

### MINUTES – STUDY SESSION

#### Bates Technical College | Central Campus Studio

2:00PM I. **President’s Mid-Year Review** Dr. Lin Zhou

Dr. Lin Zhou provided the mid-year review on the President’s Work Plan for 2022-2023.

2:15PM II. **TROC Tenure Process Cycle** Curt Meyer

TROC Chair Curt Meyer explained the background of the tenure process and asked the board to consider quarterly tenure faculty review.

The Board made the decision at the Board Retreat in August 2022 to confirm that the trustees only grant tenure to probationers in spring quarter only. The Board reiterated its decision to grant tenure in spring quarter only. No change to policy has been made.

2:47PM III. **Executive Session to review tenure candidates.**

The Board may hold an executive session for purposes allowed under the Open Public Meetings Act. Legal purposes include, to consider acquisition or sale of real estate; to review negotiations of publicly bid contracts; to receive and evaluate complains or charges brought against a public officer or employee; to evaluate the qualifications of an applicant for public employment; to review the performance of a public employee; and to discuss with legal counsel matters relating to agency enforcement actions, litigation, or potential litigation. Before convening in executive session, the Board Chair will publicly announce the purpose for executive session and the time when the executive session is expected to conclude.

- A. Chief Adam Cabeza
- B. Chief Brian Wiwel

### MINUTES – REGULAR MEETING

**Bates Technical College | Central Campus Studio**

<b>Action</b>	3:00PM	<b>I. Call to Order/Determination of a Quorum</b> <input checked="" type="checkbox"/> Chair, Layne Bladow <input type="checkbox"/> Vice Chair, Christina Blocker <input checked="" type="checkbox"/> Trustee, Tom George <input checked="" type="checkbox"/> Trustee, Heather Moss <input checked="" type="checkbox"/> Trustee, Florence Chang <input type="checkbox"/> Assistant Attorney General, Anne Miller <input checked="" type="checkbox"/> Assistant Attorney General, Justin Kjolseth	
	3:02PM	<b>II. General Matters</b> A. Approval of Board Agenda  Trustee Moss moves to approve. Trustee Chang seconds. All voted in favor, none against. The agenda was approved.  B. Approval of January 30, 2023 Board of Trustees Meeting Minutes  Trustee Chang motions to approve, Trustee George seconds. All voted in favor, none against. The minutes were approved.	
<b>Action</b>		B. Citizen Remarks  No citizen remarks.	
	3:05PM	<b>III. Faculty Union AFT Local 4184 Updates</b>	Jim Androy
	3:15PM	<b>IV. Decision on Tenure Probationers</b> A. Chief Adam Cabeza	Trustees
<b>Action</b>		The Board reviewed Chief Adam Cabeza’s tenure. Trustee Moss motioned to approve tenure. Trustee George seconded. All voted in favor, none against. Chief Adam Cabeza was granted tenure.	
		B. Chief Brian Wiwel	Trustees
<b>Action</b>		The Board reviewed Chief Brian Wiwel’s tenure. Trustee Chang motioned to approve tenure. Trustee Moss seconded. All voted in favor, none against. Chief Brian Wiwel’s was granted tenure.	

**The Board will recess for 10 minutes for refreshments.**

**At 3:26pm, Chair Bladow called the board back to order.**

**V. Board Policy 1160 (Code of Ethics) Review and Approval** Dr. Lin Zhou

**Action** 3:25PM

Trustee Moss moves to approve the amended BP 1160. Trustee Chang seconds. All voted in favor, none against. The amendments have been approved.

**VI. President's Report** Dr. Lin Zhou

Dr. Zhou provided updates on the legislative visit to Olympia, as well as preparations for the April Accreditation visit.

**A. Instruction Updates** Dr. Johnny Hu

Vice President Hu provided updates on the first Baccalaureate program application.

**B. Student Services Updates** Steve Ashpole

Vice President Ashpole provided updates on enrollments. The adult population enrolled in career training programs declined. Student Services department is working on spring registration, enrollment and recruitment.

**C. Finance and Admin Services Updates** Nicholas Lutes

Vice President Lutes provided updates on the Fire Services Training Center capital project.

**D. Diversity, Equity and Inclusion Updates** Marcus Harvey

No report.

**E. Board Policy Updates:** Dr. Lin Zhou

BP1220 (Board's Advisory and Legislative  
Function)

President Zhou requested the trustees to review and provide feedback on BP1220 within the next two weeks to include in the March Board of Trustees meeting.

F. General Discussion Trustees

**VII. Board Committee Reports/ Remarks**

- A. Legislative Action Committee (ACT) Layne Bladow
- B. College Council (Policy Review) Layne Bladow

Chair Bladow provided updates on the College Council's preparations for Accreditation.

C. Pierce County Coordinating Council (PCCC) Christina Blocker

President Zhou provided updates on the PCCC meeting.

**VIII. Executive Session did not occur.**

**IX. Adjournment.**

**The meeting was adjourned at 4:09pm.**

**Next Board of Trustees Meeting date and location:**

March 27, 2023, Downtown Campus Clyde Hupp Board Room,  
Bates Technical College