Jim Androy
ATF was present, but did not have an update for the board.

Action **IV. Board Policy 1220 (Board's Advisory and Legislative Function) Review and Approval** Dr. Lin Zhou

Trustee Moss moves to approve the revisions.
Trustee Blocker seconds. All voted in favor, none against. The policy was approved.

V. President's Report Dr. Lin Zhou

Dr. Zhou explained the new policy of dropping students for non-payment. Students were notified more than a week prior to classes starting by email, phone, and Canvas.

Each of the vice presidents developed a one-page "cheat sheet" for their sections in preparation for accreditation, which has been shared across the college so people can understand the other areas of the college as well.

At 3:14pm, Trustee Chang joined the meeting.

President Zhou shared concerns about the governor and senate's budget both only fund 83% of the COLA change, which potentially will lead to a \$700,000 to cover the shortfall. Many colleges are already forecasting layoffs due to the funding challenges.

Dr. Zhou reminded the board, and echoed by Chair Bladow who is part of the ACT Legislative Action Committee, that all 34 colleges in WA state should work together with the legislators, advocating for individual campuses is not encouraged.

A. Instruction Updates Dr. Johnny Hu

Now the drop for non-payment policy has been implemented. Faculty have been very involved in helping get students to pay rather than drop. In the spring advisory committee meetings a

survey will be sent to the members to collect data on how to address equity gaps within the committees. The BAS in Public Safety Administration is in review. It has been seen by the State Board.

B. Student Services Updates Steve Ashpole

Winter Enrollment was down about 300 FTEs. Last Friday Student Services attended a retreat about Guided Pathways to share successes and challenges that the five technical colleges face. In May our student retention specialists will hold focus groups to gather information about what we are doing well and where we need to make improvements. We finished digitizing over 1,000 boxes of student records, and we have already seen success in helping students in improved efficiency.

C. Finance and Admin Services Updates Nicholas Lutes

We are trying to finish spending all of our capital project budget allocated for the year. The Fire Services Training Center is included in the House capital budget, so we are hopeful it will receive funding. We have been working on the drop for non-payment in ctcLink, and communicating with students about the issue.

D. Diversity, Equity and Inclusion Updates Marcus Harvey

Marcus gave an overview of his 30 days of working as the DEI officer, including working on legislative mandates such as a DEI survey, campus climate survey, and training. Marcus is working on establishing a DEI committee.

E. Board Policy Update: Dr. Lin Zhou
Board Policy 1260 (Recognition Awards)

Dr. Zhou requested the Board to review BP 1260 and provide any feedback within the next two weeks.

F. General Discussion Trustees

No general discussion.

VI. Board Committee Reports/ Remarks

A. Legislative Action Committee (ACT) Layne Bladow

No updates.

B. College Council (Policy Review) Layne Bladow

Chair Bladow was out of town for the last meeting, but reviewed the minutes, which covered accreditation updates.

C. Pierce County Coordinating Council (PCCC) Christina Blocker

It was great to have everyone back together in person again. Culinary Arts students provided breakfast, and we invited them to speak to the group and thank them for their support. One of the key themes was ctcLink and the challenges they were facing.

VII. Executive Session

No executive session was held.

VIII. Adjournment

At 3:51pm, Trustee Blocker moved to adjourn the meeting. Trustee George seconds. All voted in favor, none against. The meeting was approved.

Next Board of Trustees Meeting date and location:

April 24, 2023, Downtown Campus Board Room, Bates Technical College

Time listed are approximations. Agenda items may be addressed earlier or later than indicated.