

## **MINUTES – STUDY SESSION**

Due to technical issues related to meeting virtually, Vice Chair Florence Chang, led the beginning of the meeting, on behalf of Chair Heather Moss, and called the study session to order at 2:02pm.

### **I. Executive Session**

#### **A. Tenure Consideration**

Presentations of Andra Battisti and Naser Al-Tameemi were held via virtual break out room.

Executive Session concluded and Vice Chair Chang called the meeting into recess at 2:55pm.

## **MINUTES – REGULAR MEETING**

### **I. Call to Order/Determination of a Quorum**

- Chair, Heather Moss
- Vice Chair, Florence Chang
- Trustee, Layne Bladow
- Trustee, Christina Blocker (excused absence)
- Assistant Attorney General, Justin Kjolseth

Vice Chair Chang called the regular meeting to order at 3:02pm. Roll was called and a quorum was determined.

### **II. General Matters**

#### **A. Approval of Board Meeting Agenda**

Trustee Bladow moved to approve the board meeting agenda. Chair Moss seconded the motion and all were in favor. The motion carried.

#### **B. Approval of Board Minutes**

##### **a. May 24, 2021**

Trustee Bladow moved to approve the minutes as written. Chair Moss seconded the motion and all were in favor. The motion carried.

#### **C. Citizen Remarks**

##### **a. None**

### **III. Faculty Union Local 4184 AFT Updates**

Jim Androy, President of AFT Local 4184, was not in attendance for the meeting.

**IV. Tenure Consideration approval**

A. Andra Battisti

Trustee Bladow moved to approve tenure for Andra Battisti. Chair Moss seconded the motion and all were in favor. The motion carried.

B. Naser Al-Tameemi

Trustee Bladow moved to approve tenure for Naser Al-Tameemi. Chair Moss seconded the motion and all were in favor. The motion carried.

Trustee Bladow expressed appreciation of the work the tenure committee does. He also shared that the tenure packet is difficult to navigate and feels there is room for improvement for how it is presented. The work they do to present this information to the Board is immense.

President Zhou shared that if we were meeting in person we would take a break to celebrate this achievement in person with friends of family of the faculty members. She would like to celebrate at Opening Day in person for all tenure candidates that have been approved since the pandemic began.

**V. 2021-22 Budget approval**

Nicholas Lutes, VP of Finance and Admin Services, shared information the prior week in regards to the update of the state board allocation to the presentation in the study session at last month's meeting. Additional allocation for DEI and Guided Pathways initiatives. Working with the Administrative Team to implement that additional \$200K. Mr. Lutes provided an overview on the updates and asked if there are any questions and will provide tuition update next month to the Board.

Trustee Bladow expressed thank you for the summary document compared to what type of initial budget documentation the Board used to receive when he first began in 2015. This allows the Board to focus on the parts that they should be alert to.

Vice Chair Chang shared that the document is straight forward so the Board can understand as well as the documents being consistent which benefits the Board.

Chair Moss expressed appreciation for the summarized format and succinct summary of the subject.

President Zhou shared appreciation for Mr. Lute's hard work making the budget clear.

Trustee Bladow moved to approve the 2021-11 Budget as proposed. Vice Chair Chang seconded the motion and all were in favor. The motion carried.

## **VI. President's Report**

Dr. Lin Zhou, President, formally introduced Johnny Hu, VP of Instruction. She shared that we had a wonderful commencement drive through with positive feedback from staff, faculty and students. Thank you to the tireless effort by the commencement committee, students, staff and faculty.

President Zhou had a meeting last Friday with the Seattle Fire Chief with good conversation that shows meetings with our partners is key. The Chief would like to meet again to improve the relationship.

She shared she was awarded the Distinguished Alumni from Lake Washington Technical College and was able to share her story of being an immigrant and the journey to becoming this college President.

President Zhou also shared that she has been elected to serve on the DEI Commission for the AACC.

Vice Chair Chang expressed congratulations on the appointments. What a great success story for Lake Washington Technical College to have their own alumni become President of another technical college.

Chair Moss expressed she is so impressed and proud of President Zhou for her hard work on behalf of the students, faculty and staff.

### **A. Delivering Teaching and Learning Updates**

Dr. Johnny Hu, Vice President of Instruction, shared thanks for the onboarding support of the Executive Cabinet, Faculty and supporting staff. He shared acknowledgement the great work done by his predecessor, Valerie Martinez, for the last couple years. He shared he is meeting a great many people on campus and have scheduled biweekly office hours. 15 faculty across the three campuses joined for the first one and he met many of them on the day of commencement.

Dr. Hu also shared in addition to the written report, congratulations to our newly tenured faculty, Andie Battisti and Naser Al-Tameemi and want to make sure to acknowledge all of their hard work.

He also shared that Dean of Instruction, Yifan Sun, will be overseeing a summer camp and open house to show perspective high school students career programs at Bates. The Instruction Department is working diligently on Opening Day for the first of fall quarter with plans to send out confirmed information prior to summer quarter ending.

Trustee Bladow stated a welcome to Dr. Hu and excited to see him here as well as liking the open door approach. Looking forward to meeting him in person. Vice Chair Chang welcomed Dr. Hu and liked the open door policy even via Zoom. She stated it's a lot of time investment but relationship building is the most important part.

Chair Moss welcomed Dr. Hu and is glad to have him on board.

#### B. Student Services Updates

Steve Ashpole, Vice President of Student Services, expressed that it is great to have Johnny Hu on board and appreciate all of his input, particularly in bargaining. Student Services moving to being opened four days per week, for both current students and potential students and working on a plan for providing services at all three campuses which will be beneficial for all of our students.

Mr. Ashpole shared that his team is working on the work plan for the Board's review at their retreat. All of this work is being done collectively so that they align with the President's work plan and the Board's work. Vital that this work is aligned in prep for accreditation in two years.

Mr. Ashpole provided additional acknowledgement of the hard work staff are doing for the ctclink project.

#### C. Admin Services Update

Nicholas Lutes, Vice President of Finance and Admin Services, explained that staff is doing hard work in data validation for the ctclink project being done this month. Also mentioned that June means the fiscal year will be changing as the budget was just approved at this meeting. He also shared that the audit process is finishing with 2019, 2020 being completed with exit interviews coming up. Thank you to Jenifer Hoviland, Finance Director, and staff for their hard work.

Mr. Lutes also shared that Chuck Davis, Executive Director Facilities and Maintenance, will be retiring at the end of this month to end his great service of coming on board for the new building construction project. Dee Nelons has agreed to step in the interim Director Facilities and Maintenance position and then Ray Richardson stepping in for the interim Public Safety Director position. Work is being done on kicking off the process for identifying our next capital project, by establishing a contract with a consultant.

#### D. Diversity, Equity and Inclusion Task Force Updates

Dee Nelons, Task Force Chair, shared that planning is occurring for the retreat for August 2. The tentative agenda is focusing on team building and building trust amongst our task force. The members were brought together with an equal mission but everyone has their own experiences. This means we each need to evaluate ourselves and how to move things forward by keeping in mind our students and staff who will benefit from the work being done. Working on the contract for a facilitator to assist us in that retreat work. Additionally, looking to contribute to the time capsule that will be placed in the new building with representative items.

#### E. General Discussion

Chair Moss stated that when our meetings do return to in person would like to schedule something to celebrate all of the faculty tenure candidates that have been approved during the time of the virtual meetings.

**VII. Board Committee Reports / Remarks**

**A. Legislative Action Committee (LAC of the ACT)**

Trustee Bladow stated there was no update.

**B. College Council (Policy Review)**

Trustee Bladow shared that the recent meeting was well attended and worked on more policies as several were outdated back to the 1990's. Continued work on accreditation and scorecard for mission fulfillment.

**C. Pierce County Coordinating Council (PCCC)**

Chair Moss stated that the last meeting was very small. Discussion about mask requirements and campus reopening. No decision has been made about fall quarter as the Presidents are awaiting the Governor's guidance.

**VIII. Board Chair/Vice Chair Election**

Chair Moss moved to nominate Florence Chang as Chair and Layne Bladow as Vice Chair for FY 2021-22. Trustee Bladow seconded the motion and all were in favor. The motion carried.

**IX. Executive Session**

The Board determined no executive session was to be held.

**X. Adjournment**

Chair Moss adjourned the meeting with no objection at 3:49pm.