

MINUTES – STUDY SESSION

Downtown Campus, 1101 S. Yakima Ave., Tacoma WA 98405 | Clyde Hupp Board Room

I. Call to Order / Determination of a Quorum

- Chair, Christina Blocker
- Trustee, Heather Moss
- Trustee, Layne Bladow
- Trustee, Florence Chang
- Assistant Attorney General, Justin Kjolseth

Chair Blocker called the study session to order at 2:07 p.m. Roll was called and a quorum was determined.

II. Executive Session

Chair Blocker read the following language into record:

“The Board will go into Executive Session for the purpose of discussing items provided for in RCW 42.30.110(1):

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...;

No action will be taken during Executive Session. The First Executive Session will last approximately 40 minutes. The Second Executive Session will last approximately 20 minutes.” The Executive Session began at 2:09 p.m.

Chair Blocker reconvened the study session at moved into the regular meeting agenda at 3:05 p.m.

MINUTES – REGULAR MEETING

Downtown Campus, 1101 S. Yakima Ave., Tacoma WA 98405 | Clyde Hupp Board Room

I. Pledge of Allegiance/General Matters/Introductions

A. Approval of Board Agenda

Trustee Moss moved to approve the board agenda as presented. Trustee Bladow seconded the motion. There was no discussion, the motion carried.

B. Approval of Board Retreat Minutes

a. October 24-25, 2019

President Zhou requested that the board retreat minutes from October 24-25, 2019 be presented for approval at the December Board of Trustees meeting. Chair Blocker approved the request.

C. Citizen Remarks

a. Shondea Chapman

Shondea Chapman introduced herself noting that she was representing Bates Professional Technical Employees and detailing who the membership consists of. She spoke of the timeline and efforts of good faith bargaining with Bates Management Team.

Chair Blocker read the following statement into the record: "The College is committed to bargaining a contract that reflects our current fiscal realities, and one that promotes responsible fiscal stewardship of college resources. We're committed to reaching an equitable agreement as swiftly as possible."

II. Introduction/Presentation

A. Tenure Consideration

a. Chuck Kahler

Trustee Moss asked for recommendation from tenure review committee to consider permanent tenure for Chief Chuck Kahler.

Tenure review committee Chair Sharon Netter recommended Chief Chuck Kahler.

Trustee Bladow moved that tenure be granted to Chuck Kahler for consideration. Trustee Moss seconded the motion.

With no further discussion, Chair Blocker called for a vote, and all were in favor. The motion carried.

b. Lisa Webb

Vice Chair Moss asked for recommendation from tenure review committee to consider permanent tenure for Lisa Webb.

Tenure review committee Chair Amy Mackey recommended Lisa Webb.

Trustee Moss moved that tenure be granted to Lisa Webb for consideration.

Trustee Bladow seconded the motion.

With no further discussion, Chair Blocker called for a vote, and all were in favor. The motion carried.

c. Pamela Simpson

Vice Chair Moss asked for recommendation from tenure review committee to consider permanent tenure for Pamela Simpson.

Tenure review committee Chair _____ recommended Pamela Simpson.

Trustee Chang moved that tenure be granted to Pamela Simpson for consideration.

Trustee Bladow seconded the motion.

With no further discussion, Chair Blocker called for a vote, and all were in favor. The motion carried.

B. Tenure Reception

Chair Blocker invited all present to participate in a brief reception to celebrate the achievement of the newly tenured faculty. She called for a 10-minute recess at 3:12 p.m. and reconvened the meeting at 3:25 p.m.

C. Reports

a. AFT – Washington Federation of Teachers Report

Jim Androy presented that the tenure track system gets rigorous support, supporting PTE on a quick solution of their CBA, expect same next year during collective bargaining to work collectively for a quick resolution and they acknowledge budget issues.

b. Transforming Lives Candidate

Rebecca Hamilton shared story about personal life struggles, including death of mother from cancer, she overcame to enroll in Broadcast and Video Production program at Bates. She also explained that she now has a job with Associated Student Government, a permanent address and automobile. Rebecca expressed how she feels valued by the staff and students and that education is a tipping point of success for people.

Chair Blocker thanked Rebecca for sharing her amazing story and excited to see what she will do in the world and the lives she will touch.

Trustee Chang expressed that due to Rebecca's resiliency she will go far and she is proud of her.

Trustee Bladow thanked her for sharing her powerful story.

President Zhou stated how proud everyone is of Rebecca, thanked her and relayed how she was touched by her story.

III. President's Report

A. President's Report

President Zhou

President Zhou reported that the Foundation received a \$550,000 donation in the form of a check from the estate of an individual. This was part of a total of \$10,000,000 donated to Washington state colleges. This will go directly toward scholarships to support students.

Recently presented at Washington State Faculty & Staff of Color Conference.

Shared that the Executive Cabinet will have a retreat in January 2020.

President Zhou asked if the trustees had any questions. There were none.

B. Delivering Teaching and Learning Updates

Valerie Martinez

Ms. Martinez asked if the trustees had any questions for the updates provided in advance. There were none. Ms. Martinez introduced new employee Marcus Harvey, Assistant Dean of South Campus. Trustee Moss pointed out from the report the hotel employee that was so impressed with the Denturist Program at

a recent Denturist Convention in Las Vegas she decided to relocate to Tacoma to join the program.

C. Supporting Teaching and Learning Updates Steve Ashpole

Mr. Ashpole shared that apprenticeship enrollment keeps occurring and so final numbers are not available. Currently over 800 compared to last fall at 700 FTE's. Guided Pathways groups using three committees to work on changes including student onboarding, student scheduling and best practices for programs.

Mention of new employee Kimberly Towne, Executive Assistant.

Mr. Ashpole asked if the trustees had any questions.

Trustee Moss asked for more information about the online international program with enrolled students from China including classes and how enrollment is affected. Curt Meyer, Engineering instructor, provided overview of architectural, mechanical and electrical engineering technology online and in person classes offered to Chinese students in China.

President Zhou noted that this is a contract training program and not counted in FTE's but it is revenue generating.

D. Administrative Services Report Rob'n T Lewis

Ms. Lewis noted that her division is currently fully staffed. Allowing for the ability to assess needs for updated and implemented policies and procedures to enable higher level of quality performance college wide.

Ms. Lewis asked if the trustees had any questions.

Trustee Moss inquired about safety and security steps planning for data redundancy and offsite backup systems for IT. Ms. Lewis provided after the recent breach lapses in efficiencies and holes were detected. The cost to fix these are high, which insurance does not cover.

Trustee Moss asked if we will get any support from the state board for the additional costs. President Zhou shared that they have already provided a set number of hours for support, but no additional monetary amount will be provided.

Trustee Chang inquired if an annual external audit will take place once the infrastructure is in place. Ms. Lewis noted that the current team members are extremely knowledgeable, and an internal audit is currently taking place to gain better oversight and updated policies and procedures.

E. General Discussion Trustees

Chair Blocker acknowledged the recent board retreat and the ability to focus on roles as trustees. Revision of board meeting agenda to streamline and remove redundancy for reports that are already provided. These included KBTC and the Foundation.

Trustee Moss shared her recent attendance of the ACTC on November 8 and the following key takeaways. The relevance of the state board revision of their vision

statement which includes leading with racial equity. She encouraged that we should always lead with racial equity in the work being done at Bates. The support services provided by Cascadia college and more that can be done related to housing and food security and referrals to resources for our students. New Trustee Orientation program that will include a tool with forms and a guidebook. How community and technical schools look at tenure and evolving the tenure process.

IV. Board Member Discussion / Remarks

A. Legislative Action Committee (ACT) Bladow
Trustee Bladow reviewed process for confirmations of trustee appointees. Trustees and President Zhou pointed out that Trustee Moss is the only confirmed trustee appointee for Bates. Trustee Bladow shared they will be moving forward with batching of confirmations.
Trustee Bladow shared review of state board 2020 capital requests. \$272 million capital funds requested with only \$70 million in appropriations.
Trustee Bladow shared that the committee chair used the PCCC as a model for the rest of the state schools that do not meet regularly.

B. Pierce County Coordinating Council Blocker
President Zhou confirmed that the next legislative breakfast is December 9 at the Central Campus. Trustee Bladow cannot attend, but Chair Blocker, Trustee Moss and Trustee Chang will be in attendance.

C. College Council (Policy Review) Bladow
Trustee Bladow reported that the topics being discussed on is religious accommodations, designated smoking areas, attire, grooming, telecommuting and workplace bullying.

Trustee Bladow congratulated the Chuck Kahler, Lisa Webb and Pamela Simpson on their tenure, appreciates Rebecca H. sharing her story, and looking forward to open, honest negotiations with respectful results for the PTE CBA.

V. Executive Session

The Board determined no executive session was necessary at this time.

VI. Adjournment

Trustee Moss moved to adjourn the meeting at 4:14 p.m. Trustee Bladow seconded the motion and all were in favor. Meeting adjourned.