

## **MINUTES – REGULAR MEETING**

### **Bates Technical College | Virtual Meeting Space**

#### **I. Call to Order / Determination of a Quorum/General Matters**

- X Chair, Christina Blocker
- X Vice Chair, Heather Moss
- X Trustee, Layne Bladow
- X Trustee, Florence Chang (excused late arrival)
- X Assistant Attorney General, Justin Kjolseth

Chair Blocker called the regular meeting to order at 5:06 p.m. Roll was called and a quorum was determined.

##### **A. Approval of Board Meeting Agenda**

Trustee Bladow moved to approve the board meeting agenda. Vice Chair Moss seconded the motion and all were in favor. The motion carried.

##### **B. Approval of Board Minutes**

###### **a. May 18, 2020**

Vice Chair Moss moved to approve the board minutes. Trustee Bladow seconded the motion and all were in favor. The motion carried.

##### **B. Citizen Remarks**

###### **a. None**

#### **II. First Executive Session**

Chair Blocker read the following language into the record:

The Board will go into Executive Session for the purpose of discussing items provided for in RCW 42.30.110(1):

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...;

No action will be taken during Executive Session.

Executive Sessions began at 5:13 p.m.

#### **III. Second Executive Session**

The Board will go into Executive Session for the purpose of discussing items provided for in RCW 42.30.110(1):

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...;

No action will be taken during Executive Session.

Chair Blocker reconvened and moved to the regular meeting at 6:40 p.m.

**IV. Tenure Probationary Period extension approval**

A. Lester Burkes

Vice Chair Moss moved to extend the probationary period of Mr. Burkes up to until he obtains the necessary certifications for tenure or until June 30, 2022, whichever comes first. The Board is willing to entertain him for tenure consideration at any time prior to that once he receives those two certifications. Trustee Chang seconded the motion of extension. There was no discussion and all were in favor. The motion of extension carried.

**V. Tenure Introductions**

A. Jose Suchite

Mr. Suchite introduced himself with a partial power point presentation.

B. Andra Battisti

Miss Battisti introduced herself and had a power point presentation.

Due to meeting time limitations the Board Chair asked that their presentations be sent to the Board via email.

**VI. All-Washington Academic Team**

A. Cathi Miller

B. Laura Velazquez

Joseph Kauer, Cyber Security Instructor, shared what the All-Washington Academic Team means and how they were selected. He introduced Cathi Miller and Laura Velazquez as the selected members.

Miss Velazquez shared her remarks regarding her experience and how appreciative she is to be selected.

**VII. PTE CBA approval**

President Zhou presented the PTE CBA for Board approval.

Trustee Bladow asked the union president how the negotiation sessions went. Union President Jannica Scott shared that she was newly elected in her position as of March 2020, so she was not part of the bargaining but part of ratifying. Former Union President Shondea Chapman shared the negotiating experience. She thanked Executive Director of HR, Christina Nelson, for hearing the issues. There were changes in management and they worked thru negotiations. Miss Chapman also thanked President Zhou for working on this. President Zhou shared the administration perspective and the timeline of the budget information resulting in a longer negotiation. She also expressed thank you for the patience and cooperation of the PTE union.

Trustee Bladow moved to approve. Trustee Chang seconded the motion. There was no discussion and all were in favor. The motion carried.

**VIII. Tuition and Fee schedule 2020-21 approval**

Jenifer Hoviland was not able to present. President Zhou presented the for approval and shared that the state board and state legislation did approve a 2.5% increase.

Vice Chair Moss moved to approve the tuition and fee schedule. Trustee Bladow seconded the motion. There was no discussion and all were in favor. The motion carried.

**IX. WAC 495A-122 pre-approval**

Jean Hernandez presented that there are changes to this WAC and that virtual hearings are approved.

Trustee Bladow moved to pre-approve the WAC. Vice Chair Moss seconded the motion. There was no discussion and the motion carried.

**X. President's Report**

President Lin Zhou shared that there is a work force reduction plan mandated by the State Board and the Governor. Apprenticeship budget was not set up to reflect FTE's that are generated which results in \$1,000,000 shortfall to be dealt with. A celebration for retirees was not hold as it usually happens on Commencement Day. Celebration to be planned for summer via Zoom with the date still be determined. Planning for a virtual reception for President's List students to include their family and friends. Would like to have the Board Chair speak at the ceremony. The date is to be determined. A revision to Title IX is being worked on. She shared an update on the hiring process for the VP of Admin Services. There are two strong candidates but the college needs someone who can hit the ground running.

Vice Chair Moss asked for additional information on the apprenticeship FTE issue.

President Zhou explained that the budget that was set up to support the new FTE's , but was not updated last year to reflect the additional 400+ FTE's gained last year.

Vice Chair Moss would like to see written numbers for the issue.

**A. Delivering Teaching and Learning Updates**

Valerie Martinez, Vice President of Instruction, shared that in light of labor and budget reductions Instruction is trying to grow in three areas. Attempting to move classes to online and faculty development. The Deans have identified within their own programs growth that can happen. The Strategic Enrollment Committee will reconvene to aim to increase enrollment.

B. General Discussion

There was no general discussion by the Trustees.

**XI. Board Member Discussion / Remarks**

A. Legislative Action Committee (ACT)

Trustee Bladow updated that the upcoming 2020 elections will be happening with half the house and all senate seats are up for consideration.

B. Pierce County Coordinating Council

Vice Chair Moss share that the meeting was held on June 1. Discussion included the effect of COVID-19 and the impacts on colleges. Additional discussion was about the response to issues on the national level.

C. College Council (Policy Review)

Trustee Bladow shared that the meetings have been held via Zoom and lots of work is being done by the committee. Including ctLink, Guided Pathways, college policies. He thanked Jean Hernandez for her work on these.

Trustee Moss thanked Layne for representing the Trustees and his hard work.

**XII. Board Statement and Task Force**

Chair Blocker invited the trustees to have a discussion regarding the Boards recent college wide statement and what a potential task force could if one was implemented.

Vice Chair Moss shared her appreciation for the work done on both President Zhou and the Trustee's recent statements. It is important that the community knows the stance we are taking on Black Lives Matters and anti-racism. She thinks the task force can do some great work especially if the focus is kept on these two issues.

Chair Blocker shared her personal experience and how the statement from the Trustees wanted to make certain that our black staff and students felt seen and supported. She stated that we have to move our feelings into actionable items and policies. The task force will provide guidance in situations like the current events to support staff and students. It is too much for one position and having the task force will spread the duty equitably. Additionally, showing that it is a collective idea that doesn't allow for anyone to forget.

Trustee Chang stated that we need to refer to our mission which speaks to serving a diverse community. She asks that we not narrow our scope but remain focused on inclusion.

Chair Blocker shared the idea of utilizing different focused student groups so that voices don't get silenced.

President Zhou agreed with the need for actionable items. She shared current steps being taken of waiving fees for High School program students.

Additionally, staff member Debbie Olson has been assigned to make calls to students to see what they need and provide links to services.

Trustee Bladow talked about educating oneself about the issues and looking to make changes, while they may be hard.

**XIII. Board Chair/Vice Chair Election**

Trustee Bladow moved to elect Trustee Moss as Chair and Trustee Chang as Vice Chair. Chair Blocker seconded the motion. Trustee Moss made comments of thankfulness. All were in favor and the motion carried. President Zhou thanked Trustee Blocker for her support over the last year of her service as Board Chair.

**XIV. Executive Session**

The Board determined no executive session was necessary at this time.

**XV. Adjournment**

Vice Chair Moss moved to adjourn the meeting. Trustee Chang seconded the motion and all were in favor. Meeting adjourned at 8:05pm.