

MINUTES – STUDY SESSION

Chair Florence Chang called the study session to order at 2:02pm.

I. Foundation Updates

LeAnn Dreier, Director of Foundation, shared a Foundation overview and update.

II. KBTC Updates

DeAnne Hamilton, General Manager KBTC, presented KBTC updates and future endeavors.

III. Executive Session

The Board determined no executive session was to be held.

Chair Chang called the meeting into recess at 2:57pm.

MINUTES – REGULAR MEETING

I. Call to Order/Determination of a Quorum

X Chair, Florence Chang

Vice Chair, Layne Bladow (excused absence)

X Trustee, Christina Blocker

X Trustee, Heather Moss

X Assistant Attorney General, Justin Kjolseth

Chair Chang called the regular meeting to order at 3:01pm. Roll was called and a quorum was determined.

II. General Matters

A. Approval of Board Meeting Agenda

Trustee Blocker moved to approve the board meeting agenda. Trustee Moss seconded the motion and all were in favor. The motion carried.

B. Approval of Board Minutes

a. June 28, 2021

Trustee Moss moved to approve the minutes as written. Trustee Blocker seconded the motion and all were in favor. The motion carried.

C. Citizen Remarks

a. None

III. Faculty Union Local 4184 AFT Updates

Jim Androy, President of AFT Local 4184, shared that there are currently 93 dues paying members and in contract negotiations with administration. The contract ended June 30 and working diligently to get this finished by end of summer. Mr. Androy commended the continued hard work of the faculty members.

He shared that TROC is requesting to meet with the Board of Trustees the week of September 19, to have informal talks with the Board to discuss the tenure process and the effect on the college.

Chair Chang relayed that any requests of the Board should go through the President's Office.

IV. KBTC FY 2021-22 Budget approval

Vicki Valdez, Director of Financial Services KBTC, presented a budget overview including review of the income streams and expenses which include grants and other funding.

Chair Chang inquired how this year's budget compares to last year.

Ms. Valdez provided that it is 2.8% higher.

Trustee Blocker moved to approve the KBTC FY 2021-22 Budget as presented.

Trustee Moss seconded the motion and all were in favor. The motion carried.

V. Tuition for 2021-22 approval

Nicholas Lutes, Vice President of Finance and Admin Services, shared we were awaiting additional approvals from the state board. During this month a review and adjustments of fees related to the applicable changes in tuition from the state occurred. He reviewed the document included in the Board meeting packet. Tuition increased 2.4%.

Trustee Moss inquired why only certain fees are indicated in green increasing and not others in the document.

Mr. Lutes shared that he is trying to bring the revenue and expenditures closer to even, where as the ones that are not being presented for increase are already more even.

Chair Chang asked if there is any look at particular program fee increases related to enrollment numbers needed in particular programs.

Mr. Lutes shared that we didn't look at elasticity in this year but think that is something we could be mindful of and will work with Steve Ashpole, Vice President of Student Services, in keeping in mind. Our college's option is the least costly for students so there usually isn't consideration.

Trustee Moss moved to approve the tuition for 2021-22 as presented. Trustee Blocker seconded the motion and all were in favor. The motion carried.

VI. President's Report

Dr. Lin Zhou, President, announced Jacob Buttitta was awarded the Coca Cola Military Leaders of Promise Scholars. Juliette Kern, Assistant Director of Campus Life, shared that Mr. Buttitta was one of 25 student awardees out of 900 applicants and the first Bates student.

Dr. Zhou shared about the immense impact of ctclink on our staff and the work ahead.

Looking forward to the upcoming Board of Trustees retreat next week and the final agenda will be sent after this meeting.

A. Delivering Teaching and Learning Updates

Dr. Johnny Hu, Vice President of Instruction, shared that the Opening Day will be occurring virtually on September 22. He is happy to announce that our keynote speaker will be Dr. Karen Johnson, Director of Washington State Office of Equity and the agenda will be approved by the Cabinet soon. There will be an optional reception in person, being hosted by the Foundation Director LeAnn Dreier to serve as a meet and greet afterwards.

Mr. Hu shared that the office of Instruction will be having their retreat next week at the downtown campus.

B. Student Services Updates

Steve Ashpole, Vice President of Student Services, update was presented by Dr. Zhou in his absence. A tentative agreement between PTE and Administration. All of the participants worked diligently on this.

There will be a Student Services Retreat to work on customer service, building the department work plan and work for the year for ctclink and Guided Pathways.

C. Admin Services Update

Nicholas Lutes, Vice President of Finance and Admin Services, shared that they are working on closing the prior fiscal year and moving into next fiscal year. Working with the State Board to get books completed and end of year financial statement ready for the Board of Trustees.

Interim HR Director, Ken Harden, is on coming on board to assist until we are able to get fully staffed for the fall.

Mr. Lutes shared that due to supply chain issues related to COVID, we will not be able to get all of the items necessary to move into the new CAHE building. The delay is expected to be until October.

D. Diversity, Equity and Inclusion Task Force Updates

Dee Nelons, Task Force Chair, shared there is a retreat scheduled for August 2 with the keynote speaker being Dr. Jessica Taylor, Vice President of Diversity &

Inclusive Development at Multnomah University and CEO of the Leadership Training Initiative. Work is being done on the strategic goals.

E. General Discussion

No additional discussion was held by the Board.

VII. Board Committee Reports / Remarks

A. Legislative Action Committee (LAC of the ACT)

Trustee Bladow was not in attendance.

B. College Council (Policy Review)

Trustee Bladow was not in attendance.

C. Pierce County Coordinating Council (PCCC)

Chair Chang shared that no meeting has been held.

IX. Executive Session

The Board determined no executive session was to be held.

X. Adjournment

Trustee Blocker moved to adjourn the meeting. Trustee Moss seconded the motion and all were in favor. The motion carried and Chair Chang adjourned the meeting at 3:45pm.